



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
PINAL COUNTY LIBRARY DISTRICT
BOARD OF DIRECTORS
AGENDA
Wednesday, March 6, 2024

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

BUSINESS BEFORE THE BOARD
(Consideration/Approval/Disapproval of the following:)

(1) **CONSENT ITEMS:**

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- * A. Discussion/approval/disapproval of Minutes from the December 20, 2023, Board of Directors Library District Meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval of an amendment to correct the previously approved AZ Librarians Enhancing Resilient Rural Communities grant on September 6, 2023. The grant was approved in Fund 75 but should have been allocated to Fund 76. Approval will require an amendment to the FY 23/24 budget to transfer appropriation from Fund 75 (Library/District) to the correct fund, Fund 76 (Library/State), to increase revenue and expenditure appropriations in the amount of \$4,000. (Shawn Flecken/Cathryn Whalen)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT <https://pinal.novusagenda.com/AgendaPublic/>)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 9:15 AM.

Meeting Notice of Posting



AGENDA ITEM

March 6, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Minutes from the December 20, 2023, Board of Directors Library District Meeting.
(Natasha Kennedy)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

Approve as presented.

History		
Time	Who	Approval

ATTACHMENTS:

Click to download

☐ [Minutes LD](#)



PINAL COUNTY

WIDE OPEN OPPORTUNITY

PINAL COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MINUTES

**Wednesday, December 20, 2023
1:00 PM**

BOARD OF DIRECTORS

Chairman Jeff Serdy
Director, District 5

Vice-Chairman Jeffrey McClure
Director, District 4

Kevin Cavanaugh
Director, District 1

Mike Goodman
Director, District 2

Stephen Q. Miller
Director, District 3

**PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132**

All Presentations are attached to the Agenda at:
[Click Here to View the Library District Agenda](#)

and a Video Recording of this meeting can be viewed at:
[Click Here to View Video Recording](#)

The Pinal County Library District Board of Directors convened at 1:00 p.m. this date. The meeting was called to order by Chairman Serdy.

Members Present: Chairman Jeff Serdy; Director Kevin Cavanaugh; Director Mike Goodman; Director Stephen Q. Miller

Members Absent: Vice-Chairman Jeffrey McClure

Staff Present: Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman Serdy asked if there were any requests from a Board Member, staff or the audience to remove any consent agenda items for discussion. There being none.

Item Action: Approved Consent Agenda Items A and B on the Pinal County Library District

Motion Made By: Supervisor Goodman

Seconded By: Supervisor Miller

To approve Consent Agenda Items A and B on the Pinal County Library District.

Motion Passed

Ayes: Cavanaugh, Goodman, Miller, Serdy (4)

Absent: McClure (1)

- * A. Discussion/approval/disapproval of Minutes from the October 18, 2023, Board of Directors Library District Meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval of Resolution No. 122023-EconD-LD by the Pinal County Library District Board of Directors expressing support for a Foreign Trade Zone designation for LG Energy Solutions Arizona, Inc. in Queen Creek, Pinal County. The project represents the development of a site of approximately 650.5 acres, formerly owned by Arizona State Trust Land, construction of up to three million square feet of industrial space, capital investment of \$5.5 billion and the hiring of up to 3,700 employees at full build out. The Pinal County Library District Board of Directors previously approved a similar resolution on March 16, 2022. However, due to a name change to a successor company, a delay in the commencement of construction and the expanded scope of the project, there is a need for the Library Board to restate its support for the project. (James Smith)

1:01 p.m. – Chairman Serdy adjourned the December 20, 2023, Pinal County Library District Board of Directors Meeting and convened the Pinal County Public Health Services District Board of Directors Meeting.

**PINAL COUNTY
LIBRARY DISTRICT
BOARD OF DIRECTORS**

Jeff Serdy, Chairman

ATTEST:

Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: March 6, 2024



AGENDA ITEM

March 6, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #: 76

Dept. #: 357

Dept. Name: Library District

Director: Shawn Flecken, Interim

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of an amendment to correct the previously approved AZ Librarians Enhancing Resilient Rural Communities grant on September 6, 2023. The grant was approved in Fund 75 but should have been allocated to Fund 76. Approval will require an amendment to the FY 23/24 budget to transfer appropriation from Fund 75 (Library/District) to the correct fund, Fund 76 (Library/State), to increase revenue and expenditure appropriations in the amount of \$4,000. (Shawn Flecken/Cathryn Whalen)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

Approval will require an amendment to the FY 23/24 budget to transfer appropriation from Fund 75 (Library/District) to the correct fund, Fund 76 (Library/State), to increase revenue and expenditure appropriations in the amount of \$4,000.

