



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION  
PINAL COUNTY OPEN SPACE AND TRAILS ADVISORY COMMISSION  
SUMMARY OF AGENDA FOR MEETING  
Tuesday, January 14, 2025

6:00 PM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX  
85 N. FLORENCE STREET  
FLORENCE, AZ 85132

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Call to the Public (For information only) -

This is the time for public comment. Members of the Open Space and Trails Advisory Commission may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. Please note that time, place, and manner restrictions may be imposed.

(1) CALL TO ORDER & ROLL CALL

Members: Robin Davis, Mark Seidel, Mark Walker, Mary Sue Beers, Josh Bowman, Dan Frank, Richard Anderson, Jamie Sullivan, Kenneth Diamond, Jerome Sullivan

(2) Call to Public - (For information only)

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(3) Discussion/Approval/Disapproval of Recommendation of regular action summary minutes of October 8, 2024 (OST Chair)

(4) Staffing Update (OSTRP Staff)

(5) Discussion of Peralta Invasive Removal Project (OSTRP Staff)

(6) Discussion of Peralta Regional Park Season- OSTRP Staff

(7) Open Space, Trails and Regional Parks Projects Update (Kent Taylor)

(8) Discussion of Possible Future Agenda Items (OST Chair)

ADJOURNMENT

**(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE OPEN SPACE AND TRAILS**

## **DEPARTMENT)**

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Open Space and Trails Advisory Commission does not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact Jasmine Guillen at (520) 866-6920 or [jasmine.guillen@pinal.gov](mailto:jasmine.guillen@pinal.gov) at least (5) five business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.



# PINAL COUNTY

WIDE OPEN OPPORTUNITY

## AGENDA ITEM

January 14, 2025 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

**REQUESTED BY:**

**Funds #:**

**Dept. #:**

**Dept. Name:** Open Space and Trails Advisory Commission

**Director:** Himanshu Patel

**BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:**

CALL TO ORDER & ROLL CALL

Members: Robin Davis, Mark Seidel, Mark Walker, Mary Sue Beers, Josh Bowman, Dan Frank, Richard Anderson, Jamie Sullivan, Kenneth Diamond, Jerome Sullivan

**BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:**

**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

**MOTION:**

History			
Time	Who		Approval

**ATTACHMENTS:**

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No Attachments Available



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Discussion/Approval/Disapproval of Recommendation of regular action summary minutes of October 8, 2024 (OST Chair)

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[Meeting Minutes](#)



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**Commissioner Bowman motioned to adjourn at 8:00 PM and Commissioner Seidel 2<sup>nd</sup>. Motion Passed 7-0**

(1) CALL TO ORDER & ROLL CALL

Members: Robin Davis, Mark Seidel, Mark Walker, Mary Sue Beers, Josh Bowman, Dan Frank, Richard Anderson, Jamie Sullivan, Kenneth Diamond

The Pinal County Open Space and Trails Advisory Commission Board convened at 6:00 PM on October 9, 2024. The meeting was called to order by Chairman Dan Frank.

Members Present: Dan Frank (OS&T Chairman), Mary Sue Beers, Mark Walker, Jamie Sullivan, Josh Bowman, Mark Seidel, Robin Davis, Richard Anderson, Kenneth Diamond

Staff Present: Jasmine Guillen, Hezekiah Allen

(2) Call to Public - (For information only)

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(3) Discussion/Approval/Disapproval of Recommendation of regular action summary minutes of July 9, 2024 (OS&T Chair)

**Item Action: Approved**

**Item Action: Commissioner Seidel motioned to approve the action summary minutes of the Commission's July 9, 2024 meeting and Commissioner Davis 2<sup>nd</sup>. Motion Passed 7-0**

(4) Tentative Open Space, Trails and Regional Parks Program Calendar for FY 24-25 (OSTRP Staff)

**Item Action: Information Only**

- (5) Discussion and Review of the Palo Verde Regional Park- Plan of Development (OSTRP Staff)

**Item Action: Information Only**

- (6) Discussion on the Gold Canyon Circulation Study as it relates to the Cloudview Trailhead (OSTRP Staff)

**Item Action: Information Only**

- (7) Department discussion and update to possibly include Department planned/managed park, trail and open space areas. (OSTRP Staff)

**Item Action: Information Only**

- (8) Discussion of Possible Future Agenda Items (OS&T Chair)

**Item Action: Information Only**

**Item Action: Information Only – Commissioner Anderson suggested future agenda items of Wildfire Prevention at Peralta Regional Park, Wave Cave Social Trail Discussion, and Peralta Regional Park Season Update. Commissioner Bowman asked for a future agenda item on the upcoming Fee Schedule Study and the possibility of an Annual Pass.**



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Staffing Update (OSTRP Staff)

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Discussion of Peralta Invasive Removal Project (OSTRP Staff)

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Discussion of Peralta Regional Park Season- OSTRP Staff

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Open Space, Trails and Regional Parks Projects Update (Kent Taylor)

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<input type="checkbox"/> <a href="#">Project Update</a>



## Open Space, Trails and Regional Parks Project Update

### Open Space and Trails Commission Meeting January 14, 2025

#### **CAP Trail Phase 2**

- Final contract signed and executed
- On-site pre-construction meeting occurred on December 16, 2024
- Construction start was January 6, 2025
- Estimated construction schedule is 180 days
- Recreational Trail Program grant (Arizona State Parks) is progressing through final steps.
  - Program agreement and BOS approval tentatively scheduled for January 29, 2025 BOS meeting.
  - This grant is for some minor trail construction and installation of wayfinding signage which are outside the scope of the main construction contract.

#### **CAP Trail Phase 3**

- Staff provided feedback to Bureau of Reclamation on Environmental Assessment scope of work and remaining planning questions.
- Staff is finalizing coordination of route identification with the Town of Florence and the Maricopa County Flood Control District.
- Target date for beginning of Environmental Assessment project would be early spring.

#### **Palo Verde Regional Park**

- 90% design plans were delivered to the County in late July. Unfortunately, they were stuck in the internal review process longer than anticipated.
- Internal review has now been completed, with all comments provided to the design team just before Christmas.
- In consultation with Arizona State Parks and Trails (ASPT), staff was made aware of an increase in Land and Water Conservation funding. The County had submitted a grant for the maximum amount (\$1,000,000) earlier in 2024, the new maximum is \$1,500,000. Pinal County has submitted a request to increase our grant amount to the new maximum. BOS and ASPT approval are expected in January. ASPT has indicated that final approvals/agreements should be expected in late February, early March.
- Target date to have completed construction documents and be in the procurement process is June 30, 2025.

#### **Operation Manager Recruitment**

- Job description and related pay scale have been updated.
- Recruitment went live in late December.

#### **OPEN SPACE, TRAILS AND REGIONAL PARKS DEPARTMENT**



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**Fairgrounds Improvement Project**

- The final draft of the design/development plans are complete and out for review from all parties.
- Cost estimates should be arriving soon.

**Loop Trail Connection (Southern Pinal County near Saddlebrooke)**

- Contractor has been engaged on this project.
- Initial kick off meeting for staff and contractor was on January 9, 2025



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