

**GRANTEE AGREEMENT
No. ST-WSG-20-010121-16Y3**

Between the

**STATE OF ARIZONA,
GOVERNOR'S OFFICE OF YOUTH, FAITH AND FAMILY**

And

PINAL COUNTY ATTORNEY

Pursuant to **Section III, AMENDMENTS** of RFGA ST-WSG-20-010121-00 document **ATTACHMENT A, FEDERAL FLOW DOWN TERMS AND CONDITIONS FOR SUCCESSFUL APPLICANTS WHO ARE SELECTED FOR AWARD**, the State of Arizona hereby exercises its option to renew Agreement No. ST-WSG-20-010121-16 for a third year of funding. A new award amount for the third year of this Agreement is provided from the STOP Violence Against Women Grant Program (CFDA No. 16.588). Grantee agrees to adhere to the goals, strategies and activities related to Agreement No. ST-WSG-20-010121-16 and the approved, updated grant activities in the Grantee's renewal application for Year Three funding. The attached *Summary of Award – Year 3 Renewal* is incorporated into this Agreement as if fully set forth herein.

Section 7. PERFORMANCE PERIOD

The performance period for Year Three grant activities shall be effective January 1, 2023 through December 31, 2023.

Section 15. AWARD INFO

Grantor shall provide up to \$124,994 as a new contract award amount for reimbursement of Year Three costs approved in the Grantee's renewal application for Year Three funding in accordance with *Attachment A – Year 3 Budget & Scope of Work*, incorporated into this contract in its entirety.

Grantee shall provide \$41,665 in matching funds from non-federal funding sources, in accordance with *Attachment A – Year 3 Budget & Scope of Work*.

Section 21. PROGRAM REPORTING

The Year Three reporting schedule is as follows:

- Quarter 1: April 28, 2023
- Quarter 2: July 28, 2023
- Quarter 3: October 31, 2023
- Quarter 4: January 31, 2024
- Final Report: February 15, 2024
- DOJ/OVW Annual Progress Report: February 15, 2024

Except as specifically stated herein, all other terms and conditions of this Agreement remain unchanged.

PINAL COUNTY ATTORNEY

Jeff Serdy
Board of Supervisors, Chairman

**GOVERNOR'S OFFICE OF
YOUTH, FAITH AND FAMILY**

Maria C. Fuentes	Date
Director	

Travis Price	Date
Compliance Finance and Procurement Manager	
Governor's Accounting Office	



State of Arizona
Governor's Office of Youth, Faith and Family
Summary of Award – Year 3 Renewal

