



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION  
PINAL COUNTY PUBLIC HEALTH SERVICES DISTRICT  
BOARD OF DIRECTORS  
AGENDA  
Wednesday, September 1, 2021

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX  
BOARD OF SUPERVISORS HEARING ROOM  
135 N. PINAL STREET  
FLORENCE, AZ 85132

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**BUSINESS BEFORE THE BOARD**

(Consideration/Approval/Disapproval of the following:)

**(1) CONSENT ITEMS:**

All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- \* A. Discussion/approval/disapproval of Minutes from August 4, 2021, Board of Directors Public Health Services District Meeting. (Natasha Kennedy)
- \* B. Discussion/approval/disapproval of the award agreement between the Arizona Department of Health Services and the Pinal County Health Department through the Pinal County Board of Supervisors beginning July 1, 2019, ending June 30, 2024. The grant will be utilized for but not limited to: staffing, materials/supplies, travel, and general operating costs in the amount of \$3,387,435. Acceptance requires an amendment to the FY 21/22 budget to transfer reserve appropriation only from Fund 213 (Grants/Project Contingency) to Fund 82 (Health/Grants) to increase revenue and expenditure appropriations. The appropriation is a pro-rated amount of \$2,315,371 for July 1, 2021, through June 30, 2022. The remaining amount will be budgeted in future fiscal years. This amendment also requires the creation of 1 FTE Public Health position to focus on vaccine equity. This position will be fully focused on deliverables as required by the supplemental funds received. (Tascha Spears/Leo Lew)

**ADJOURNMENT**

**(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT <https://pinal.novusagenda.com/AgendaPublic/>)**

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with

disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.

## Meeting Notice of Posting



AGENDA ITEM

September 1, 2021 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

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**REQUESTED BY:**

**Funds #:**

**Dept. #:**

**Dept. Name:** Clerk of the Board

**Director:** Natasha Kennedy

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**BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:**

Discussion/approval/disapproval of Minutes from August 4, 2021, Board of Directors Public Health Services District Meeting. (Natasha Kennedy)

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**BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:**

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**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

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**MOTION:**

Approve as presented.

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|         |     |          |
|---------|-----|----------|
| History |     |          |
| Time    | Who | Approval |

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**ATTACHMENTS:**

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☐ [Minutes PHSD](#)



# **PINAL COUNTY**

WIDE OPEN OPPORTUNITY

**PINAL COUNTY PUBLIC HEALTH SERVICES DISTRICT  
BOARD OF DIRECTORS  
MINUTES  
Wednesday, August 4, 2021  
11:15 AM**

**BOARD OF DIRECTORS**

**Chairman Stephen Q. Miller**  
Director, District 3

**Vice-Chairman Mike Goodman**  
Director, District 2

**Kevin Cavanaugh**  
Director, District 1

**Jeffrey McClure**  
Director, District 4

**Jeff Serdy**  
Director, District 5

**PINAL COUNTY ADMINISTRATIVE COMPLEX  
BOARD OF SUPERVISORS HEARING ROOM  
135 N. PINAL STREET  
FLORENCE, AZ 85132**

**All Presentations are attached to the Agenda at:**  
[Click Here to View the Public Health Services District Agenda](#)

**and a Video Recording of this meeting can be viewed at:**  
[Click Here to View Video Recording](#)

The Pinal County Public Health Services District Board of Directors convened at 11:15 a.m. this date. The meeting was called to order by Chairman Miller.

**Members Present:** Chairman Stephen Q. Miller; Vice-Chairman Mike Goodman; Director Kevin Cavanaugh; Director Jeffrey McClure; Director Jeff Serdy

**Staff Present:** County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

**(I) CONSENT ITEMS:**

All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman Miller asked if there were any requests from Board Members, staff or the audience to remove any consent agenda items for discussion.

Supervisor Cavanaugh requested to pull Consent Agenda Item D.

**Item Action: Approved Consent Agenda Items A through D, Minus D**

Motion Made By: Supervisor Goodman

Seconded By: Supervisor Cavanaugh

To approve Consent Agenda Items A through D, Minus D.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

- \* A. Discussion/approval/disapproval of Minutes from July 7, 2021, Board of Directors Public Health Services District Meeting. (Natasha Kennedy)
- \* B. Discussion/approval/disapproval of Intergovernmental Agreement Amendment No. 4 to Contract ADHS-CTR040850, with the Arizona Department of Health Services for Women Infant and Children (WIC) and Breastfeeding Peer Counseling (BFPC) services. The term of the amendment will be October 1, 2021, through September 30, 2022. The total amount of the amendment will not exceed \$1,750,500 for WIC, \$94,454 for BFPC, and \$72,595 for the Quality Assurance Software Services Account Classification. This grant is part of the Public Health Services District budget. There is no impact on the General Fund. (Tascha Spears/Leo Lew)

- \* C. Discussion/approval/disapproval of the award agreement between the Arizona Department of Health Services and the Pinal County Health Department through the Pinal County Board of Supervisors beginning June 1, 2021, ending May 30, 2023. The grant will be used to cover the costs of testing/case investigations related to the COVID-19 pandemic in the amount of \$620,620. Acceptance requires an amendment to the FY 21/22 budget to transfer reserve appropriation only from Fund 213 (Grants/Project Contingency) to Fund 82 (Health/Grants) to increase revenue and expenditure appropriations. The appropriation is a pro-rated amount of \$310,310 for July 1, 2021, through June 30, 2022. The remaining amount will be budgeted in FY 22/23. (Tascha Spears)

#### **Item D Pulled from Consent Agenda**

- \* D. Discussion/approval/disapproval of retroactive grant application submission to ADHS for \$6,236,578 for enhanced detection, response, surveillance, and prevention of COVID-19 with an emphasis on funding mobile units for COVID testing. (This is building upon the initial ELC grant we received in 2020). Grant application was due July 21, 2021. (Tascha Spears)

Supervisor Cavanaugh requested clarification regarding the grant application.

Tascha Spears, Public Health Director, appeared before the Board and presented.

Supervisor Cavanaugh spoke regarding his concerns of the federal government's encroachment in Pinal County.

Discussion held regarding the request to apply for this grant, GIS mapping, the Public Health Dashboard, and contract tracing.

#### **Item Action: Approved**

Main Motion Made By: Supervisor Cavanaugh

Seconded By: Supervisor Serdy

To disapprove the retroactive grant application submission to ADHS for \$6,236,578 for enhanced detection, response, surveillance, and prevention of COVID-19 with an emphasis on funding mobile units for COVID testing.

