



PINAL COUNTY

WIDE OPEN OPPORTUNITY

PINAL COUNTY BOARD OF SUPERVISORS REGULAR SESSION MINUTES

**Wednesday, May 3, 2023
9:35 AM**

BOARD OF SUPERVISORS

Chairman Jeff Serdy
Supervisor, District 5

Vice-Chairman Jeffrey McClure
Supervisor, District 4

Kevin Cavanaugh
Supervisor, District 1

Mike Goodman
Supervisor, District 2

Stephen Q. Miller
Supervisor, District 3

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

All Presentations are attached to the Agenda at:
[Click Here to View the Regular Session Agenda](#)

and a Video Recording of this meeting can be viewed at:
[Click Here to View Video Recording](#)

Chairman Serdy offered for the Invocation by Reverend Jerry Storrs, Sonland Lutheran Church, Casa Grande and the pledge of allegiance by Supervisor Miller.

The Pinal County Board of Supervisors convened at 9:35 a.m. this date. The meeting was called to order by Chairman Serdy.

Members Present: Chairman Jeff Serdy; Vice-Chairman Jeffrey McClure; Supervisor Kevin Cavanaugh; Supervisor Mike Goodman; Supervisor Stephen Q. Miller

Staff Present: County Manager, Leo Lew; Deputy County Attorney, Kevin Costello; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

- (1) Call to the Public - Consideration and discussion of comments from the public. Those wishing to address the Pinal County Board of Supervisors need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.

Click Here for Call to the Public Guidelines

The following members of the public appeared before the Board and spoke:

- Regarding zoning concerns in Hidden Valley/Thunderbird Farms Mobile Home Park and inquired regarding her Supervisor and the correct process; Michelle Beck, City of Maricopa.
- Regarding concerns with flooding on her property and inquired regarding the status of the update to Pinal County Drainage Ordinance 2017; Pat Butkus, Florence.
- Regarding concerns of Pinal County's involvement with the Lucid land purchase, paper ballots, and a hand count; Cindy Compton, Casa Grande.
- Regarding Election concerns; Mary Rodriguez, Casa Grande.
- Regarding fiduciary responsibility concerns and requested the Board perform an audit of the Sheriff's Office; Roberto Reveles, Gold Canyon.

Supervisor Cavanaugh confirmed the County Attorney has provided information to Michelle Beck.

Chairman Serdy requested Joe Ortiz, Public Works Deputy Director provide information to Pat Butkus.

Item Action: Public Comments

- (2) Presentation and project briefing from Kevin Kugler of Michael Baker International and Hannah Quinsey of Maricopa Association of Governments to the Pinal County Board of Supervisors on the Superstition Vistas Multimodal Transportation Planning Study. (AD22-019) (Dedrick Denton/Andrew Smith)

Dedrick Denton, Senior Transportation Planner, appeared before the Board, introduced Kevin Kugler, Michael Baker International, and Hannah Quinsey, Maricopa Association of Governments (MAG).

Hannah Quinsey, MAG, appeared before the Board and presented.

Discussion held regarding the Superstition Vistas Multimodal Transportation Planning Study area and areas to the north, possible effects on current and future recreational sites, and the forthcoming draft plan by the following Board Members, Staff, and MAG Representative; Chairman Serdy, Supervisor Goodman, Leo Lew, County Manager, and Hannah Quinsey.

Supervisor Goodman requested an individual meeting once the draft plan is available.

Hannah Quinsey acknowledged the request and advised the study team will follow up.

Item Action: Information Only

- (3) Discussion of updates related to the Elections Department and County Recorder for operations and preparation of upcoming elections. (Geraldine Roll/Dana Lewis)

Geraldine Roll, Elections Director and Dana Lewis, Recorder, appeared before the Board.

Geraldine Roll provided the following Election Department updates; new staff has been onboarded, progress on procedural manual, precinct tabulator software update, training on Election Systems & Software (ES&S) machines postponed until updates are certified, advised the Certified Election Official Training dates are June 12, 2023, through June 14, 2023, and spoke regarding the new building renderings.

