



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
DESERT VISTA SANITARY DISTRICT
BOARD OF DIRECTORS
AGENDA
Wednesday, April 30, 2025

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

BUSINESS BEFORE THE BOARD

(Consideration/Approval/Disapproval of the following:)

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- * A. Discussion/approval/disapproval of Minutes from August 21, 2024, Desert Vista Sanitary District Board of Directors Meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval to authorize Brandy Schiller, Special Services Administrator, to sign Insurance Proposal and pre-policy renewals on behalf of the Desert Vista Sanitary District. (Brandy Schiller/Michael McCord)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT <https://pinal.novusagenda.com/AgendaPublic/>)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 9:15 AM.



AGENDA ITEM

April 30, 2025 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Minutes from August 21, 2024, Desert Vista Sanitary District Board of Directors Meeting. (Natasha Kennedy)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

Approve as presented.

History	Who	Approval
Time		

ATTACHMENTS:

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☐ [Minutes DVSD](#)



PINAL COUNTY

WIDE OPEN OPPORTUNITY

**PINAL COUNTY DESERT VISTA SANITARY DISTRICT
BOARD OF DIRECTORS
MINUTES
Wednesday, August 21, 2024
11:03 AM**

BOARD OF DIRECTORS

Chairman Mike Goodman
Director, District 2

Vice-Chairman Jeffrey McClure
Director, District 4

Kevin Cavanaugh
Director, District 1

Stephen Q. Miller
Director, District 3

Jeff Serdy
Director, District 5

**PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132**

All Presentations are attached to the Agenda at:
[Click Here to View the Desert Vista Sanitary District Agenda](#)

and a Video Recording of this meeting can be viewed at:
[Click Here to View Video Recording](#)

The Pinal County Desert Vista Sanitary District Board of Directors convened at 11:03 a.m. this date. The meeting was called to order by Vice-Chairman McClure, Presiding as Chairman.

Members Present: Vice-Chairman Jeffrey McClure, Presiding as Chairman; Director Kevin Cavanaugh; Director Stephen Q. Miller; Director Jeff Serdy

Members Present Telephonically: Chairman Mike Goodman

Staff Present: County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Vice-Chairman McClure, Presiding as Chairman asked if there were any requests from a Board Member, staff or the audience to remove any consent agenda items for discussion. There being none.

Item Action: Approved Consent Agenda Items A and B for the Desert Vista Sanitary District

Motion Made By: Supervisor Miller

Seconded By: Supervisor Serdy

To approve Consent Agenda Items A and B for the Desert Vista Sanitary District.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- * A. Discussion/approval/disapproval of Minutes from June 21, 2023, Desert Vista Sanitary District Board of Directors Meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval to authorize Brandy Schiller, Special Services Administrator, to sign Insurance Proposal and pre-policy renewals on behalf of the Desert Vista Sanitary District. (Brandy Schiller/Michael McCord)

11:04 a.m. – Vice-Chairman McClure, Presiding as Chairman adjourned the August 21, 2024, Pinal County Desert Vista Sanitary District Board of Directors Meeting and convened the Pinal County Flood Control District Board of Directors Meeting.

**PINAL COUNTY
DESERT VISTA SANITARY DISTRICT
BOARD OF DIRECTORS**

Vice-Chairman Jeffrey McClure
Presiding as Chairman

ATTEST:

Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: April 30, 2025



AGENDA ITEM

April 30, 2025 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Treasurer

Director: Michael McCord

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval to authorize Brandy Schiller, Special Services Administrator, to sign Insurance Proposal and pre-policy renewals on behalf of the Desert Vista Sanitary District. (Brandy Schiller/Michael McCord)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

To approve as described above.

History	Who	Approval
Time		
4/16/2025 4:17 PM	County Attorney	Yes
4/17/2025 8:31 AM	Budget Office	Yes
4/18/2025 3:15 PM	County Manager	Yes
4/22/2025 8:25 AM	Clerk of the Board	Yes

ATTACHMENTS:

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☐ [Gallagher Proposal of Insurance](#)

Insured: C36080 DESERT VISTA SANITARY DISTRICT

Broker: A19734

ARTHUR J GALLAGHER RISK MANAGEMENT SERVICES INC
18201 VON KARMEN STE 200
IRVINE, CA 92612

Insureds: Please complete and return to your agent. Agents: Please complete and return via the Producer Portal or email to uw@glatfelters.com by **07/06/2025**. Important: Use this Renewal Questionnaire instead of any agency generated documents. All information should be verified for accuracy, and all questions should be answered. Note: The purpose of the Renewal Questionnaire is to gather updated underwriting/rating information. Refer to the policy for a complete listing of the coverages currently provided.

If any additional lines of insurance are needed to broaden coverage, we encourage you to request them by completing our New Business Application or the appropriate sections of an ACORD application. Refer to our website, www.glatfelterpublicentities.com, for our New Business Application.

Dear Broker:

We hope that you will use this Renewal Questionnaire as an efficient means to communicate any changes to us for the upcoming renewal. Please carefully review and complete all information in this Renewal Questionnaire. Please return the complete questionnaire to GPE Underwriting. Contact your underwriter, Jennifer A. Sgarlat at jsgarlat@glatfelters.com, if you have any questions regarding this questionnaire or the renewal process.