Main Motion Defeated

Ayes: Cavanaugh, Serdy (2)

Nays: Goodman, McClure, Miller (3)

Subsidiary Motion Made By: Supervisor Goodman

Seconded By: Supervisor McClure

To approve the retroactive grant application submission to ADHS for \$6,236,578 for enhanced detection, response, surveillance, and prevention of COVID-19 with an emphasis on funding mobile units for COVID testing.

Subsidiary Motion Passed

Ayes: Goodman, McClure, Miller (3)

Nays: Cavanaugh, Serdy (2)

- (2) Discussion/approval/disapproval of the Public Health Annual Report for FY 2020 - 2021. Per the Arizona Revised Statutes, Title 36 the Public Health Director shall submit an annual report describing the activities of the department during the fiscal year. Annual report for FY 2020 - 2021 (pdf 51 pages) is attached. (Tascha Spears)

Tascha Spears, Public Health Director, appeared before the Board and presented.

**Item Action: Approved**

Motion Made By: Supervisor Goodman

Seconded By: Supervisor Serdy

To approve the Public Health Annual Report for FY 2020 - 2021. Per the Arizona Revised Statutes, Title 36 the Public Health Director shall submit an annual report describing the activities of the department during the fiscal year.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

**11:46 a.m.** – Chairman Miller adjourned the August 4, 2021, Pinal County Public Health Services District Board of Directors Meeting and reconvened the Pinal County Board of Supervisors Meeting.

**PINAL COUNTY  
PUBLIC HEALTH SERVICES DISTRICT  
BOARD OF DIRECTORS**

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Stephen Q. Miller, Chairman

**ATTEST:**

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Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: September 1, 2021



## AGENDA ITEM

September 1, 2021 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

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### REQUESTED BY:

**Funds #:** 82

**Dept. #:** 359

**Dept. Name:** Public Health

**Director:** Tascha Spears

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### BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of the award agreement between the Arizona Department of Health Services and the Pinal County Health Department through the Pinal County Board of Supervisors beginning July 1, 2019, ending June 30, 2024. The grant will be utilized for but not limited to: staffing, materials/supplies, travel, and general operating costs in the amount of \$3,387,435. Acceptance requires an amendment to the FY 21/22 budget to transfer reserve appropriation only from Fund 213 (Grants/Project Contingency) to Fund 82 (Health/Grants) to increase revenue and expenditure appropriations. The appropriation is a pro-rated amount of \$2,315,371 for July 1, 2021, through June 30, 2022. The remaining amount will be budgeted in future fiscal years. This amendment also requires the creation of 1 FTE Public Health position to focus on vaccine equity. This position will be fully focused on deliverables as required by the supplemental funds received. (Tascha Spears/Leo Lew)

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### BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

This contract offsets the Public Health Services District cost of providing immunization services to children and adults. It has no impact on the general fund. Additionally, this amendment addresses 5 specific areas to increase capacity for these are:

1. Supplemental flu vaccination activities: Additional funds up to \$175,000 to be utilized prior to June 30, 2024
2. Improvements to vaccine cold storage capacity, data entry and reminder call activities: Additional funds up to \$125,000 to be utilized prior to June 30, 2024.
3. Enhance VFC/COVID-19 activities: Additional funds up to \$84,200 to be utilized prior to June 30, 2024. There is no impact on the general fund.
4. Enhance COVID-19 activities and throughout. Additional funds up to \$915,440 to be utilized prior to June 30, 2024. There is no impact on the general fund.

5. COVID-19 Vaccination Equity Funding. Additional funds up to \$3,387,435 to be utilized prior to June 30, 2024. There is no impact on the general fund.

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**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

This amendment increases the capacity of Public Health to provide flu vaccinations to vulnerable community members as well as boost activity related to storage of COVID-19 vaccine and contact tracing strategies related to COVID-19.

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**MOTION:**

Approve as presented.

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|                    |                    |          |
|--------------------|--------------------|----------|
| History            |                    |          |
| Time               | Who                | Approval |
| 8/20/2021 10:30 AM | County Attorney    | Yes      |
| 8/24/2021 8:48 AM  | Grants/Hearings    | Yes      |
| 8/26/2021 8:49 AM  | Human Resources    | Yes      |
| 8/26/2021 9:02 AM  | Budget Office      | Yes      |
| 8/26/2021 11:16 AM | County Manager     | Yes      |
| 8/26/2021 12:02 PM | Clerk of the Board | Yes      |

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**ATTACHMENTS:**

|   |
|---|
| Click to download   |
| <input type="checkbox"/> <a href="#">Grant approval form</a>    |
| <input type="checkbox"/> <a href="#">Immunization Agreement</a> |
| <input type="checkbox"/> <a href="#">Budget Appropriation</a>   |



## PINAL COUNTY

WIDE OPEN OPPORTUNITY

### Board of Supervisors Grant Request

Board of Supervisors meeting date: \_\_\_\_\_

Department seeking grant: \_\_\_\_\_

Name of Granting Agency: \_\_\_\_\_

Name of Grant Program: \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount requested: \_\_\_\_\_

Match amount, if applicable: \_\_\_\_\_

Application due date: \_\_\_\_\_

Anticipated award date/fiscal year: \_\_\_\_\_

What strategic priority/goal does this project address?: \_\_\_\_\_

Applicable Supervisor District: \_\_\_\_\_

Brief description of project: \_\_\_\_\_

Approval received per Policy 8.20: \_\_\_\_\_ OnBase Grant #: \_\_\_\_\_

Please select one:

Discussion/Approve/Disapproval consent item \_\_\_\_\_

New item requiring discussion/action \_\_\_\_\_

Public Hearing required \_\_\_\_\_

Please select all that apply:

Request to submit the application \_\_\_\_\_

Retroactive approval to submit \_\_\_\_\_


Resolution required \_\_\_\_\_

Request to accept the award \_\_\_\_\_

Request to approve/sign an agreement \_\_\_\_\_

Budget Amendment required \_\_\_\_\_

Program/Project update and information \_\_\_\_\_

|   |  |                      |  |
|---|--|----------------------|--|
|  | <b>INTERGOVERNMENTAL AGREEMENT (IGA)</b><br><b>AMENDMENT</b> |                      | <b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br>150 18 <sup>th</sup> Ave Suite 530<br>Phoenix, Arizona 85007 |
|   | Agreement No.: ADHS18-177686                                 | IGA Amendment No.: 6 | Procurement Officer<br>Karla Varela  |


|                              |
|------------------------------|
| <b>IMMUNIZATION SERVICES</b> |
|------------------------------|

1. Effective upon signature by all parties and pursuant to the Terms and Conditions, Provision Six (6), Contract Changes, Section 6.1, Amendments, Purchases Orders and Change Orders, it is mutually agreed that the Intergovernmental Agreement referenced is amended as follows under this Amendment Six (6):
  - 1.1. Under the Scope of Work, Provision Four (4), Tasks, Section 4.12, Activity Twelve (12) VPD Outbreak and Pandemic Preparedness, Sub-section 4.12.7, is added;
  - 1.2. The Price Sheet is revised and replaced; and
  - 1.3. Exhibit Three (3) is added.