Discussion held regarding the following Election Department updates to processes; election cycle temporary employees, audit log, canvass, upgrades to poll pads, the observer process, and public records requests by the following Board Members and Staff; Chairman Serdy, Supervisor Cavanaugh, Dana Lewis, and Geraldine Roll.

Dana Lewis provided the following Recorder's Office updates; Voter Education Groups have begun, Senate Bill 1411 amending A.R.S. 16-550, Kinect Right Mailer System acquired to assist in clean-up of voter rolls, the purchase of additional equipment and vehicles in preparation for the Presidential Preference Election, and spoke regarding the upcoming Certified Election Official Training, Recertification Training, and Election Official Conference.

Further discussion held regarding polling place locations, update provided to Arizona Municipal Clerk Association Region VI, AVID process and clean-up of voter rolls, post canvass audits of 2022 election, tabulation process, and observer process procedures overseen by the political party chairs by the following Board Members and Staff; Supervisor Cavanaugh, Supervisor Goodman, Dana Lewis, and Geraldine Roll.

Supervisor Goodman requested a discussion item regarding hand counts at a future Board meeting.

Further discussion held regarding polling place locations and ongoing efforts for solutions, and observer process by the following Board Members and Staff; Chairman Serdy, Vice-Chairman McClure, Supervisor Cavanaugh, Supervisor Miller, Dana Lewis, and Geraldine Roll.

Chairman Serdy encouraged the public to email election questions to their Supervisor prior to the next update.

Supervisor Goodman requested a copy of the recent Voter Education Group questions and feedback be shared with the Board.

Dana Lewis acknowledged the request.

Item Action: Information Only

- (4) Discussion and update regarding the 2023 state and federal legislative session, bills, budget proposals, and pending actions. (Stephen Miller)

Supervisor Miller advised there are no new updates considering this week's meeting was cancelled, the next legislative process will be budget funding.

Item Action: Information Only

- (5) County Manager's Report (Information Only). (Leo Lew)

Leo Lew, County Manager advised it is Heat Awareness Week in Arizona, spoke regarding heat related illnesses and deaths in Pinal County, and regarding the Freeman Trailhead Arizona Trail Rainwater Collector project, followed by Video.

Chairman Serdy reminded the public food banks are available in the county throughout the districts, and they host essential water drives.

Item Action: Information Only

- (6) Purchasing Division Report - May 3, 2023 (Tiara Peterson/Angeline Woods)

Tiara Peterson, Purchasing Manager, appeared before the Board and presented.

Item Action: Approved

Motion Made By: Supervisor Miller

Seconded By: Supervisor McClure

To approve the Purchasing Division Report as presented.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- (7) **CONSENT ITEMS:**

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman Serdy announced Item L has been pulled and asked if there were any requests from a Board Member, staff or the audience to remove any additional consent agenda items for discussion.

Roberto Reveles, Gold Canyon requested to pull Item O.

Item Action: Approved Consent Agenda Items A through Q, Minus L and O

Motion Made By: Supervisor Goodman

Seconded By: Supervisor Miller

To approve Consent Agenda Items A through Q, Minus L and O.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller Serdy (5)