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

Reallocating the grant from Fund 75 to Fund 76 will correct a bookkeeping mistake. There should be no impact on performance, as the grant funds have already been expended and the program is already underway.

MOTION:

Approve as presented.

History	Who	Approval
Time		
2/23/2024 9:10 AM	County Attorney	Yes
2/23/2024 9:47 AM	Grants/Hearings	Yes
2/23/2024 2:53 PM	Budget Office	Yes
2/28/2024 12:04 PM	County Manager	Yes
2/28/2024 3:07 PM	Clerk of the Board	Yes

ATTACHMENTS:**Click to download**☐ [Cover Memo](#)☐ [Budget amendment for transfer from fund 75 to fund 76](#)☐ [Board Action Summary for September 6, 2023](#)



February 22, 2024

Pinal County Library District Board of Directors

Re: AZ Librarians Enhancing Resilient Rural Communities grant

Dear Sirs:

On August 2, 2023 the Board gave its approval for the Library District to submit an application for a mini grant program between the Arizona Center for Rural Health and the Pinal County Library District, through the Library District Board, beginning September 1, 2023, ending April 30, 2024.

On September 6, 2023, the Board approved acceptance of grant funds in the amount of \$4,000, requiring an amendment to the FY 23/24 budget to transfer reserve appropriation from Fund 213 (Grants/Project Contingency) to Fund 75 (Library/District) to increase revenue and expenditure appropriations. The County Finance Department has since determined that the grant should have been allocated to Fund 76 (Library/State).

We are seeking approval of a budget amendment to transfer the grant appropriation from Fund 75 to Fund 76.

Sincerely,

Shawn M. Flecken, Interim Director
Pinal County Library District

**DEPARTMENT/FUND
APPROPRIATION ADJUSTMENT FORM**

Fiscal Year	Agenda Item needed (yes/no)	Anticipated Meeting Date if applicable	Memo Attached if Board item
23/24	Yes	2/21/2024	<input type="checkbox"/>

Please use one form per agenda item.

Sources (Fund Balance, Revenues, Transfers In, etc....)							
Fund	Input "yes" if change in Fund Balance (2511)	Cost Center	Sub Ledger	Object Code	Current Budget	Adjustment Add/ (Subtract)	New Revised Budget
76		3570237		421000	\$0	\$4,000	\$4,000
75		3570237		421000	\$4,000	(\$4,000)	\$0
Insert rows above this line and copy New Revised Budget formula down							
Net Source Adjustment						\$0	

Uses (Expenditures, Transfers Out, etc....)							
Fund		Cost Center	Sub Ledger	Object Code	Current Budget	Adjustment Add/ (Subtract)	New Revised Budget
75		3570237		531990	\$4,000	(\$4,000)	\$0
76		3570237		531990	\$0	\$4,000	\$4,000
Insert rows above this line and copy New Revised Budget formula down							
Net Use Adjustment						\$0	

Net Change	\$0
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Prepared by: Shawn Flecken/Angelica Armenta	Date: 1/3/2024
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Explanation:	Fund correction; On September 6, 2023 grant was approved in Fund 75 (Library/District). The grant should be in Fund 76 (Library/State). This grant will promote Health & Well-Being through Meditation and Hydroponics. Teens/tweens will investigate plants in depth through Science, Technology, Art, and Math. As well as explore the art of Mindfulness through Meditation.
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TYPE OF REQUEST:

- ☐ Transfer within same Cost Center
- ☐ Transfer between Cost Centers within same Fund
- ☐ Transfer between Funds or Transfer In/Out adjustments
- ☒ Transfer from/to of Reserve/Contingency (e.g., new grant, change in special revenue projection, new projec
- ☐ Change in Fund Balance Appropriation

For Budget Office Use Only

BUDGET OFFICE APPROVAL BY: _____ DATE: _____	COUNTY MANAGER APPROVAL BY: _____ DATE: _____	POSTED BY: _____ DATE: _____
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PINAL COUNTY

WIDE OPEN OPPORTUNITY

**PINAL COUNTY LIBRARY DISTRICT
BOARD OF DIRECTORS
ACTION SUMMARY
Wednesday, September 6, 2023
11:10 AM**

BOARD OF DIRECTORS

Chairman Jeff Serdy
Director, District 5

Vice-Chairman Jeffrey McClure
Director, District 4

Kevin Cavanaugh
Director, District 1

Mike Goodman
Director, District 2

Stephen Q. Miller
Director, District 3

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

All Presentations are attached to the Agenda at:
[Click Here to View the Library District Agenda](#)

and a Video Recording of this meeting can be viewed at:
[Click Here to View Video Recording](#)

The Pinal County Library District Board of Directors convened at 11:10 a.m. this date. The meeting was called to order by Chairman Serdy.