1. Type of Agreement Grant Award		2. Title of Grant STOP Violence Against Women Grant Program		3. Action Type Year 3 Renewal	4. Page 1 of 1
5. Contract No. ST-WSG-20-010121-16Y3		6. Amendment No. N/A	7. Performance Period 01/01/2023 – 12/31/2023	8. Sponsoring Federal Agency United States Department of Justice, Office on Violence Against Women	
		9. Effective Date 01/01/2023			
10. Grantee Name Pinal County Attorney PO Box 887 Florence, AZ 85132		11. Grantee ID <i>EIN:</i> 86-6000556 <i>UEI:</i> GX4FM9VQD7W3	12. Grantee's Program Name Trauma-Informed and Victim Centered Approach to Coordination of Care		13. CFDA No. 16.588 14. FAIN No. 15JOVW-21-GG-00553-STOP & 15JOVW-22-GG-00410-STOP
15. Award Info Grant Funding: \$124,994 Grantee Match: \$41,665 Grantee Indirect: N/A		16. Agreement Type Cost Reimbursement	17. Program Report Contact Emily Uline-Olmstead Program Administrator State of Arizona - GOYFF 1700 W. Washington, Suite 230 Phoenix, AZ 85007 euolmstead@az.gov		18. Statutory Authority Violence Against Women Act of 2000, the Violence Against Women Act of 2005 and the Violence Against Women Act of 2013 under 34 U.S.C. §§ 10441, 10446-10451.
		19. Method of Payment Electronic or Warrant			
		20. Financial Reporting Monthly 20 days after month end			
21. Program Reporting Quarterly Report Due Dates: April 28, 2023 July 28, 2023 October 31, 2023 January 31, 2024 Final Narrative and DOJ/OVW Annual Progress Reports Due Date: October 15, 2023 The Governor's Office of Youth, Faith, and Family shall provide the forms for the quarterly reports and requests for reimbursement.		22. Remittance Address State of Arizona Governor's Accounting Office 1700 W. Washington Suite 500 Phoenix, AZ 85007 grantrfr@az.gov		23. Grantee Program Contact Salpi Stark Grants Administrator Pinal County Attorney PO Box 887 Florence, AZ 85132 salpi.start@pinal.gov	
		24. Grantee Financial Contact Angeline Woods Office of Budget & Finance Director Pinal County Attorney PO Box 887 Florence, AZ 85132 angeline.woods@pinal.gov			
25. Special Conditions <i>The above grant program is approved subject to such conditions of limitations as are incorporated by reference to the subgrantee's contract materials. Contract materials incorporated by reference include:</i> The Request for Grant Solicitation No. ST-WSG-20-010121-00; solicitation amendment(s); subgrantee's response application (including scope of work and exhibits); clarification requests and responses; and countersigned Offer and Acceptance Form, all of which are in the possession of the subgrantee. The State of Arizona's Uniform Terms and Conditions V9 (Rev 7-1-13) are incorporated into this contract as if fully set forth herein. Copies of this document may be accessed at: https://spo.az.gov/sites/default/files/documents/files/Uniform%20Terms%20and%20Conditions%20V9_%28Rev%207-1-2013%29.pdf . In the event of any divergence between these contract materials and the Uniform Terms and Conditions, the contract shall control. Grantee warrants that it has read and understands the Uniform Terms and Conditions V9 (Rev 7-1-13), and agrees to be bound by them in their entirety.					

Budget Report

Budget Items										
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Personnel										
	Victim Advocate	Personal Salary	1	\$44,337.50					\$0.00	
	Victim Advocate	Personal Salary	1	\$44,337.50						
Personnel Total			1	\$88,675.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Fringe Benefits										
	Fringe Benefits	EREs	1	\$18,159.50					\$0.00	
	Fringe Benefits	EREs	1	\$18,159.50						
Fringe Benefits Total			1	\$36,319.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Travel										
									\$0.00	
Travel Total			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment										
Equipment Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Supplies										
									\$0.00	
Supplies Total			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Contractual										
Contractual Total			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Construction										
Construction Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Indirect Costs										
Indirect Costs Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Other										
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Other										
Other Total			0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Grant Total			2	\$124,994.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Budget items 124994.00
Match (25%) 41,665.50
Total Project amount: 166,659

The Victim Advocate will assist the victim by assessing their needs, identifying and referring them to appropriate services and keeping them engaged throughout the criminal justice process while working side-by-side with stakeholders to help create a stronger community-based resource for victims.

Scope of work

Problem Addressed: Victim Services Division is proposing to continue grant project entitled “A Trauma-Informed and Victim Centered Approach to Case Management & Coordination of Care through Assessment, Case Planning and Service Coordination for Victims of Sexual and Domestic Violence Involved in the Criminal Justice System.” The target population for this project are female victims of sexual and domestic violence in Pinal County whose cases have been reported, but not charged. The purpose of this project is to implement a multidisciplinary, strengths based, trauma-informed approach to working with female victims of violent crimes who are involved in the criminal justice system.

Goals and Objectives: For the purposes of this grant project the Pinal County Attorney’s Office will implement a modified version of Sullivan’s framework for effective advocacy based on the COR theory. During the project the Victim Advocate will have three primary goals:

- 1). Increase the capacity of victims whose cases are pending charges to make informed decisions regarding contacting community based support services by providing information to increase knowledge of victim resources.
- 2). Reduce the victim’s anxiety about participating in the criminal justice system by providing case management to advocate on their behalf, keeping them informed and engaged throughout the criminal justice process.
- 3). Encourage self-autonomy by enhancing the victim’s ability to assess their safety needs.
- 4). Recruit two Victim Advocates to assist with the Stop grant goals and objectives.

