



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION  
PINAL COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
AGENDA  
Wednesday, February 1, 2023

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX  
BOARD OF SUPERVISORS HEARING ROOM  
135 N. PINAL STREET  
FLORENCE, AZ 85132

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BUSINESS BEFORE THE BOARD

(Consideration/Approval/Disapproval of the following:)

(1) **CONSENT ITEMS:**

All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- \* A. Discussion/approval/disapproval of Minutes from the January 4, 2023, Board of Directors Library District meeting. (Natasha Kennedy)
- \* B. Discussion/approval/disapproval of Award No. SGIA-23-A-12 for FY 2022/23 State Grants-in-Aid funding between the Arizona State Library, Archives, and Public Records and the Pinal County Library District, through the Pinal County Board of Supervisors as the Library District Board, beginning July 1, 2022, ending June 30, 2023, for \$25,000. The funds will be used for resource sharing, extended services, continuing education, postage, outreach, automation, supplies, library programs and materials. The grant has been appropriately budgeted in FY 22/23. (Shawn Flecken/Himanshu Patel)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT <https://pinal.novusagenda.com/AgendaPublic/>)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.





AGENDA ITEM

February 1, 2023 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

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**REQUESTED BY:**

**Funds #:**

**Dept. #:**

**Dept. Name:** Clerk of the Board

**Director:** Natasha Kennedy

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**BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:**

Discussion/approval/disapproval of Minutes from the January 4, 2023, Board of Directors Library District meeting.  
(Natasha Kennedy)

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**BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:**

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**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

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**MOTION:**

Approve as presented.

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History		
Time	Who	Approval

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**ATTACHMENTS:**

Click to download

☐ [Minutes LD](#)



# **PINAL COUNTY**

WIDE OPEN OPPORTUNITY

**PINAL COUNTY LIBRARY DISTRICT  
BOARD OF DIRECTORS  
MINUTES  
Wednesday, January 4, 2023  
10:45 AM**

**BOARD OF DIRECTORS**

**Chairman Jeff Serdy**  
Director, District 5

**Vice-Chairman Jeffrey McClure**  
Director, District 4

**Kevin Cavanaugh**  
Director, District 1

**Mike Goodman**  
Director, District 2

**Stephen Q. Miller**  
Director, District 3

PINAL COUNTY ADMINISTRATIVE COMPLEX  
BOARD OF SUPERVISORS HEARING ROOM  
135 N. PINAL STREET  
FLORENCE, AZ 85132

**All Presentations are attached to the Agenda at:**  
[Click Here to View the Library District Agenda](#)

**and a Video Recording of this meeting can be viewed at:**  
[Click Here to View Video Recording](#)

The Pinal County Library District Board of Directors convened at 10:45 a.m. this date. The meeting was called to order by Chairman Serdy.

**Members Present:** Chairman Jeff Serdy; Vice-Chairman Jeffrey McClure; Director Kevin Cavanaugh; Director Mike Goodman; Director Stephen Q. Miller

**Staff Present:** County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

**(I) CONSENT ITEMS:**

All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman Serdy asked if there were any requests from a Board Member, staff or the audience to remove any consent agenda items for discussion. There being none.

**Item Action: Approved as presented Consent Agenda Items A and B**

Motion Made By: Supervisor McClure

Seconded By: Supervisor Miller

To approve as presented Consent Agenda Items A and B.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- \* A. Discussion/approval/disapproval of Minutes from the July 6, 2022, Board of Directors Library District meeting. (Natasha Kennedy)
- \* B. Discussion/approval/disapproval to submit a grant application to the Arizona State Library, Archives, and Public Records for \$25,000 through the State Grants in Aid program. Pinal County Library District will share the funds equally among the district's member libraries for materials, equipment, programs, and services. (Shawn Flecken/Himanshu Patel)

**10:46 a.m.** – Chairman Serdy adjourned the January 4, 2023, Pinal County Library District Board of Directors Meeting and convened the Pinal County Public Health Services District Board of Directors Meeting.