ALL CHANGES ARE IDENTIFIED BELOW IN **RED**.

**All other provisions of this Agreement remain unchanged.**

|  |                |              |  |
|--|----------------|--------------|--|
| <b>PINAL COUNTY PUBLIC HEALTH SERVICES DISTRICT</b>  |                |              |  |
| Contractor Name:   |                |              | Authorized Signature   |
| <b>971 N. JASON LOPEZ CIRCLE, BLDG D</b>   |                |              | Print Name   |
| Address:   |                |              |  |
| <b>FLORENCE</b>  | <b>ARIZONA</b> | <b>85132</b> | Title  |
| City   | State          | Zip          |  |
| Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona  |                |              | This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.<br><br>State of Arizona |
| Signature  |                | Date         | Signed this _____ day of _____ 2021.   |
|  |                |              |  |
| Print Name   |                |              | Procurement Officer  |
| Contract No.: <b>ADHS18-177686</b> , which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona. |                |              |  |
|  |                |              |  |
| Signature  |                | Date         |  |
| Assistant Attorney General   |                |              |  |
| Print Name   |                |              |  |

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|  | <p style="text-align: center;"><b>INTERGOVERNMENTAL AGREEMENT (IGA)</b><br/><b>AMENDMENT</b></p> |                             | <p style="text-align: center;"><b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br/>150 18<sup>th</sup> Ave Suite 530<br/>Phoenix, Arizona 85007</p> |
|   | <p>Agreement No.: ADHS18-177686</p>  | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

## SCOPE OF WORK

### 1. Background

The Arizona Immunization Program Office (AIPO) has contracted with County Health Departments since 1993 to provide immunization-related services. The Scope of Services reflects activities necessary to reach the national immunization goals and objectives outlined by the Centers for Disease Control and Prevention (CDC) and the Healthy People website, [www.healthypeople.gov](http://www.healthypeople.gov). All objectives and related activities identified in this Scope of Services include the Contractor as well as all public health entities involved with immunizations within the Contractor's jurisdiction.

### 2. Objective

- 2.1. Enhance program stewardship and accountability for all publicly-purchased vaccine in support of the Vaccines for Children Program (VFC) and the Vaccines for Adults Program (VFA);
- 2.2. Provide vaccines to children and adults in accordance with recommendations of the Centers for Disease Control and Prevention's (CDC) Advisory Committee on Immunization Practices (ACIP);
- 2.3. Assess and improve immunization coverage levels for children and adults;
- 2.4. Assure access to vaccines for eligible populations in Arizona; and
- 2.5. Prevent and control Vaccine-Preventable Diseases (VPD).

### 3. Scope of Service


The services shall be provided throughout the Contractor's jurisdiction. The Tasks described herein are provided to outline the services required and shall not be considered to be either comprehensive or restrictive to innovation or creativity on the part of the Contractor in the preparation of the work plan. The tasks, activities and deliverables shall be performed according to the state fiscal funding year of July - June.

### 4. Tasks

The Contractor shall provide:

#### 4.1. Activity One (1) Immunization Action Plan (IAP)

- 4.1.1. Develop and implement an annual IAP to ensure that immunization coverage levels in the County's child, adolescent, and adult populations improve for both public and private health care recipients. Evidence-based strategies can be taken from the "Guide to Community Preventive Services" at <http://thecommunityguide.org/vaccine>. At a minimum, the IAP must contain the following:
  - 4.1.1.1. The current delivery method of immunization services in the public sector to include the number of immunization clinics, the location of clinics, the dates and times of clinics, and documentation of any changes made to delivery services for the purpose of increasing immunization coverage levels;
  - 4.1.1.2. The identified strategies to assist and coordinate efforts to provide immunizations to the community, to include county-specific time frames and process for conducting Reminder/Recall activities;

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|   | <p>Agreement No.: ADHS18-177686</p>   | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

- 4.1.1.3. The identification of low or lagging vaccination coverage among children, adolescents, adults, special populations and pockets of need relevant to Contractor's jurisdiction, using best available evidence and data including State reports and locally gathered statistics; and
- 4.1.1.4. A description of how activities will accomplish the objectives and tasks within this Scope of Work and address low or lagging coverage rates.
- 4.1.2. Share the IAP and Immunization Quality Improvement for Providers (IQIP) Assessment Reports with the Medical Director, Local Health Officer (LHO), and/or other staff for review and/or approval as dictated by county health department protocol
- 4.2. Activity Two (2) Child and Adolescent Immunizations
  - 4.2.1. Collaborate with public and private sector organizations, such as the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), to promote child and adolescent immunizations in an effort to raise coverage levels, striving to reach Healthy People immunization rates located at [www.healthypeople.gov](http://www.healthypeople.gov). The Contractor shall:
    - 4.2.1.1. Be enrolled as a Vaccines for Children (VFC) provider and comply with the program requirements as defined in the Arizona VFC Program Provider Enrollment Agreement, the Arizona VFC Operations Guide and AIPO directives on appropriate use of 317 funded vaccine;
    - 4.2.1.2. Be responsible for compliance with VFC storage, handling, and administration requirements and for preventing any loss or wastage of its vaccine used in clinics sites or other venues;
    - 4.2.1.3. Provide immunizations to eligible children and adolescents, zero through eighteen (0-18) years of age, in accordance with ACIP recommendations;
    - 4.2.1.4. Distribute an immunization record to those who are immunized; may use the Arizona Lifetime Immunization Record Card (LIRC), an immunization record produced from ASIIS, or a record produced from a county-specific software program. The LIRC may be ordered by using SMARTworks or by using the Forms Request Order form located at <http://www.azdhs.gov/phs/immunization/vaccines-for-children/index.php?pg=forms>;
    - 4.2.1.5. In collaboration with AIPO staff, participate in and complete an annual on-site VFC compliance visit of contractor clinics/sites that receive publicly purchased vaccine from the State. The Contractor shall use *The Standards for Child and Adolescent Immunization Practices* located at <http://www.hhs.gov/nvpo/nvac/standar.html> to assist with development of clinic policy and procedures. The compliance visit shall include:
      - 4.2.1.5.1. A review of clinic immunization practices (documentation) and clinic vaccine management practices, to include ordering, inventory management, storage and handling, checking for VFC eligibility and reporting data to ASIIS;
    - 4.2.1.6. Participate, when able, in The Arizona Partnership for Immunization (TAPI) coalition's Community Awareness and Provider Awareness committees; and