To accomplish goals #1 & 2, the Victim Advocate will assist the victim with prioritizing and identifying needed services and coordinating care with community partners. Due to the multifaceted challenges victims face there are a myriad of services a victim could potentially be referred to including but not limited to organizations who provide community based advocacy for victims of sexual and domestic violence (Against Abuse and Community Alliance Against Family Abuse), workforce development programs (Arizona @ Work and PEPP Inc.), online apps that assist with safety planning and identification of other resources (MyPlan App), programs that assist with housing and/or relocation fees (Arizona Coalition to End Sexual and Domestic Violence and Community Action Human Resources Agency) and culturally specific programming (Jewish Family Services & Native American Fatherhood and Families Association. To accomplish goal # 4, the Pinal County Attorney’s Office will actively search for two victim advocate positions that will replace the caseload manager positions. A Victim Advocate position will allow for the recruitment of a qualified applicant with pay commensurate with the expectations of the position. We believe the advantage of hiring an advocate over a caseload manager will assist Victims through their case and support the victim from the initial call and assessment to being on hand throughout the criminal court process thus allowing for continuity for the victim. This way the victim is not handed off to someone else and will enhance their involvement in the criminal court process.

Strategies and Approaches:
Culturally Competent Services

While PCAO is not a culturally specific community based organization it is imperative for the Victim Advocate to be knowledgeable in culturally competent programming, specifically within the Native American and Hispanic communities. Pinal County encompasses three tribal communities: Ak-Chin, Gila River Indian Community & Tohono O’odham and 6.6% of Pinal County residents identify as Native American (U.S. Census Bureau, 2019). For the Victim Advocate to be successful in working with this population it will be critical that they are trained in services offered by tribal communities and community based programming specific to Native American culture.

Safety Planning/Case Planning

It is imperative to effectively create a safety plan specific to individual needs in order to identify their safety needs. The Victim Advocate is teaching them self-efficacy skills, skill building with the victim and increasing the probability that the victim will utilize the skill in the future.

To accomplish goal #3, all victims of domestic violence will be offered the opportunity to complete a lethality assessment and a safety plan with the Victim Advocate. Victims who do not desire to complete an assessment or an safety plan will be provided with information regarding access to the MyPlan App, an application that assists victims in completing a validated lethality assessment, prioritizing needs to make safety decisions and provides recommendations for services specific to the individual (Glass, Perrin, Bloom & Hanson, 2010). Victims will also be given the opportunity to complete case plans with the Victim Advocate. The Victim Advocate will be trained on how to complete the National Center on Domestic Violence, Trauma & Mental Health: 1). Sobriety Plan (2015), Preparing for Court, “What If Plan” (2013) and Night Before Court Plan (2013). The Victim Advocate will utilize these plans to assist victims in feeling supported, confident, and prepared and reduce anxiety about attending court.

Build Skills

Assisting victims with skill building not only shapes self confidence in their ability to utilize the skill, but it also promotes the development of self-efficacy. Victim Advocates will work with victims on skill building or refer them to services needed to assist with skill building based on the results of the needs assessment. Victim Advocates may assist victims in skill building through a variety of ways, such as:

- 1). encouraging the victim to have their voice heard by helping them practice what they will say to the Judge in Court
- 2). assisting in the development of a safety plan and/or case plan
- 3). role playing scenarios the victim is unsure how to handle, such as seeing the defendant at court
- 4). providing assistance with seeking an Order of Protection/Injunction against Harassment
- 5). Offer Encouragement, Empathy and Respect
- 6). Supportive Counseling

Evaluating goals, objectives and performance measures: To ensure that the program is implemented with fidelity, the victim receives the services they need and there is a warm handoff to the Victim Advocate, representatives from law enforcement, the Family Advocacy Center, Public Health and Intimate Partner Violence (IPV) service providers have been recruited to participate in a stakeholder group. Many of these organizations currently participate in various stakeholder meetings aimed at improving outcomes for Pinal County residents. Through these stakeholder committees, PCAO has worked with several of these agencies to streamline referrals for services and create a warm handoff for victims whose cases are transitioning from the investigation phase to the charging phase. However, due to the high caseload sizes of the Victim Advocate (currently averaging 239) and the lapse of time between when a case is investigated and when it is charged, it is difficult for advocates to keep victims whose cases are not assigned to them informed and engaged.