**PINAL COUNTY  
LIBRARY DISTRICT  
BOARD OF DIRECTORS**

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Jeff Serdy, Chairman

**ATTEST:**

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Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: February 1, 2023



AGENDA ITEM

February 1, 2023 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

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**REQUESTED BY:**

**Funds #:** 76

**Dept. #:** 3570234

**Dept. Name:** Library District

**Director:** Shawn Flecken

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**BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:**

Discussion/approval/disapproval of Award No. SGIA-23-A-12 for FY 2022/23 State Grants-in-Aid funding between the Arizona State Library, Archives, and Public Records and the Pinal County Library District, through the Pinal County Board of Supervisors as the Library District Board, beginning July 1, 2022, ending June 30, 2023, for \$25,000. The funds will be used for resource sharing, extended services, continuing education, postage, outreach, automation, supplies, library programs and materials. The grant has been appropriately budgeted in FY 22/23. (Shawn Flecken/Himanshu Patel)

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**BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:**

There is no impact for the General Fund, since the Library District is a Special Revenue Fund. The request does not require a budget appropriation as the grant was budgeted into the FY 22/23 budget.

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**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

N/A

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**MOTION:**

Approve as presented.

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History	Who	Approval
Time		
1/19/2023 5:12 PM	County Attorney	Yes
1/20/2023 7:20 AM	Grants/Hearings	Yes
1/20/2023 8:09 AM	Budget Office	Yes
1/20/2023 12:34 PM	County Manager	Yes
1/23/2023 12:33 PM	Clerk of the Board	Yes

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**ATTACHMENTS:****Click to download**

- ☐ [Grant Request Form](#)
- ☐ [SGIA 2022/3 Cover Letter](#)





## PINAL COUNTY

WIDE OPEN OPPORTUNITY

### Board of Supervisors Grant Request

Board of Supervisors meeting date: \_\_\_\_\_

Department seeking grant: \_\_\_\_\_

Name of Granting Agency: \_\_\_\_\_

Name of Grant Program: \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount requested: \_\_\_\_\_

Match amount, if applicable: \_\_\_\_\_

Application due date: \_\_\_\_\_

Anticipated award date/fiscal year: \_\_\_\_\_

What strategic priority/goal does this project address?: \_\_\_\_\_

Applicable Supervisor District: \_\_\_\_\_

Brief description of project: \_\_\_\_\_

Approval received per Policy 8.20: \_\_\_\_\_ OnBase Grant #: \_\_\_\_\_

Please select one:

Discussion/Approve/Disapproval consent item \_\_\_\_\_

New item requiring discussion/action \_\_\_\_\_

Public Hearing required \_\_\_\_\_

Please select all that apply:

Request to submit the application \_\_\_\_\_

Retroactive approval to submit \_\_\_\_\_

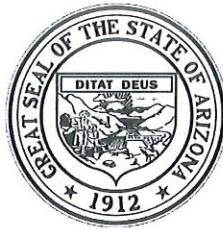
Resolution required \_\_\_\_\_

Request to accept the award \_\_\_\_\_

Request to approve/sign an agreement \_\_\_\_\_

Budget Amendment required \_\_\_\_\_

Program/Project update and information \_\_\_\_\_



**KATIE HOBBS**  
SECRETARY OF STATE

### Award Notification for State Grants-in-Aid

<b>Library Name &amp; Address:</b> Pinal County Library District		<b>State Project Number:</b> SGIA 23-A-12	
<b>Project Name:</b> SGIA 2023		<b>Project Manager:</b> Alexander Conrad	
<b>Program Information:</b> <a href="http://www.azlibrary.gov/libdev/funding/sgia">http://www.azlibrary.gov/libdev/funding/sgia</a>		<b>Amount Awarded:</b> \$25,000	
<b>Period of Performance:</b> July 1, 2022 to June 30, 2023		<b>Final Report Due:</b> July 31, 2023	
<b>Contact for LSTA grant questions:</b> Janet "Jaime" Ball, Grants Consultant	<b>Phone:</b> 602-542-6266		<b>Email:</b> jball@azlibrary.gov