On behalf of Glatfelter Insurance Group, I sincerely thank you for your continued support and patronage. If you have any questions, please do not hesitate to contact your underwriter or me at (800) 233-1957.

Sincerely,



Troy Markel
Sales President



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

GENERAL INFORMATION

Insured's Name: DESERT VISTA SANITARY DISTRICT
Insured's Mailing Address: PO BOX 1348
FLORENCE, AZ 85132
County: PINAL

Notice: As changes are made throughout this document, a system-generated "U"pdate indicator will appear in the left margin.

Contact Name/Title: Phone:
Contact Email: Mobile:

<u>Coverage</u>	<u>Status</u>	<u>Eff. Date</u>	<u>Exp. Date</u>	<u>Policy Number</u>
Property	Not Covered			
Crime	Not Covered			
Inland Marine	Not Covered			
Auto	Not Covered			
General Liability	In-Force	08/15/2024	08/15/2025	GPNU-PF-0020459-04
Public Officials & Mgmt Liab	In-Force	08/15/2024	08/15/2025	GPNU-PF-0020459-04
Educators Legal Liability	Not Covered			
Excess Liability	In-Force	08/15/2024	08/15/2025	GPNU-PF-0020459-04

What is your total number of Full-time Employees?

What is your total number of Part-time Employees?

What is your total number of Seasonal / Temporary Employees?

What is your total number of Volunteers?

What is your total number of Public Officials, Directors or Officers not already included above?

Please attach Current Budget Expenditures.

General Comments:

Please describe below any material change in the insured's operations.



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

GENERAL LIABILITY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

Limits of Insurance

Each Occurrence:	\$1,000,000
Damage to Premises Rented to You:	
Medical Expense:	
Personal and Advertising Injury:	\$1,000,000
General Aggregate:	\$3,000,000
Products – Completed Operations Aggregate:	\$3,000,000
Deductible:	

Based upon your current General Liability coverage information, please provide updated information. Attach supporting information where appropriate.

Are there any new Dam, Reservoir, or Levee structures?	Yes	No
If yes, complete the Dam, Reservoir or Levee Section of the New Business Application shown on our website.		

Are there any new operations?	Yes	No
If yes, identify details:		

Are there any discontinued operations?	Yes	No
If yes, identify details:		

Does the insured subcontract Law Enforcement protection to a third party?	Yes	No
If yes, does the insured have a written contract in place with proper risk transfer including indemnification agreements, hold harmless and additional insured protection in the insured's favor?		
	Yes	No

Employer's Liability (Stop Gap) Payroll	Yes	No
If yes, enter payroll amount (where applicable):		



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

Are there any changes in Independent Contractors?

Yes

No

If yes, identify details:

Are there any changes in Purchased Services?

Yes

No

If yes, identify details:

Schedule of Exposures

No Changes

Note: Payroll includes remuneration paid to direct employees (except clerical office and executive officers), 100% of contract cost for leased employees, and 33% of total contracts costs (less capital costs) when direct employee remuneration is not known. Ditch miles include total miles of canals and laterals owned.

<u>Class</u>	<u>Basis</u>	<u>Exposure (enter value or indicate not applicable)</u>	
Gas, Electric or Water Utility Operations	Payroll	\$	N/A
Irrigation Operations	Payroll	\$	N/A
Wastewater Operations	Payroll	\$	N/A
Cemetery Operations	Per Interment		N/A
All Other Special District Operations	Payroll	\$	N/A
Streets and Roads – existence hazard	Miles		N/A
Laboratory – Testing or Consulting	Receipts	\$	N/A
Day Care	Average Daily Attendance		N/A
Waterslides	Number		N/A
Grandstands, Bleachers w/ seating capacity above 5,000	Number		N/A
Utility Construction or Repair	Payroll	\$	N/A
Irrigation Ditches – existence hazard	Miles		N/A
Wastewater Treatment Plant Connector Lines – existence hazard	Miles		N/A
Boat Docks or Marina	Receipts	\$	N/A
Campgrounds	Receipts	\$	N/A
Dwellings	Number		N/A
Fee-based Recreation	Receipts	\$	N/A
Golf Course	Number of Annual Rounds		N/A
Meeting, Convention or Rental Halls	Per Day		N/A
Swimming Area, Outdoor Pool, Beach or River (Seasonal)	Number		N/A



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

Swimming Pool – indoor facility	Number	N/A
Skateboard Parks	Number	N/A

Dam, Reservoir or Levee		No Changes
Dam or Reservoir – existence hazard	Number	N/A

Workplace Violence Accidental Death Benefit Not Covered

This coverage is available for a premium charge in applicable states. The Limit of Insurance available is \$10,000 per person subject to an aggregate of \$100,000.

Please indicate 'Yes' if coverage is desired: Yes No

Law Enforcement Activity Liability

Law Enforcement coverage is not currently provided. If coverage is desired, please provide the information regarding your direct employees by completing the Law Enforcement Liability Supplement on our website glatfelterpublicentities.com.