- * A. Discussion/approval/disapproval of the Tax Exemption Extension request received by the Assessor's Office for: Nellie Reding, Alan Lee Farmer, Rand Townsend Kinnick, Herminia Martinez, Darrell Warren, Ignacia Tishner, Charles Glass, Mary P. Manrod, Rosemary Lara, Carol A. DeLuisa, Michele L. Smith, Lynne F. Rolleg, Alberto Galindo, James Jackson, Louis Moore, Romero Guillermo, Carolyn Cicci, Annette Provancal, James Noble, Barbara Dandridge, Elyse Grunstead, Annie Camacho, David R. Rice, Manuel De Jesus Campa, and Rebecca M. Reyna-Campa to be allowed to file for widow/widowers and/or disabled persons or non-profit organization tax exemption. (Natasha Kennedy)
- * B. Discussion/approval/disapproval of the recommendation to the Arizona Department of Liquor License and Control for the Special Event License application of St. Frances of Assisi Parish for an event to be held at Queen Valley Golf Course 600 N. Fairway Drive, Queen Valley, Arizona 85118 on Saturday, May 13, 2023, from 7:30 a.m. to 6:00 p.m. Additionally, authorizing the Clerk of the Board to execute and submit all necessary documents to the State. Supervisor District #4. (Natasha Kennedy)
- * C. Discussion/approval/disapproval of the reappointment of Orlenda Roberts, Casa Grande, AZ, 85194 to the Agriculture Extension Board. Orlenda's Term of Service will be from April 2, 2023, through April 1, 2025. This reappointment has been recommended for approval by the University of Arizona County Extension Agent. (Natasha Kennedy)
- * D. Discussion/approval/disapproval of an award from the Arizona Public Service Community Impact grant for \$1,000. This grant will be used by the Clerk of the Board's Office to support the Annual Boards & Commissions Volunteer Appreciation Luncheon. The acceptance requires an amendment to the FY 22/23 budget to transfer reserve appropriation from Fund 213 (Grants/Project Contingency) to Fund 10 (Clerk of the Board) to increase revenue and expenditure appropriations. (Natasha Kennedy)
- * E. Discussion/approval/disapproval of Agreement No. EV23-0023 between the Arizona Department of Environmental Quality and the Department of Air Quality, through the Pinal County Board of Supervisors, beginning July 1, 2023, ending June 30, 2024, for \$92,454. This contract will be used to pay for salaries and employee related expenses to implement the Pinal County Travel Reduction Program. The funding is included in the current budget and was appropriated to this program. (Scott DiBiase/Himanshu Patel)
- * F. Discussion/approval/disapproval of the General Services Contracts of the New Hope Program between Pinal County Animal Care and Control and Saving Paws Rescue, Paw Town Angels Rescue, Almost There Rescue, Hearts That Purr Rescue, Southern Arizona Beagle Rescue, Australian Shepherds Furever, AZ Pug Life Rescue, Advocate for Pawsibilities Rescue, Pet Knot Rescue, Lend A Bone Rescue, Rockstar Rescue, San Tan Animal Rescue, Sun Valley Animal Rescue, Paws 4 Life Rescue, Hope of Deliverance Rescue, Southwest Oasis Labrador Rescue, Dawgz, Tailz, & Wagz Rescue, Puppy Mama Rescue, and Valley Humane Society. These contracts will expire in 2026 and will be at no cost to the County. (Audra Michael/MaryEllen Sheppard)
- * G. Discussion/approval/disapproval of a subrecipient agreement between Community Action Human Resource Agency (CAHRA) and Pinal County, through the Pinal County Board of Supervisors beginning May 3, 2023, ending June 30, 2024, for \$120,000. Pinal County serves as the lead agency for the Pinal County Coalition to End Homelessness. Under the Arizona Department of Housing grant award #546-23, Pinal County is contracting with CAHRA to employ a Case Manager and Housing Locator to assist persons experiencing homelessness with case management and housing locating services. (Heather Patel/Angeline Woods)

