



# **PINAL COUNTY**

WIDE OPEN OPPORTUNITY

**PINAL COUNTY BOARD OF SUPERVISORS  
SPECIAL SESSION  
MINUTES  
Wednesday, June 16, 2021  
9:31 AM**

**BOARD OF SUPERVISORS**

**Chairman Stephen Q. Miller**  
Supervisor, District 3

**Vice-Chairman Mike Goodman**  
Supervisor, District 2

**Kevin Cavanaugh**  
Supervisor, District 1

**Jeffrey McClure**  
Supervisor, District 4

**Jeff Serdy**  
Supervisor, District 5

PINAL COUNTY ADMINISTRATIVE COMPLEX  
BOARD OF SUPERVISORS HEARING ROOM  
135 N. PINAL STREET  
FLORENCE, AZ 85132

**All Presentations are attached to the Agenda at:**  
[Click Here to View the Special Session Agenda](#)

**and a Video Recording of this meeting can be viewed at:**  
[Click Here to View Video Recording](#)

The Pinal County Board of Supervisors convened at 9:31 a.m. this date. The meeting was called to order by Chairman Miller.

**Members Present:** Chairman Stephen Q. Miller; Supervisor Kevin Cavanaugh; Supervisor Jeffrey McClure; Supervisor Jeff Serdy

**Member Present Telephonically:** Vice-Chairman Mike Goodman

**Staff Present:** Interim Deputy County Manager, Mary Ellen Sheppard; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy; and Deputy Clerk of the Board, Kelsey Pickard

- (1) **Work Session:** Discussion of establishing a recruitment strategy to fill the vacant Elections Director position. (Mary Ellen Sheppard)

Mary Ellen Sheppard, Interim Deputy County Manager and Human Resources Director, appeared before the Board and presented an overview.

Discussion held regarding the recruitment strategy.

Chris Keller, Chief Civil Deputy County Attorney, advised the State requires a 40 hour certification course for Elections Officers, with a re-certification requirement every 2 years.

Randy Tracy, Human Resources Division Manager, appeared before the Board and presented regarding the Selection Process.

Discussion held regarding the Selection Process; timeline and approach.

**Item Action: Information Only**

- (2) Executive Session pursuant to A.R.S. 38-431.03(A)(3)(4) for legal advice and discussion of pending litigation concerning Pinal County's involvement in Opioid litigation. (Chris Keller/Kent Volkmer)

**Item Action: Convened into Executive Session**

Motion Made By: Supervisor McClure

Seconded By: Supervisor Cavanaugh

To Convene into Executive Session for Item 2.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

**10:53 a.m.** – Vice-Chairman Goodman and Supervisor Cavanaugh left the meeting immediately following Executive Session.

**Item Action: Adjourned Executive Session**

Motion Made By: Supervisor McClure

Seconded By: Supervisor Serdy

To Adjourn Executive Session for Item 2.

Motion Passed

Ayes: McClure, Miller, Serdy (3)

Absent: Cavanaugh, Goodman (2)

**10:54 a.m.** – Chairman Miller adjourned the June 16, 2021, Special Session Meeting of the Board of Supervisors.

**PINAL COUNTY BOARD OF SUPERVISORS**

  
\_\_\_\_\_  
Stephen Q. Miller, Chairman

**ATTEST:**

  
\_\_\_\_\_  
Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: June 23, 2021