General Liability Additional Interests

Please indicate any additions, changes or deletions in the General Liability Comments section below. If you are adding an Additional Interest, please indicate if there is a written contract.

<u>Type</u>	<u>Name/Address</u>	<u>Description</u>
-------------	---------------------	--------------------

General Liability Comments

Please indicate any other additions, changes or deletions as applicable.



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

PUBLIC OFFICIALS & MANAGEMENT LIABILITY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

Policy Type:

Limits of Insurance

Coverage A: \$1,000,000 Each Wrongful Act or Offense
Coverage A includes Employee Benefits Liability

Coverage B: Each Action

Aggregate Limit: \$3,000,000 Coverage A and B Combined

Coverage A Deductible:

Cyber Liability

Cyber Liability is now available through Glatfelter Brokerage Services. Please visit Glatfelter Brokerage Services at glatfelterbrokerage.com for more information on how to obtain a quote.

Public Officials & Management Liability Additional Interests

Please indicate any additions, changes or deletions in the Public Official & Management Liability Comments section below.

Type

Name/Address

Description

Public Officials & Management Liability Comments

Please indicate any other additions, changes or deletions as applicable.



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

EXCESS LIABILITY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

Limits of Insurance

Each Occurrence:

General Aggregate:

- Unmanned aircraft (drones) \$1,000,000 sublimit applies and cannot be increased.

Based upon your current Excess Liability coverage information, please provide updated underlying information if applicable.

Attach supporting information where appropriate. If an optional quote is being requested, please request below.

Excess Liability Comments

Please indicate any other additions, changes or deletions as applicable.



Renewal Questionnaire

Insured Name: DESERT VISTA SANITARY DISTRICT
C36080

PLEASE READ CAREFULLY – GENERAL FRAUD WARNING NOTICE

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime, and may subject such person to criminal and civil penalties.

I agree the information contained in this Renewal Questionnaire is true and accurate to the best of my knowledge. If I have requested Blanket Coverage for Real and or Personal Property, I have a signed statement of values on file and will submit upon request.

Please sign and date below. By signing, you represent that the information contained in this Renewal Questionnaire is true and accurate to the best of your knowledge.

Signature: Brandy Schiller

Date: 4/9/2025





AGENDA ITEM

April 30, 2025 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 9:15 AM.

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

History	Who	Approval
Time		

ATTACHMENTS:

[Click to download](#)

No Attachments Available



AGENDA ITEM

April 30, 2025 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Meeting Notice of Posting

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

History	Who	Approval
Time		

ATTACHMENTS:

Click to download

☐ [Notice of Posting](#)



MEETING NOTICE OF POSTING

STATE OF ARIZONA

COUNTY OF PINAL

I, Natasha Kennedy, being duly sworn upon her oath, says as follows:

I am the appointed Clerk of the Pinal County Board of Supervisors.

In my position as Clerk of the Board of Supervisors and Board of Directors, I am responsible for posting all Agendas.

Pursuant to A.R.S. 38-431.02 notice is hereby given that the Pinal County Board of Supervisors and Pinal County Board of Directors will hold a Regular meeting on **Wednesday, April 30, 2025 at 9:30 AM** in the Board Hearing Room, 1891 Historic Courthouse, Administrative Complex, located at 135 N. Pinal Street, Florence, Arizona 85132. The public will have physical access to the meeting room at 9:15 AM.

Notice of Possible Recess: The Board may take a Recess around 12:30 PM and the meeting will reconvene around 1:00 PM.

Board Meetings are broadcasted live and the public may access the meeting on the County Website at Pinal.gov under "Meeting Videos."

Board Agendas are available on the County Website at Pinal.gov under "Agendas & Minutes."

At any time during business hours, citizens may reach the Clerk of the Board Office at (520) 866-6068 or via email at ClerkoftheBoard@pinal.gov for information about Board meeting participation.

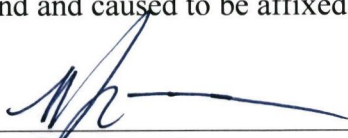
Note: One or more members of the Board may participate in this meeting by telephonic conference call.

I hereby further certify that I caused to be posted this Friday, April 25, 2025, around 11:00 AM the Regular Agenda, Desert Vista Sanitary District Agenda, Public Health Services District Agenda, and Executive Session as follows:

1. A kiosk located outside the front entrance to The Old Historical Courthouse, Administrative Complex Building, 135 North Pinal Street, Florence, Arizona 85132
2. County Website under Agendas & Meetings located at Pinal.gov
3. Emailed the NOVUS Agenda Distribution List and Clerk of the Board Notification Distribution List

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Official Pinal County, Arizona Seal this 25th day of April, 2025.




Natasha Kennedy
Clerk of the Board of Supervisors
Pinal County, Arizona

CLERK OF THE BOARD OF SUPERVISORS

1891 Historic Courthouse | 135 North Pinal Street | P.O. Box 827 | Florence, AZ 85132 | T: 520-866-6068
www.pinal.gov