



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
PINAL COUNTY OPEN SPACE AND TRAILS ADVISORY COMMISSION
SUMMARY OF AGENDA FOR MEETING
Tuesday, April 8, 2025

6:00 PM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
85 N. FLORENCE STREET
FLORENCE, AZ 85132

Call to the Public (For information only) -

This is the time for public comment. Members of the Open Space and Trails Advisory Commission may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Please note that time, place, and manner restrictions may be imposed.

(1) CALL TO ORDER & ROLL CALL

Members: Robin Davis, Mark Seidel, Mark Walker, Mary Sue Beers, Josh Bowman, Dan Frank, Richard Andersen, Jamie Sullivan, Kenneth Diamond, Jerome Sullivan

(2) Call to Public - (For information only)

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(3) Discussion/Approval/Disapproval of Recommendation of regular action summary minutes of January 7, 2025 (OST Chair)

(4) Staff Update (OSTRP Staff)

- I. Boards and Commission Lunch
- II. Volunteer Hours
- III. Staffing Update

(5) Open Space, Trails and Regional Parks Projects Update (Kent Taylor)

(6) OSTRP Programming

- I. Dark Sky Week (April 21st-28th)
- II. Earth Day at Peralta RP (April 26th)

III. Communications

- (7) Discussion of Possible Future Agenda Items (OST Chair)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE OPEN SPACE AND TRAILS DEPARTMENT)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Open Space and Trails Advisory Commission does not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact Jasmine Guillen at (520) 866-6920 or jasmine.guillen@pinal.gov at least (5) five business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.



AGENDA ITEM

April 8, 2025 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Open Space and Trails Advisory Commission

Director: Himanshu Patel

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

CALL TO ORDER & ROLL CALL

Members: Robin Davis, Mark Seidel, Mark Walker, Mary Sue Beers, Josh Bowman, Dan Frank, Richard Andersen, Jamie Sullivan, Kenneth Diamond, Jerome Sullivan

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

History		
Time	Who	Approval

ATTACHMENTS:
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No Attachments Available



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Discussion/Approval/Disapproval of Recommendation of regular action summary minutes of January 7, 2025 (OST Chair)

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☐ [Meeting Minutes](#)



(1) CALL TO ORDER & ROLL CALL

Members: Robin Davis, Mark Seidel, Mark Walker, Mary Sue Beers, Josh Bowman, Dan Frank, Richard Anderson, Jamie Sullivan, Kenneth Diamond, Jerome Sullivan

Item Action: Information Only

Members Present: Robin Davis, Mark Seidel, Mark Walker, Josh Bowman, Dan Frank, Richard Andersen, Jamie Sullivan (virtual), Kenneth Diamond

Not present: Mary Sue Beers, Jerome Sullivan

(2) Call to Public - (For information only)

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(3) Discussion/Approval/Disapproval of Recommendation of regular action summary minutes of October 8, 2024 (OST Chair)

Item Action: Approved

(4) Staffing Update (OSTRP Staff)

Item Action: Information Only

(5) Discussion of Peralta Invasive Removal Project (OSTRP Staff)

Item Action: Information Only

(6) Discussion of Peralta Regional Park Season- OSTRP Staff

Item Action: Information Only

- (7) Open Space, Trails and Regional Parks Projects Update (Kent Taylor)

Item Action: Information Only

- (8) Discussion of Possible Future Agenda Items (OST Chair)

Item Action: Information Only

Commission is requesting update on filling the Director position: timeline, etc.



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Open Space, Trails and Regional Parks Projects Update (Kent Taylor)

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☐ [Project Update April 2025](#)



Open Space, Trails and Regional Parks Project Update

Open Space and Trails Commission Meeting April 8, 2025

CAP Trail Phase 2

-
- Construction start was January 6, 2025
- Estimated construction schedule is 180 days, expected completion is mid July.
- Recreational Trail Program grant (Arizona State Parks and Trail, ASPT) was approved by the BOS and ASPT
 - This grant is for some minor trail construction and installation of wayfinding signage which are outside the scope of the main construction contract.
 - We completed a solicitation for a contractor and are awaiting the issuance of a PO.

CAP Trail Phase 3

- In meeting with stakeholders and BOR staff, the County was made aware of a land ownership issue the BOR easement across lands the Arizona Army National Guard (AZARNG).
- AZARNG initial stance is that a recreational trail is not compatible with the AZARNG use in this area.
- Staff has provided feedback related to multiple planning efforts over a 20 year period where the AZARNG indicated that recreational trail use was not only compatible, but was supported by the AZARNG.
- Due to the work and resources put into Phase 3 and the uncertainty of the AZARNG site, the County and its partners have decided to split Phase 3 in two, a Phase 3 (From Apache Junction south to the AZARNG boundary) and Phase 4 (From the AZARNG boundary south to the South Florence TH).
- Time and resources at this point will be directed to the new phase 3 while discussions continue to occur related to the AZARNG issue.
- We are still targeting spring 2025 for the beginning of the Phase 3 Environmental Assessment.

Palo Verde Regional Park

- 100 % design plans have been delivered to the County. We anticipate comments back to the design team this week.
- Once we finalize plans, we will work with the design team and our Procurement office to plan the procurement process. This may be delayed due to the LWCF grant funding, see below.
- We were notified that the approval of the LWCF grant is on hold in the National Parks review process due to new guidelines being implemented by the new presidential administration. At this time we have not been given an expected ETA for this approval process to resume.
- Target date to have completed construction documents and be in the procurement process is June 30, 2025.

OPEN SPACE, TRAILS AND REGIONAL PARKS DEPARTMENT

85 N. Florence Street, Development Services Building, PO Box 2973 Florence, AZ 85132
T 520-866-6920 FREE 888-431-1311 F 520-866-6919
www.pinalcountyz.gov



Operation Manager Recruitment

- The first set of interview was held in early March. We did make an offer to one applicant, unfortunately that was declined due to another competing offer.
- Second set of interviews is scheduled for April 7.
- We have seen increased interest in this position from former and existing federal employees.

Fairgrounds Improvement Project

- Staff and partners are reviewing the 50% design plans.
- Once construction documents are completed, this will likely be a multiyear project.

Loop Trail Connection (Southern Pinal County near Saddlebrooke)

- Contractor has been engaged on this project.
- Initial kick off meeting for staff and contractor was on January 9, 2025
- We anticipate a concept alignment being delivered to the County within the next 4-6 weeks.

West Pinal Park Improvement Project

- This project was budgeted in this FY (24-25)
- We have delivered construction documents to a JOC contractor and asked for a project cost estimate.
- Staff anticipates this estimate to be delivered in the next two weeks.
- If project costs are in line with budget, we anticipate issuing a PO and beginning this project before the end of the fiscal year

San Manuel Community Center Improvement Project

- CDBG grant funds budgeted this fiscal year. OSTRP department is including a small amount of additional funds
- SOW to develop design/construction documents for this improvement project.
- Bulk of the project will be to update facility to current plumbing, electrical and ADA code.



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