Members Present: Chairman Jeff Serdy; Vice-Chairman Jeffrey McClure; Director Kevin Cavanaugh; Director Mike Goodman; Director Stephen Q. Miller

Staff Present: County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- * A. Discussion/approval/disapproval of Minutes from the July 5, 2023, Board of Directors Library District Meeting. (Natasha Kennedy)

Item Action: Approved

- * B. Discussion/approval/disapproval of an Award Agreement for \$4,000 under the AZ Librarians Fostering Resilient Rural Communities AHEAD AZ mini grant program, between the Arizona Center for Rural Health and the Pinal County Library District, through the Pinal County Board of Supervisors, and delegating signature authority to accept this grant award to the Interim Director, Shawn Flecken of Pinal County Library District. The term of the grant will begin September 1, 2023, and end April 30, 2024, and the funds will be used by the Library District to create a "Health and Wellness through Meditation and Hydroponics" program to be presented by the District's Outreach Librarian. Acceptance requires an amendment to the FY 23/24 budget to transfer reserve appropriation from Fund 213 (Grants/Project Contingency) to Fund 75 (Library/District) to increase revenue and expenditure appropriations. There is no impact on the General Fund. (Shawn Flecken/Himanshu Patel)

Item Action: Approved

- (2) Discussion/approval/disapproval of proposed Library District policy 20.14 regarding rules for the use of meeting rooms at county-run libraries. (Shawn Flecken/Himanshu Patel)

Item Action: Approved



AGENDA ITEM

March 6, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 9:15 AM.

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

History	Who	Approval
Time		

ATTACHMENTS:

[Click to download](#)

No Attachments Available



AGENDA ITEM

March 6, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Meeting Notice of Posting

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

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MOTION:

History	Who	Approval
Time		

ATTACHMENTS:

Click to download

☐ [Notice of Posting](#)



PINAL COUNTY
WIDE OPEN OPPORTUNITY

MEETING NOTICE OF POSTING

STATE OF ARIZONA

COUNTY OF PINAL

I, Natasha Kennedy, being duly sworn upon her oath, says as follows:

I am the appointed Clerk of the Pinal County Board of Supervisors.

In my position as Clerk of the Board of Supervisors and Board of Directors, I am responsible for posting all Agendas.

Pursuant to A.R.S. 38-431.02 notice is hereby given that the Pinal County Board of Supervisors and Pinal County Board of Directors will hold a Regular meeting on **Wednesday, March 6, 2024 at 9:30 AM** in the Board Hearing Room, 1891 Historic Courthouse, Administrative Complex, located at 135 N. Pinal Street, Florence, Arizona 85132. The public will have physical access to the meeting room at 9:15 AM.

Notice of Possible Recess: The Board may take a Recess around 12:30 PM and the meeting will reconvene around 1:00 PM.

Board Meetings are broadcasted live and the public may access the meeting on the County Website at Pinal.gov under "Meeting Videos."

Board Agendas are available on the County Website at Pinal.gov under "Agendas & Minutes."

At any time during business hours, citizens may reach the Clerk of the Board Office at (520) 866-6068 or via email at ClerkoftheBoard@pinal.gov for information about Board meeting participation.

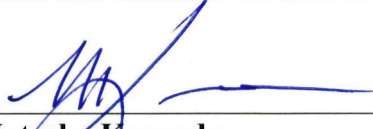
Note: One or more members of the Board may participate in this meeting by telephonic conference call.

I hereby further certify that I caused to be posted this Friday, March 1, 2024, around 11:00 AM the Regular Agenda, Library District Agenda, Public Health Services District Agenda, and Executive Session as follows:

1. A kiosk located outside the front entrance to The Old Historical Courthouse, Administrative Complex Building, 135 North Pinal Street, Florence, Arizona 85132
2. County Website under Agendas & Meetings located at Pinal.gov
3. Emailed the NOVUS Agenda Distribution List and Clerk of the Board Notification Distribution List

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Official Pinal County, Arizona Seal this 1st day of March, 2024.




Natasha Kennedy
Clerk of the Board of Supervisors
Pinal County, Arizona

CLERK OF THE BOARD OF SUPERVISORS

1891 Historic Courthouse | 135 North Pinal Street | P.O. Box 827 | Florence, AZ 85132 | T: 520-866-6068
www.pinal.gov