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|   | <p>Agreement No.: ADHS18-177686</p>  | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

- 4.2.1.7. Enhance VFC vaccination capacity. Funds can be utilized for staffing, materials/supplies, equipment, and travel related to efforts to successfully vaccinate children within the community.


#### 4.3. Activity Three (3) Adult Immunizations

- 4.3.1. Collaborate with public and private sector organizations, as funding and vaccines become available, to promote adult immunizations in an effort to raise adult immunization coverage levels, striving to reach Healthy People immunization rates located at [www.healthypeople.gov](http://www.healthypeople.gov). The Contractor shall:

- 4.3.1.1. If participating in the Vaccines for Adults (VFA) program, be enrolled as a VFA provider and comply with the program requirements as defined in the Arizona VFA Program Provider Enrollment Agreement, the Arizona VFA Operations Guide and AIPO directives on appropriate use of 317 funded vaccine;
- 4.3.1.2. Be responsible for compliance with VFA storage, handling, and administration requirements and for preventing any loss or wastage of its vaccine used in clinics, sites, or other venues;
- 4.3.1.3. Provide immunizations to eligible adults, nineteen years of age and older (19+), in accordance with ACIP recommendations;
- 4.3.1.4. Distribute an immunization record to those who are immunized; may use the Arizona Lifetime Immunization Record Card (LIRC), an immunization record produced from ASIIS, or a record produced from a county-specific software program. The LIRC may be ordered by using SMARTworks or by using the Forms Request Order form located at <http://www.azdhs.gov/phs/immunization/vaccines-for-children/index.php?pg=forms>;
- 4.3.1.5. Use the Standards for Adult Immunization Practices to develop and implement strategies to increase immunization rates of special adult populations, such as, but not limited to, college students, educators, healthcare workers, and child care employees;
- 4.3.1.6. In collaboration with AIPO staff, participate in and complete an annual on-site VFA compliance visit of contractor clinics/sites that receive publicly purchased vaccine from the State. The Contractor shall use *The Standards for Adult Immunization Practices* located at <http://www.cdc.gov/vaccines/hcp/patient-ed/adults-for-practice/standards/to> assist with development of clinic policy and procedures. The compliance visit shall include:
- 4.3.1.6.1. A review of clinic immunization practices (documentation) and clinic vaccine management practices, to include ordering, inventory management, storage and handling, checking for VFA eligibility and reporting data to ASIIS.
- 4.3.1.7. Participate, when able, in The Arizona Partnership for Immunization (TAPI) coalition's Community Awareness and Provider Awareness committees.

#### 4.4. Activity Four (4) Arizona State Immunization Information System (ASIIS)

- 4.4.1. Enroll in ASIIS (<https://asiis.azdhs.gov>) and use this state registry system to place publicly-purchased vaccine orders; manage inventory of publicly-purchased vaccine; report, within thirty

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|   | <p>Agreement No.: ADHS18-177686</p>  | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

(30) days of administration date, immunizations administered to all children and adults who consent to entry into ASIIS; and retrieve information reported by other Arizona providers.

- 4.4.1.1. Adhere to ARS 36-135, ARS 36-674, and Arizona Administrative Code (AAC) R9-6-701-708 and R9-5-304-305 located at:  
<http://www.azleg.gov/ArizonaRevisedStatutes.asp> ; and  
[http://www.azsos.gov/public\\_services/table\\_of\\_contents.htm](http://www.azsos.gov/public_services/table_of_contents.htm);
- 4.4.1.2. Adhere to guidelines posted at the Arizona State Immunization Information System, (ASIIS) website (<http://azdhs.gov/phs/asiis/>);
- 4.4.1.3. Refer to the Vaccines for Children (VFC) and Vaccines for Adults (VFA) Operations Guides;
- 4.4.1.4. Ensure internet access for program personnel who will be using ASIIS; and
- 4.4.1.5. Submit any and all immunization staff changes to ASIIS. Staff members who are no longer employed by the Contractor will be inactivated. Contractor will use the most current VFC/VFA Profile Change Form when submitting changes. The ASIIS Pledge to Protect Confidential Information form is verified online annually through the ASIIS system.

#### 4.5. Activity Five (5) Immunization Quality Improvement

- 4.5.1. AIPO will provide quality improvement assistance to the Contractor, on an annual basis, as part of the Immunization Quality Improvement for Providers (IQIP) program. This program replaces the current Assessment, Feedback, Incentives and eXchange (AFIX) program, per CDC directives, on July 1, 2019. As part of the IQIP requirements, the Contractor shall receive the following assistance:
  - 4.5.1.1. An annual in-person site visit from AIPO staff to include an ASIIS-based coverage rate report for children ages twenty-four through thirty-five (24-35) months and for adolescents aged thirteen (13) years, including a list of patients not up-to-date. The visit will include a discussion of current immunization practices and quality improvement goals;
  - 4.5.1.2. Phone-based check-in calls at two (2) months and six (6) months post-site visit to include a discussion of the quality improvement objectives and any technical assistance requested by the Contractor; and
  - 4.5.1.3. An email-based check-in at twelve (12) months post-site visit, to include a follow-up coverage rate assessment, a discussion of progress toward quality improvement goals, and any other technical assistance requested by the Contractor.