- * H. Discussion/approval/disapproval of the following Reappointments to the Pinal County Workforce Development Board:
 - Timothy Tucker from the Department of Economic Security (Government & Economic Development Sector) Term of service: June 1, 2023 - May 31, 2026
 - Joshua Paine from Arizona Operating Apprenticeship Program (Workforce Sector) Term of service: June 1, 2023 - May 31, 2026
 - Erica Ballesteros from The Change Project (Workforce Sector) Term of service: June 1, 2023 - May 31, 2026
 - Jakob Andersen from Saint Holdings, LLC (Business Sector) Term of service: June 1, 2023 - May 31, 2025 (Joel Millman/James Smith)
- * I. Discussion/approval/disapproval of renewal of the Intergovernmental Agreement (without changes to the initial agreement) between Gila and Pinal Counties in which the Pinal County Medical Examiner's Office (PCMEO) invokes jurisdiction and provides medicolegal death investigation services for deaths that occur within the geographical boundaries of Gila County. The revenue will be budgeted in the FY 23/24 budget. (Andre Davis/John Hu)
- * J. Discussion/approval/disapproval of Resolution No. 050323-RD22-099 accepting Subdivision Improvement Performance Bond No. 9426165, associated with Wales Ranches Unit 2- Schnepf Rd, located in Section 28, Township 2 South, Range 8 East. Supervisor District #2. (RD22-099) (Susan Baker/Brent Billingsley)
- * K. Discussion/approval/disapproval of Resolution No. 050323-RD22-100 accepting Subdivision Improvement Performance Bond No. K41681937, associated with Quail Ranch Parcel B2, located in Section 2, Township 3 South, Range 8 East. Supervisor District #2. (RD22-100) (Susan Baker/Brent Billingsley)

Item L Pulled from Consent Agenda

- * L. Discussion/approval/disapproval of Special Event Permit SEP-023-22: San Manuel Revitalization Coalition, 2nd Annual San Manuel Chili Cook-Off to be held at the San Manuel Ray Blaire Airport on May 6, 2023. Supervisor District #4. (Valerie Lujan/Brent Billingsley)

Chairman Serdy requested clarification.

Natasha Kennedy, Clerk of the Board confirmed Item L was pulled by Valerie Lujan.

Valerie Lujan, Planning Technician, appeared before the Board, presented, advised the Office of Emergency Management had received the completed and approved contingency plan, Risk Management is still awaiting the required liquor liability coverage, and read into Record the Applicant, Jessie David's statement.

Discussion held regarding the event liquor liability coverage requirements by the following Board Members and Staff; Chairman Serdy, Supervisor Miller, Kevin Costello, Deputy County Attorney and Valerie Lujan.

Motion Made By: Supervisor Miller

Seconded By: Supervisor Cavanaugh

To convene into Executive Session for legal advice.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

11:21 am. – Chairman Serdy recessed Executive Session.

Kevin Costello appeared before the Board, advised the requirements for a Large Special Event Permit are published within the application, and provided the Board with an overview of the liabilities, and spoke regarding the proposed stipulation to allow the Applicant until May 5th to provide the necessary proof of insurance coverage.

Chairman Serdy requested a motion.

Item Action: Approved the special event permit with a condition that alcohol may be served if the applicant meets the requirements for the required insurance coverage by noon on Friday, May 5th and if they do not then the event would happen without alcohol

Motion Made By: Supervisor McClure

Seconded By: Supervisor Miller

To approve the special event permit with a condition that alcohol may be served if the applicant meets the requirements for the required insurance coverage by noon on Friday, May 5th and if they do not then the event would happen without alcohol.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- * M. Discussion/approval/disapproval of an Intergovernmental Agreement between Pinal County and the Town of Florence to define responsibilities for the Design of Hunt Highway from Magma Road to Franklin Road. (GA22-064) (Celeste Garza/Andrew Smith)
- * N. Discussion/approval/disapproval to submit a grant application to the Arizona Department of Emergency & Military Affairs Division of Emergency Management for an amount not to exceed \$500,000. This grant will be used by the Pinal County Attorney's Office in collaboration with the Arizona Prosecuting Attorneys' Advisory Council and Regional Information Sharing Systems RMIN. Funds will help pay for statewide conference/training for anti-human trafficking with law enforcement agencies and prosecutorial offices around Arizona. (Kent Volkmer)

Item O Pulled from Consent Agenda

- * O. Discussion/approval/disapproval of 2022/2023 Board of Supervisors Year End Report. (Jill Broussard)

Roberto Reveles, Gold Canyon, appeared before the Board, spoke regarding concerns of fiscal and Republican Party allegations, requested the School Superintendent update the report and therefore, requested the Board table the item.

