

**NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION PINAL COUNTY WORKFORCE DEVELOPMENT  
BOARD ACTION SUMMARY**

**Thursday, May 18, 2023**

**2:00 PM - CALL TO ORDER**

**PINAL COUNTY ADMINISTRATIVE COMPLEX CONFERENCE ROOM (2<sup>nd</sup> FLOOR)**

**135 N. PINAL STREET**

**FLORENCE, AZ 85132**

**1. Roll Call and Introductions**

Meeting called to order at 2:06 pm Roll call taken. Quorum met.

**Members Present:**

- Liz Harris Tuck
- Harold Christ
- Tim Tucker (Zoom)
- Richard Wilkie (Zoom)
- Lynn Parsons (Zoom)
- Andrew Clegg
- Joshua Paine (Zoom)
- Erica Ballesteros (Zoom)
- Stacey Rich (Zoom)
- Susan Aguilar (Zoom)
- Logen Kelly (Zoom)
- Bryan Seppala (Zoom)
- Eric Craft

**Members Absent:**

- Jakob Andersen
- Abram Cordell
- Jim Garrett
- Mary Fleck
- Christina Riedel
- Jack Beveridge

**Staff Present:**

- Joel Millman
- Laura Loiacono
- Carrie Fike
- Moriah Robles

## 2. CONSENT AGENDA

*All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member, Board Staff, or member of the public objects at the time the agenda item is called.*

- a. **\*Discussion/Approval/Disapproval** of the PCWDB Draft Meeting Minutes April 20, 2023
- b. **\*Discussion/Approval/Disapproval** of the recommendation to add the following training programs submitted by Central Arizona College to the statewide Eligible Training Provider List (ETPL) at the request of Central Arizona College:
  - Phlebotomy Certificate
  - Microsoft Office Specialist: Word,
  - Warehouse, Inventory, and Logistics
  - Retail Industry Fundamentals Certificate.

Arizona's ETPL is the list of training providers and their programs that have been approved to receive Workforce Innovation and Opportunity Act Adult, Dislocated Worker and Youth Program funds to train eligible participants.

**Motion Entered by: Susan Aguilar**

**Second: Lynn Parsons**

**Item Action: Approved**

- 3. **Discussion/Approval/Disapproval** for the consideration for reappointment of Jack Beveridge of Empowerment Systems to the Pinal County Workforce Development Board Term of Service July 1, 2023- June 30, 2025.

**Motion Entered by: Harold Christ**

**Second: Lynn Parsons**

**Item Action: Approved**

- 4. **Discussion/Approval/Disapproval** of the Pinal County Workforce Development Board Budget Report:

- c. Program Year 2023 /Fiscal Year 2024Allocation
- d. Work Based Learning
- e. May 18, 2023 (added) – Budget Report
  - Carrie Fike presented the Pinal County Workforce Development Board Budget Report and reviewed the status of the remaining balance of funds representing the Program Year 2021 allocation which expires on June 30, 2023.
  - Joel Millman presented the Minimum Funding for the Program Year 2023/Fiscal Year 2024 allocation. The Arizona Department of Economic Security provided minimum funding amounts to each of the local workforce development areas in accordance with the Hold Harmless provision found in the Workforce Innovation

and Opportunity Act and 20 CFR 683.215(a). Actual allocations will be set by the Workforce Arizona Council at their June 1, 2023 meeting.

➤ Joel Millman also presented the additional Work-Based Learning funding that will be made available with the Program Year 2023/Fiscal Year 2024 allocation. These funds are intended to increase current work-based learning programs, promote system alignment and partnership, and improved data sharing and data integrity. Work-based learning programs include:

1. Registered Apprenticeship
2. Incumbent Worker Training
3. On-The-Job Training
4. Customized Training

Work-based learning funds are for adult and dislocated workers and does not include youth activities. Pinal County can expect \$125,000 in initial funding with the opportunity to apply for an additional \$200,000 in funding.

**Motion Entered by: Richard Wilkie**

**Second: Andrew Clegg**

**Item Action: Approved with the addition of subsection c.**

- 5. Discussion/Approval/Disapproval** of the 2023-2025 ARIZONA@WORK Pinal County Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA). The Workforce Innovation and Opportunity Act and associated Arizona State Policy set by the Workforce Arizona Council requires the Pinal County Workforce Development Board (PCWDB) to develop, execute, and maintain a MOU and IFA with ARIZONA@WORK Pinal County partner programs. The MOU documents the alignment, accessibility and quality of workforce development services made available by the ARIZONA@WORK Pinal County workforce system. The IFA serves as the financial plan to which the ARIZONA@WORK Pinal County partner programs, Pinal County Board of Supervisors, and the PCWDB have agreed will be used to achieve their goals of delivering services in Pinal County.

Joel Millman provided an overview of the Memorandum of Understanding and Infrastructure Funding Agreement (MOU/IFA). The documents were composed with input by all partners and all partners have signed. Once approved by the PCWDB, the MOU/IFA will be forwarded to the Pinal County Board of Supervisors for final approval. The MOU/IFA is planned to be reviewed with all parties on a quarterly basis to ensure it remains current.

**Motion Entered by: Richard Wilkie**

**Second: Susan Aguilar**

**Item Action: Approved**

**6. Presentation of the Board Chair Report**

- Chair Tuck requested that Joel Millman provide the following:

- i. An overview of the Lucid Motors Rapid Response plans. Staff is currently coordinating with the State Rapid Response Coordinator and Lucid Motors on a comprehensive approach to providing services to impacted employees.
  - ii. The Arizona Workforce Summit being planned for June 29-30<sup>th</sup>. Invitations were sent and registration has begun with almost 100 individuals registered to date.
  - iii. An introduction to the “Building Pathways to Infrastructure Jobs Grant” opportunity. There are two rounds for applications – July 7, 2023 and March 2024. It was agreed that the Pinal County Workforce Development Board staff will work with members and the community to start preparing to submit an application in March 2024.
  - iv. Exploration of reconfiguring the Pinal County Workforce Development Board into a 23 member board to ensure compliance with Workforce innovation and Opportunity Act requirements. The following are potential new members who have expressed interest in joining the board: Job Corps and the Arizona Construction and Building Trades Council. Having them join would necessitate two additional business members – leading to a newly configured 23 member board. Staff will provide a formal proposal to be presented to the full board with a target at the July 2024 meeting.
- Chair Liz Tuck shared her plans to conduct an overview of the ARIZONA@WORK Pinal County Training Assessment and plans to present it to partner administrators. Staff will schedule the session with the Administrators.

**Item Action: Information Only. No action taken**

## **7. Election of Pinal County Workforce Development Board Officers**

- Joel Millman presented an overview of the 2023 PCWDB Officer Elections to date. Elections will be held during the June 2023 meeting.

**Item Action: Information Only. No action taken**

## **8. Contractor Provider Reports**

- f. Adult/Dislocated Worker Program
- g. Youth Program
- h. One Stop Operator

**Item Action: Information Only. No action taken**

## **9. Featured Partner Presentation: Rolanda Cephas – Housing Program**

Rolanda Cephas, Executive Director of the Pinal County Housing Authority and Heather Wilson presented an overview of the Resident Opportunity for Self Sufficiency Program.

**Item Action: Information Only. No action taken**

## **10. Board Member Profile: Eric Craft**

As part of the ongoing series for PCWDB members to informally introduce themselves to other Board Members, Eric Craft presented.

Item Action: Information Only. No action taken

- **Adjourn**

Meeting adjourned at 4:08 pm.