#### 4.6. Activity Six (6) Reminder/Recall Activities

- 4.6.1. Conduct Reminder/Recall activities within time frames identified by the contractor in the IAP. Reminder/Recall activities will include notification to parents/guardians of all children and adolescents served by the county. These activities will include, but not be limited to, reminders of when the next vaccination visit is due, as well as recall of any children and adolescents who are overdue for vaccinations, or who have missed an immunization visit;

|   |   |                             |  |
|---|---|-----------------------------|--|
|  | <p style="text-align: center;"><b>INTERGOVERNMENTAL AGREEMENT (IGA)</b></p> <p style="text-align: center;"><b>AMENDMENT</b></p> |                             | <p><b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br/>150 18<sup>th</sup> Ave Suite 530<br/>Phoenix, Arizona 85007</p> |
|   | <p>Agreement No.: ADHS18-177686</p>   | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

- 4.6.2. May conduct Reminder/Recall activities for adults served by the County. These activities may include, but not be limited to, reminders of when the next vaccination visit is due, as well as recall of any adults who are overdue for vaccinations, or who have missed an immunization visit, and
- 4.6.3. Report Reminder/Recall activities and efforts in the Quarterly Progress Report and make reports available to AIPO during any compliance and/or review visits.
- 4.7. Activity Seven (7) Perinatal Hepatitis B Case Management
  - 4.7.1. Implement Perinatal Hepatitis B program activities designed to prevent the spread of the hepatitis B virus (HBV) from mother to newborn. The contractor shall comply with Chapter Eight (8) of the Perinatal Hepatitis B Prevention Program Manual (<http://azdhs.gov/phs/immunization/perinatal-hepatitis-b.htm>). Office of Infectious Disease Services (OIDS) will provide the Contractor with county-specific information on HBsAg-positive (HBsAg+) identified pregnant women and infants. The Contractor shall then conduct the following activities and provide the state Perinatal Hepatitis B program with data on case management and services provided to the County's perinatal hepatitis B cases:
    - 4.7.1.1. Provide high-risk case management, including home visits if necessary, to assure that all infants born to HBsAg+ mothers (including infants born to mothers whose HBV status is unknown) are offered appropriate prophylactic treatment after birth;
    - 4.7.1.2. Provide high-risk case management, including home visits if necessary, to assure infants born to positive mothers receive time appropriate subsequent doses of hepatitis B vaccine and receive post vaccination serologic testing (PVST) at nine to twelve (9-12) months of age or one to two (1-2) months after the final dose of the vaccine series, if the series is delayed);
    - 4.7.1.3. Implement measures to assure that all identified household/sexual contacts of HBsAg+ mothers in the County are offered testing (to include HBsAg and anti-HBs) for susceptibility and immunized if susceptible; and
    - 4.7.1.4. Report to OIDS, at least quarterly, in a Department-provided format, data specified in Chapter eight (8) of the Perinatal B Prevention Program Manual on HBsAg+ women, their contacts, and infants born to HBsAg+ women.
- 4.8. Activity Eight (8) Community Outreach Education
  - 4.8.1. Promote immunizations, in partnership with public and private sector organizations, by using educational materials, social media, newsletters, communicable disease bulletins, websites, email list services, and other outreach methods. Document these activities in the Quarterly Progress Report;
  - 4.8.2. Conduct activities, as staffing allows, at immunization clinics to promote and increase attendance of children, adolescents, and adults, as appropriate, during events such as National Infant Immunization Week (NIIW) in April, Child Health Month (October), National Immunization Awareness Month (August), Influenza Vaccination Week (December), and other immunization promotional events. Document these activities in the Quarterly Progress Report; and
  - 4.8.3. When possible, include copies or samples of promotional efforts and activities (flyers, website postings, advertisements, etc.) with the Quarterly Progress Report and/or make available to AIPO during any compliance and/or review visits.

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|---|--|-----------------------------|--|
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|   | <p>Agreement No.: ADHS18-177686</p>  | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

4.9. Activity Nine (9) Healthcare Provider Education

- 4.9.1. Coordinate and/or provide, upon request or identified need, immunization education programs for staff of private medical offices and clinics, hospitals, schools, or other immunization administration sites. Suggested program topics include, but are not limited to, vaccine administration, immunization schedules, immunization assessments, immunization registry/tracking, and vaccine storage and handling;
- 4.9.2. If education is provided, document these activities in the Quarterly Progress Reports, and
- 4.9.3. Attendance sheets and/or program agenda and handouts will be retained by the Immunization Coordinator for a minimum of two (2) years and are to be made available to AIPO during any compliance and/or review visits.

4.10. Activity Ten (10) CHD Immunization Staff Education


- 4.10.1. Ensure that immunization program staff members view the CDC Epidemiological and Prevention of Vaccine-Preventable Diseases (Pink Book) program upon orientation;
- 4.10.2. Share immunization information received from ADHS, CDC, TAPI and/or other agencies with immunization program staff members;
- 4.10.3. Ensure that, on a yearly (reporting year) basis, the County Immunization Program Coordinator, or appropriate substitute, attends or participates in four (4) quarterly Immunization Services Meetings (ISM) conducted by AIPO, a minimum of one (1) state or national immunization conference, and one (1) additional immunization education program offered in person or remotely by ADHS, CDC, or other recognized community, local, state or federal immunization partner, and
- 4.10.4. Maintain staff records of education course attendance/completions for a minimum of two (2) years. Course completion certificates may be obtained from the entity or facility providing the education or may be on a county-specific form.

4.11. Activity Eleven (11) Vaccine Adverse Event Reporting System (VAERS)

- 4.11.1. Comply with the immunization provider responsibilities as defined in the National Childhood Vaccine Injury Act located at:  
<http://www.cdc.gov/vaccinesafety/ensuringsafety/history/index.html/>.
  - 4.11.1.1. Submit reports of adverse reactions or events that occurred specific to the Contractor's vaccine administration sites to the electronic VAERS located at:  
<http://vaers.hhs.gov/index/> within seventy-two (72) hours of notification of the adverse event;
  - 4.11.1.2. Submit a copy of the electronic VAERS report and any follow-up reports to AIPO; and
  - 4.11.1.3. Follow-up on any reports as requested by CDC or AIPO.

4.12. Activity Twelve (12) VPD Outbreak and Pandemic Preparedness


- 4.12.1. The Contractor shall assist in VPD outbreaks and pandemic responses in coordination with equivalent county public health preparedness programs and other relevant partners. Immunization staff will contribute, when asked, to the development or revision of county public

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health preparedness program response plans. Preparedness activities may include mass vaccination exercises, identification of priority groups and hard-to-reach populations for immunization, and identification of critical infrastructure personnel.