Discussion held regarding the Year End Report, allegations, and how to proceed by the following Board Members and Staff; Chairman Serdy, Supervisor Cavanaugh, Supervisor Goodman, Natasha Kennedy, Clerk of the Board, and Kevin Costello, Deputy County Attorney.

Item Action: Approved Consent Agenda Item O as presented

Motion Made By: Supervisor Cavanaugh

Seconded By: Supervisor Goodman

To approve Consent Item O as presented.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- * P. Discussion/approval/disapproval for Detective James Valdez #795 who will be retiring from the Pinal County Sheriff's Office (PCSO), effective April 16, 2023. Detective Valdez #795 has requested that, in compliance with established precedence and protocol, he be permitted to purchase his PCSO issued duty weapon(s), identified as Glock 17 at \$25 and Smith and Wesson AR15 at \$330. Fair market value for Glock is approximately \$420 and Fair market value for the Smith and Wesson AR15 is \$330. Purchase of issued weapon(s) upon retirement is also in compliance with A.R.S. 28- 1115A which allows a law enforcement officer upon his/her retirement to purchase his/her issued weapon(s) at a price determined by the administrator of the agency. (Mark Lamb)
- * Q. Discussion/approval/disapproval of the Intergovernmental Agreement between Pinal County Sheriff's Office (PCSO) and the Town of Queen Creek regarding Use of Shooting Range. The purpose of this agreement is to grant the Town of Queen Creek limited use and access to the Outdoor Shooting Range owned by the Pinal County Sheriff's Office. (Mark Lamb)

- (8) Meeting of the Pinal County Flood Control District Board of Directors. (Christopher Wanamaker/Andrew Smith)

Chairman Serdy recessed the Pinal County Board of Supervisors Meeting and convened as the Pinal County Flood Control District Board of Directors Meeting.

Item Action: Convened into the Pinal County Flood Control District Agenda

Chairman Serdy adjourned the Pinal County Flood Control District Board of Directors Meeting.

- (9) Meeting of the Pinal County Public Health Services District Board of Directors. (Merissa Mendoza/Leo Lew)

Chairman Serdy convened the Pinal County Public Health Services District Board of Directors Meeting.

Item Action: Convened into the Pinal County Public Health Services District Agenda

Chairman Serdy adjourned the Pinal County Public Health Services District Board of Directors Meeting and reconvened the Pinal County Board of Supervisors Meeting.

- (10) **Public Hearing** and discussion/approval/disapproval of the Right of Way License Agreement between Pinal County and Ubiquity Arizona, LLC for use of county rights of way. Supervisor Districts #1, #2, and #4. (GA22-063) (Megan Villegas/Andrew Smith)

Megan Villegas, Public Works Manager, appeared before the Board, introduced Ubiquity Representatives present in the audience for questions, and presented.

Discussion held regarding this county Right of Way License Agreement, and how it interacts with the Arizona Department of Transportation (ADOT) Right of Way by the following Board Member and Staff; Supervisor Miller, and Megan Villegas.

Chairman Serdy opened the Public Hearing, asked if any members of the public are present in the audience who wish to address the Board, to come forward at this time, there being none. Chairman closed the Public Hearing.

Further discussion held regarding utility companies' access and updates, constituent complaints, and limiting use of right of way when possible by the following Board Member and Staff; Supervisor Goodman and Megan Villegas.

Item Action: Approved

Motion Made By: Supervisor Cavanaugh

Seconded By: Supervisor Goodman

To approve the Right of Way License Agreement between Pinal County and Ubiquity Arizona, LLC for use of county rights of way.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- (11) **Public Hearing** and discussion/approval/disapproval of the FY23 Annual Action Plan and the use of funds under the U.S. Department of Housing and Urban Development's Community Development Block Grant and HOME Investment Partnership programs for \$2,514,436. Match is required in the amount of \$157,405. This grant will be used by the Office of Budget and Finance to complete a variety of projects including: housing rehabilitation, sewer connections, sidewalks, housing development, administrative expenses including salaries for department staff, and projects within partnering communities Eloy, Florence, and Maricopa. (Heather Patel/Angeline Woods)

Heather Patel, Office of Budget and Finance, appeared before the Board and presented.