Please acknowledge State Grants-in-Aid as follows:

*This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature.*

Holly Henley

Holly Henley, State Librarian & Director of Library Services

7/27/22

Date

**LIBRARY DEVELOPMENT - HOLLY HENLEY, STATE LIBRARIAN**

Arizona State Library, Archives and Public Records

1700 W. Washington St., B-002

Phoenix, AZ 85007

Telephone: (602) 542-6200

[www.azlibrary.gov](http://www.azlibrary.gov)



AGENDA ITEM

February 1, 2023 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

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**REQUESTED BY:**

**Funds #:**

**Dept. #:**

**Dept. Name:** Clerk of the Board

**Director:** Natasha Kennedy

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**BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:**

Meeting Notice of Posting

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**BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:**

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**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

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**MOTION:**

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History	Who	Approval
Time		

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**ATTACHMENTS:**

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**PINAL COUNTY**  
WIDE OPEN OPPORTUNITY

**MEETING NOTICE OF POSTING**

**STATE OF ARIZONA**

**COUNTY OF PINAL**

I, Natasha Kennedy, being duly sworn upon her oath, says as follows:

I am the appointed Clerk of the Pinal County Board of Supervisors.

In my position as Clerk of the Board of Supervisors and Board of Directors, I am responsible for posting all Agendas.

Pursuant to A.R.S. 38-431.02 notice is hereby given that the Pinal County Board of Supervisors and Pinal County Board of Directors will hold a Regular meeting on **Wednesday, February 1, 2023 at 9:30 a.m.** in the Board Hearing Room, 1891 Historic Courthouse, Administrative Complex, located at 135 N. Pinal Street, Florence, Arizona 85132.

Board Meetings are broadcasted live and the public may access the meeting at <https://www.pinal.gov/396/Meeting-Videos>

Board Agendas are available at <https://www.pinal.gov/411/Agendas-Minutes>

At any time during business hours, citizens may reach the Clerk of the Board Office at (520) 866-6068 or via email at [ClerkoftheBoard@pinal.gov](mailto:ClerkoftheBoard@pinal.gov) for information about Board meeting participation.

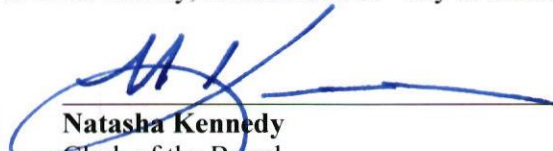
**Note:** One or more members of the Board may participate in this meeting by telephonic conference call.

I hereby further certify that I caused to be posted this Friday, January 27, 2023, around 11:00 AM the Regular Agenda, Flood Control District Agenda, Library District Agenda, Public Health Services District Agenda, and Executive Session as follows:

1. A kiosk located outside the front entrance to The Old Historical Courthouse, Administrative Complex Building, 135 North Pinal Street, Florence, Arizona 85132
2. County website under Meetings located at [www.pinal.gov](http://www.pinal.gov)
3. Emailed the NOVUS Agenda Distribution List and Clerk of the Board Notification Distribution List

**WITNESS** my official signature and corporate seal of Pinal County, Arizona this 27<sup>th</sup> day of January, 2023.



  
**Natasha Kennedy**  
Clerk of the Board  
Board of Supervisors of Pinal County, Arizona

**CLERK OF THE BOARD OF SUPERVISORS**

1891 Historic Courthouse | 135 North Pinal Street | P.O. Box 827 | Florence, AZ 85132 | T: 520-866-6068  
[www.pinal.gov](http://www.pinal.gov)