- 4.12.2. Provide Supplemental Adult Flu activities as defined by the County Health Department and approved by the Immunization Program Office, to increase the flu vaccination rates for adults, especially high-risk adults, within the county. These efforts are intended to help keep hospitalization rates for flu down during the COVID-19 pandemic.
  - 4.12.3. Improve vaccine cold storage capacity to include purchase of storage units (refrigerator, freezer [NOT ultra-cold freezer]), generators, portable refrigeration units. These efforts are intended to help keep vaccines viable during the COVID-19 pandemic.
  - 4.12.4. Increase capacity for data entry and reminder recall activities, to include but not limited to additional staffing, or purchase of hardware and software equipment to accomplish this task. These efforts are intended to help track immunization data during the COVID-19 pandemic.
  - 4.12.5. Enhance COVID-19 vaccination capability (or capacity). Funds can be utilized for staffing, materials/supplies, equipment, and travel related to efforts to successfully vaccinate adults and children within the community.
  - 4.12.6. Enhance COVID-19 vaccination capability (or capacity) and throughput. The COVID-19 Vaccination Supplemental Funding (SUP Funds) can be utilized for but is not limited to the following: staffing, materials/supplies, equipment, and travel related to efforts to successfully vaccinate adults within the community, and
  - 4.12.7. To improve vaccine equity within local jurisdictions local health departments serving racial and ethnic communities at increased risk of COVID-19 will implement their plans (previously provided to AIPO), to collaborate with other (non-immunization focused) programs within the local health departments or local government that have established community engagement programs, initiatives, or reach into those communities. Additionally, local health departments will hire a Vaccine Equity Coordinator who will coordinate efforts within the county. The COVID-19 Vaccination Equity Funding (EQUITY Funds) can also be utilized for but not limited to: staffing, materials/supplies, travel and general operating costs (capital outlay not allowed with this funding).
- 4.13. Activity Thirteen (13) (At the Contractor's Option) School/Child Care Immunization Data Reports (IDRs)
- 4.13.1. It is the responsibility of schools and child care facilities to complete and submit the annual Immunization Data Report (IDRs) to AIPO. The Contractor is encouraged, when able, to support and work directly with school and child care facilities to improve compliance with state immunization requirements as specified by the Arizona Revised Statutes and Arizona Administrative Code, and assist with the submission of required reports in the format prescribed by AIPO/ADHS and posted at <http://azdhs.gov/phs/immunization/school-childcare/data-reports.htm>. IDR data is posted on the ADHS website, but upon request, AIPO will provide the Contractor with a list of county-specific schools and child care centers that might need assistance with compliance or have not submitted the IDR. Assistance may include on-site visits to provide education and technical support. If on-site assistance is provided, the Contractor shall incorporate one or more of the following tasks:

- 4.13.1.1. Review immunization records;

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|  | <p style="text-align: center;"><b>INTERGOVERNMENTAL AGREEMENT (IGA)</b></p> <p style="text-align: center;"><b>AMENDMENT</b></p> |                             | <p><b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br/>150 18<sup>th</sup> Ave Suite 530<br/>Phoenix, Arizona 85007</p> |
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4.13.1.2. Assist the site in completing a "Referral Notice of Inadequate Immunization" for each under-immunized child; and

4.13.1.3. Complete and submit the site's IDR for each grade level as required by AIPO/ADHS.

**4.14. Activity Fourteen (14) (At the Contractor's Option) Immunization Data Report (IDR) Validation**

4.14.1. Support AIPO/ADHS, if able, in completing CDC-selected school and/or child care IDR validations. Work will include on-site visits to assess the immunization status of each state-required immunization for 30 randomly-selected students within the designated grade. Contractor will also note the number and types of exemptions and if exemptions are completed and valid (submitted on state-approved forms.) Data shall be collected on a standard form provided by AIPO. Data shall be sent to AIPO to consolidate for state validation.

**5. Requirements**

The activities in this Contract shall be performed by the Contractor, or its partners, for the purpose of increasing immunization coverage levels of children zero (0) through eighteen (18) years of age and adults nineteen (19) years of age and older in both the public and private sectors of health care. Funds shall be used for immunization-related services and activities and in accordance with any federal and state regulations.

**6. Deliverables**

The Contractor shall:


- 6.1. Complete and submit, within thirty (30) days (but no later than forty-five (45) days) of the new reporting year, an Annual Immunization Action Plan (IAP);
- 6.2. Complete and submit, within thirty (30) days (but no later than 45 days) of the end of each quarter, a quarterly Contractor's Expenditure Report (CER), with supporting documentation, listing all immunization activities and reports for which reimbursement is due. The Contractor is expected to use the funds received from the CER for immunization-related services and activities and in accordance with federal and state regulations; and
- 6.3. Complete and submit, within thirty (30) days (but no later than forty-five (45) days) of the end of each quarter, a Quarterly Progress Report.

**7. Notices, Correspondence, Reports and Invoices/CERs**

7.1. Notices, correspondence, reports and invoices/CERs from the contractor to ADHS shall be sent to:

Immunization Services Manager  
Immunization Program Office  
Arizona Department of Health Services  
150 N. 18<sup>th</sup> Avenue, Suite 120  
Phoenix AZ 85007  
Telephone: 602:364-3626  
FAX: 602:364-3285

7.2. Notices, correspondence, and reports (and payments if sent to same address) from ADHS to the Contractor shall be sent to:


|   |   |                             |  |
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|  | <p align="center"><b>INTERGOVERNMENTAL AGREEMENT (IGA)</b></p> <p align="center"><b>AMENDMENT</b></p> |                             | <p><b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br/>150 18<sup>th</sup> Ave Suite 530<br/>Phoenix, Arizona 85007</p> |
|   | <p>Agreement No.: ADHS18-177686</p>   | <p>IGA Amendment No.: 6</p> | <p>Procurement Officer<br/>Karla Varela</p>  |

Pinal County Health Services District  
971 N. Jason Lopez Circle, Bldg. D  
Florence, AZ 85132

|   |  |                      |  |
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|  | <p style="text-align: center;"><b>INTERGOVERNMENTAL AGREEMENT (IGA)</b><br/><b>AMENDMENT</b></p> |                      | <p style="text-align: center;"><b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br/>150 18<sup>th</sup> Ave Suite 530<br/>Phoenix, Arizona 85007</p> |
|   | Agreement No.: ADHS18-177686   | IGA Amendment No.: 6 | Procurement Officer<br>Karla Varela  |