Discussion held regarding the projects and selection process by the following Board Members and Staff; Chairman Serdy, Supervisor Cavanaugh, and Heather Patel.

Chairman Serdy opened the Public Hearing, asked if any members of the public are present in the audience who wish to address the Board, to come forward at this time, there being none. Chairman closed the Public Hearing.

Item Action: Approved

Motion Made By: Supervisor Miller

Seconded By: Supervisor Cavanaugh

To approve the FY23 Annual Action Plan and the use of funds under the U.S. Department of Housing and Urban Development's Community Development Block Grant and HOME Investment Partnership programs for \$2,514,436. Match is required in the amount of \$157,405. This grant will be used by the Office of Budget and Finance to complete a variety of projects including: housing rehabilitation, sewer connections, sidewalks, housing development, administrative expenses including salaries for department staff, and projects within partnering communities Eloy, Florence, and Maricopa.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- (12) Discussion/approval/disapproval of a donation to the Mammoth Fire District of two file cabinets for a total of \$1. The Mammoth Fire District provides fire services to the Mammoth area. This item requires unanimous consent of the Board. Supervisor District #4. (Tonia Stout/Angeline Woods)

Angeline Woods, Office of Budget and Finance Director, appeared before the Board and presented.

Item Action: Approved

Motion Made By: Supervisor McClure

Seconded By: Supervisor Cavanaugh

To approve a donation to the Mammoth Fire District of two file cabinets for a total of \$1. The Mammoth Fire District provides fire services to the Mammoth area.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- (13) Discussion/approval/disapproval of the request to create new job classifications to meet the current staffing needs of departments in order to provide necessary services. Funding for these positions is authorized in the Pinal County FY 2022-2023 Budget.

- Payroll Specialist (County)
 - Payroll Specialist Supervisor (County)
- (MaryEllen Sheppard)

MaryEllen Sheppard, Deputy County Manager, appeared before the Board and presented.

Discussion held regarding the current payroll staffing structure by the following Board Member and Staff; Vice-Chairman McClure and MaryEllen Sheppard.

Item Action: Approved

Motion Made By: Supervisor McClure

Seconded By: Supervisor Goodman

To approve the request to create new job classifications to meet the current staffing needs of departments in order to provide necessary services. Funding for these positions is authorized in the Pinal County FY 2022-2023 Budget.

- Payroll Specialist (County)
- Payroll Specialist Supervisor (County)

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- (14) Discussion of Board members' request for future agenda item(s) and/or reports to be presented at upcoming meetings. (Jeff Serdy)

Supervisor Miller requested the following two discussion items; Lucid Motors arrangement, and paper ballot voting process.

Supervisor Goodman requested the following Work Session items; Budget process, and audit process for elected officials.

Item Action: Information Only

- (15) Executive Session pursuant to A.R.S. 38-431.03(A)(3)(4) for legal advice and possible litigation or contract negotiation regarding the acquisition of land for Pinal Airpark. (Chris Keller/James Petty)

Chairman Serdy reconvened Executive Session.

12:16 p.m. – Supervisor Goodman did not return to the dais following Executive Session.

Item Action: Adjourned Executive Session

Motion Made By: Supervisor Miller

Seconded By: Supervisor Cavanaugh

To adjourn Executive Session.

Motion Passed

Ayes: Cavanaugh, McClure, Miller, Serdy (4)

Absent: Goodman (1)


12:16 p.m. – Chairman Serdy adjourned the May 3, 2023, Regular Meeting of the Board of Supervisors.

PINAL COUNTY BOARD OF SUPERVISORS



Jeff Serdy, Chairman

ATTEST:



Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: May 24, 2023