**PRICE SHEET**

| Activity  | Frequency   | Unit Rate  | Unit of Measure                 | Total   |
|---|---|------------|---------------------------------|---|
| Total Personnel/ERE;<br>Salary/Fringe - May claim only salary and fringe benefits for immunization program staff/other staff who work to meet contract requirements | Yearly  | N/A        | Total                           | Up to \$50,000.00   |
| Immunization Visit for children zero (0) to eighteen (18) years of age who meet VFC eligibility requirements. Do not include visits for insured children.           | Quarterly   | \$50.00    | Per Visit                       | As approved by<br>ADHS and<br>authorized by<br>purchase order |
| Immunization Visit for adults nineteen (19) years of age and older who meet VFA eligibility requirements. Do not include visits for insured adults                  | Quarterly, when specific VFA funds are available  | \$50.00    | Per Visit                       |   |
| Immunization Completion report for children zero (0) to twenty-four (24) months of age for the 4:3:1:3:3:1:4 series   | Quarterly   | \$100.00   | Per Series Completion           |   |
| Perinatal Hepatitis B Case Management – Prenatal  | Quarterly   | \$300.00   | Per Case                        |   |
| Perinatal Hepatitis B Case Management – Postnatal   | Quarterly   | \$200.00   | Per Case                        |   |
| Immunization Visit for Flu Vaccine, in children and adults who meet VFC and VFA eligibility requirements. Do not include visits for insured children or adults.     | When specific pan flu vaccine funds are available | \$50.00    | Per Visit                       |   |
| IDR Submission – Preparation and Submittal of School/Child Care IDR by CHD nurse or in cooperation with school/child care personnel                                 | Optional  | \$250.00   | Each/per grade level IDR        |   |
| IDR Validation – On-site visit to schools/child care facilities to validate IDR submission data   | Optional  | \$50.00    | Each/per grade level validation |   |
| Supplemental flu vaccination activities. (SAIF Funds)   | As needed by June 30, 2024                        | N/A        | Total                           | Not to exceed allocation= \$175,000                           |
| Improve vaccine cold storage capacity; increase capacity for data entry and reminder recall activities (IDEAS Funds)  | As needed by June 30, 2024                        | N/A        | Total                           | Not to exceed allocation= \$125,000                           |
| Enhance VFC/COVID-19 activities (VIP Funds)   | As needed by June 30, 2024                        | N/A        | Total                           | Not to exceed allocation= \$84,200                            |
| IZCOVIDSUP (SUP Funds) Enhance COVID-19 activities and throughput   | As needed by June 30, 2024                        | N/A        | Total                           | Not to exceed allocation= \$915,440                           |
| <b>IZCOVID4 COVID-19 Vaccination Equity Funding (EQUITY Funds)</b>  | <b>As needed by June 30, 2024</b>                 | <b>N/A</b> | <b>Total</b>                    | <b>Not to exceed allocation= \$3,387,435</b>                  |

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|  | <p style="text-align: center;"><b>INTERGOVERNMENTAL AGREEMENT (IGA)</b></p> <p style="text-align: center;"><b>AMENDMENT</b></p> |                             | <p><b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br/>150 18<sup>th</sup> Ave Suite 530<br/>Phoenix, Arizona 85007</p> |
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**EXHIBIT THREE (3)**

**Exhibit - 2 CFR 200.332**

**§ 200.332**

**Requirements for pass-through entities.**

**All pass-through entities must:**

**(a) Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward.**

**Prime Awardee:**

**Arizona Department of Health Services**

**DUNS #**

**804745420**

**Federal Award Identification (Grant Number):**

**6 NH23IP922599-02-04**

**Subrecipient name (which must match the name associated with its unique entity identifier):**

**Pinal County**

**Subrecipient's unique entity identifier (DUNS #):**

**Federal Award Identification Number (FAIN, sometimes it's the same as the Grant Number):**

**NH23IP922599**

**Federal Award Date (see the definition of Federal award date in § 200.1 of this part) of award to the recipient by the Federal agency;**

**03/31/2021**

**Subaward Period of Performance Start and End Date;**

**07/01/2019 - 06/30/2024**

**Subaward Budget Period Start and End Date:**

**07/01/2020 - 06/30/2021**

**Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient (this is normally the contract amount):**

**\$3,387,435.00**

**Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current financial obligation (how much is available for contracts):**

**\$11,298,059.00**

**Total Amount of the Federal Award committed to the subrecipient by the pass-through entity**

**\$147,085,219.00**

|   |  |                      |  |
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|  | <b>INTERGOVERNMENTAL AGREEMENT (IGA)</b><br><b>AMENDMENT</b> |                      | <b>ARIZONA DEPARTMENT<br/>OF HEALTH SERVICES<br/>OFFICE OF<br/>PROCUREMENT</b><br>150 18 <sup>th</sup> Ave Suite 530<br>Phoenix, Arizona 85007 |
|   | Agreement No.: ADHS18-177686                                 | IGA Amendment No.: 6 | Procurement Officer<br>Karla Varela  |

Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)

CDC-RFA-IP19-1901 Immunization and Vaccines for Children

Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity

Centers for Disease Control and Prevention

Assistance Listings number and Title; the pass-through entity must identify the dollar amount made available under each Federal award and the Assistance Listings Number at time of disbursement:

93.268 - Immunization Cooperative Agreements

Identification of whether the award is R&D

N/A

Indirect cost rate for the Federal award (including if the de minimis rate is charged) per § 200.414

10%

**DEPARTMENT/FUND  
APPROPRIATION ADJUSTMENT FORM**

| Fiscal Year | Agenda Item needed (yes/no) | Anticipated Meeting Date if applicable | Memo Attached if Board item         |
|-------------|-----------------------------|--|-------------------------------------|
| 21/22       | YES                         | 9/1/2021                               | <input checked="" type="checkbox"/> |

Please use one form per agenda item.

| Sources (Fund Balance, Revenues, Transfers In, etc....)              |  |             |            |             |                |                            |                    |
|--|--|-------------|------------|-------------|----------------|----------------------------|--------------------|
| Fund   | Input "yes" if change in Fund Balance (2511) | Cost Center | Sub Ledger | Object Code | Current Budget | Adjustment Add/ (Subtract) | New Revised Budget |
| 82   |  | 3592050     |            | 420100      | \$0            | \$125,000                  | \$125,000          |
| 82   |  | 3592051     |            | 421000      | \$0            | \$496,653                  | \$496,653          |
| 82   |  | TBD         |            | 421000      | \$0            | \$1,693,718                | \$1,693,718        |
| 82   |  | 3590163     | TBD        | 460002      | \$0            | \$169,372                  | \$169,372          |
| 213  |  | 3311003     |            | 457990      | \$19,878,013   | (\$2,315,371)              | \$17,562,642       |
| Insert rows above this line and copy New Revised Budget formula down |  |             |            |             |                |                            |                    |
| Net Source Adjustment  |  |             |            |             |                | \$169,372                  |                    |

| Uses (Expenditures, Transfers Out, etc....)                          |  |             |            |             |                |                            |                    |
|--|--|-------------|------------|-------------|----------------|----------------------------|--------------------|
| Fund   |  | Cost Center | Sub Ledger | Object Code | Current Budget | Adjustment Add/ (Subtract) | New Revised Budget |
| 82   |  | 3592050     |            | 524020      | \$0            | \$125,000                  | \$125,000          |
| 82   |  | 3592051     |            | 511010      | \$0            | \$300,000                  | \$300,000          |
| 82   |  | 3592051     |            | 512010      | \$0            | \$36,000                   | \$36,000           |
| 82   |  | 3592051     |            | 512020      | \$0            | \$36,000                   | \$36,000           |
| 82   |  | 3592051     |            | 530615      | \$0            | \$124,653                  | \$124,653          |
| 82   |  | TBD         |            | 511010      | \$0            | \$149,184                  | \$149,184          |
| 82   |  | TBD         |            | 512010      | \$0            | \$67,282                   | \$67,282           |
| 82   |  | TBD         |            | 531990      | \$0            | \$1,289,380                | \$1,289,380        |
| 82   |  | TBD         |            | 540211      | \$0            | \$3,000                    | \$3,000            |
| 82   |  | TBD         |            | 521990      | \$0            | \$15,500                   | \$15,500           |
| 82   |  | TBD         | 3590163    | 560002      | \$0            | \$169,372                  | \$169,372          |
| 82   |  | 3590163     |            | 599500      | \$60,893       | \$169,372                  | \$230,265          |
| 213  |  | 3311003     |            | 599500      | \$19,878,013   | (\$2,315,371)              | \$17,562,642       |
|  |  |             |            |             |                |                            |                    |
|  |  |             |            |             |                |                            |                    |
| Insert rows above this line and copy New Revised Budget formula down |  |             |            |             |                |                            |                    |
| Net Use Adjustment   |  |             |            |             |                | \$169,372                  |                    |

|            |     |  |
|------------|-----|--|
| Net Change | \$0 |  |
|------------|-----|--|

|              |                 |       |           |
|--------------|-----------------|-------|-----------|
| Prepared by: | Genevieve Ennis | Date: | 8/13/2021 |
|--------------|-----------------|-------|-----------|

|              |  |
|--------------|--|
| Explanation: | Supplemental funds received through Immunization program for COVID-19 related activities. These funds were awarded in the 20/21 FY and were not included in the FY 21/22 budget plan |
|--------------|--|

**TYPE OF REQUEST:**

- ☐ Transfer within same Cost Center  
☐ Transfer between Cost Centers within same Fund  
☐ Transfer between Funds or Transfer In/Out adjustments  
☒ Transfer from/to of Reserve/Contingency (e.g., new grant, change in special revenue projection, new project...)  
☐ Change in Fund Balance Appropriation

**For Budget Office Use Only**

|  |   |  |
|--|---|--|
| BUDGET OFFICE APPROVAL<br><br>BY: _____<br><br>DATE: _____ | COUNTY MANAGER APPROVAL<br><br>BY: _____<br><br>DATE: _____ | POSTED<br><br>BY: _____<br><br>DATE: _____ |
|--|---|--|



AGENDA ITEM

September 1, 2021 ADMINISTRATION BUILDING A  
FLORENCE, ARIZONA

---

**REQUESTED BY:**

**Funds #:**

**Dept. #:**

**Dept. Name:** Clerk of the Board

**Director:** Natasha Kennedy

---

**BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:**

Meeting Notice of Posting

---

**BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:**

---

**BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:**

---

**MOTION:**

---

| History | Who | Approval |
|---------|-----|----------|
| Time    |     |          |

---

**ATTACHMENTS:**

Click to download

☐ [Notice of Posting](#)



## PINAL COUNTY

WIDE OPEN OPPORTUNITY

### MEETING NOTICE OF POSTING

STATE OF ARIZONA

COUNTY OF PINAL

I, Natasha Kennedy, being duly sworn upon her oath, says as follows:

I am the appointed Clerk of the Pinal County Board of Supervisors.

In my position as Clerk of the Board of Supervisors and Board of Directors, I am responsible for posting all Agendas.

Pursuant to A.R.S. 38-431.02 notice is hereby given that the Pinal County Board of Supervisors and Pinal County Board of Directors will hold a Regular meeting on **Wednesday, September 1, 2021 at 9:30 a.m.** in the Board Hearing Room, 1891 Historic Courthouse, Administrative Complex, located at 135 N. Pinal Street, Florence, Arizona 85132.

Board Meetings are broadcasted live and the public may access the meeting at <https://www.pinalcountyz.gov/bos/Pages/LiveStreaming.aspx>

Board Agendas are available at <https://pinal.novusagenda.com/AgendaPublic/>

At any time during business hours, citizens may reach the Clerk of the Board Office at (520) 866-6068 or via email at [ClerkoftheBoard@pinal.gov](mailto:ClerkoftheBoard@pinal.gov) for information about Board meeting participation.


**Note:** One or more members of the Board may participate in this meeting by telephonic conference call.

I hereby further certify that I caused to be posted this Friday, August 27, 2021, around 12:30 PM the Regular Agenda, Public Health Services District Agenda, and Executive Session at the following locations:

1. A kiosk located outside the front entrance to The Old Historical Courthouse, Administrative Complex Building, 135 North Pinal Street, Florence, Arizona 85132
2. County website under Meetings located at [www.pinal.gov](http://www.pinal.gov)
3. Emailed the NOVUS Agenda Distribution List and Clerk of the Board Notification Distribution List

**WITNESS** my official signature and corporate seal of Pinal County, Arizona this 27<sup>th</sup> day of August, 2021.



  
**Natasha Kennedy**  
Clerk of the Board  
Board of Supervisors of Pinal County, Arizona

#### CLERK OF THE BOARD OF SUPERVISORS

1891 Historic Courthouse | 135 North Pinal Street | P.O. Box 827 | Florence, AZ 85132 | T: 520-866-6068  
[www.pinal.gov](http://www.pinal.gov)