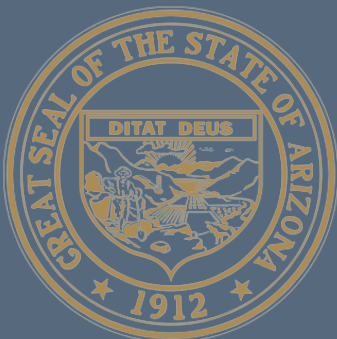


2020 HAVA

Election Security Grant

Arizona Sub-Grant Guidelines



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What is the 2020 HAVA Election Security Grant?

On December 20, 2019 the Consolidated Appropriations Act of 2020 (Public Law 116-93) was signed into law. The Act includes [\\$425 million in new HAVA funds](#), with Arizona's portion set at \$8,362,741 and a state match share of \$1,672,548. The funds are being made available to states to improve the administration of elections for Federal office, including to enhance technology and make election security improvements. This funding will provide Arizona with additional resources to secure and improve election administration.

Important Dates

December 21, 2019	2020 HAVA Election Security Grant project period begins
January 17, 2020	Notice of Grant Award received by SOS
March 28, 2020	Governor signed State budget agreement
December 21, 2021	Deadline to meet State's obligation to match funds
June 30, 2022	Deadline to disperse sub-grants, per legislative appropriation
December 20, 2024	2020 HAVA Election Security Grant project period ends

Useful Links

2020 HAVA Election Security Grant Award Packet:

<https://www.eac.gov/sites/default/files/paymentgrants/2020HAVAElectionSecurityAwardPacket.pdf>

Consolidated Appropriations Act, 2020:

<https://www.congress.gov/bill/116th-congress/house-bill/1158/text?q=%7B%22search%22%3A%5B%22appropriations+2020+consolidated%22%5D%7D&r=1&s=4>

EAC Website: <https://www.eac.gov/>

EAC's Frequently Asked Questions (FAQS):

<https://www.eac.gov/payments-and-grants/grants-fags#How-can-states-use-the-funds?>

Help America Vote Act:

https://www.justice.gov/sites/default/files/crt/legacy/2010/12/15/pl252_107.pdf

Allowable and Unallowable Costs

Pursuant to Congressional intent under the Consolidated Appropriations Act, 2020 (Public Law 116-93), Counties **may expend** grant funds to do any of the following:

- Replace voting equipment that only records a voter's intent electronically with equipment that utilizes a voter verified paper record;
- Implement a post-election audit system that provides a high level of confidence in the accuracy of the final vote tally;
- Upgrade election-related computer systems to address cyber vulnerabilities identified through Department of Homeland Security, or similar scans or assessments of, existing election systems;
- Facilitate cybersecurity training for the state chief election official's office and local election officials;
- Implement established cybersecurity best practices for election systems;
- Fund other activities that will improve the security of elections for Federal office.

Counties **may also expend funds**, pursuant to Section 101 of the Help America Vote Act of 2002 (P.L. 107-252) by:

- Complying with the requirements under title III;
- Improving the administration of elections for Federal office;
- Educating voters concerning voting procedures, voting rights, and voting technology;
- Training election officials, poll workers, and election volunteers;
- Developing the State plan for requirements payments to be submitted under part 1 of subtitle D of title II;
- Improving, acquiring, leasing, modifying, or replacing voting systems and technology and methods for casting and counting votes;
- Improving the accessibility and quantity of polling places, including providing physical access for individuals with disabilities, providing nonvisual access for individuals with visual impairments, and providing assistance to Native Americans, Alaska Native citizens, and to individuals with limited proficiency in the English language;
- Establishing toll-free telephone hotlines that voters may use to report possible voting fraud and voting rights violations, to obtain general election information, and to access detailed automated information on their own voter registration status, specific polling place locations, and other relevant information.

Additionally, the [EAC](#) has put out the following guidance on COVID-19 expenses:

- "HAVA neither expressly authorizes nor prohibits the use of section 101 or section 251 funds for expenditures necessary to protect against and respond to a pandemic. Both sections provide payments for the purposes of improving the administration of elections for federal office, which can include expenditures that

would protect staff and poll workers, secure physical locations, and address unexpected expenses due to the COVID-19 pandemic during a federal election. The costs must still meet standards set in general federal grants regulations..."

Note: COVID-19 expenses must be incurred between 01/20/2020 and 12/31/2020.

Counties **may not expend** funds:

- On projects that do not meet federal HAVA or state sub-recipient guidelines;
- On projects not approved by the SOS; or
- To pay for general operating expenses.

Review Criteria

The 2020 HAVA sub-grant applications will be evaluated based on the following criteria:

- What is the project's intent and expected result?
- Does the project fall within at least one category of the federal HAVA expenditure guidelines?
- Does the County's project address election technology and/or election security needs? If not, does it enhance and/or improve elections in general?
- How does the County's project benefit voters in Federal elections?
- Was a clear and comprehensive explanation and plan for the project provided?

Reporting and Monitoring Requirements

The SOS wants to ensure the State remains compliant with all federal and state laws regarding the 2020 HAVA Election Security Grant award. The SOS must submit annual financial reports to the Election Assistance Commission (EAC) until all awarded grant funds are expended. Due to potential federal audits, the SOS will require County sub-grant recipients to provide the following:

- Invoices and payment receipts for any purchases within 30 days of purchase.
- Quarterly reports if funds are not fully expended within 30 days.
 - The quarterly report must provide interest earned, the amount spent and current balance, at minimum.

Sub-Grant Administration Guidelines

Grant Guidance

The 2020 HAVA Election Security Grant funds were funded by the federal government to the Arizona Secretary of State. The SOS's Office will award sub-grants, in which sub-grant recipients must follow all federal HAVA laws and any state applicable laws relating to grants.

Requesting Funds

Counties must apply to request funds.

Timeframe to Request Funds

Funds may be requested between receipt of your County's sub-grant award letter and June 30, 2022.

Interest on Grant Funds

If funds are not expended within 30 days of receipt of the funds, the funds must be placed into an interest-bearing account. If any interest is earned and not spent on the SOS approved project, the interest must be returned to the SOS.

Equipment Inventory Requirements

Sub-grant recipients must maintain inventory records of all property purchased with grant funds. Disposition of this property shall be in accordance with [2 CFR § 200.313](#).

Record Retention

Record retention is subject to [2 CFR §215.53](#).

Chart of Distribution Amounts to Each County

	Base	2010 Pop	%age	Allocation based on population	Total Award
Apache	\$50,000	71518	1.12%	\$ 47,016.92	\$97,016.92
Cochise	\$50,000	131346	2.05%	\$ 86,348.67	\$136,348.67
Coconino	\$50,000	134421	2.10%	\$ 88,370.22	\$138,370.22
Gila	\$50,000	53597	0.84%	\$ 35,235.41	\$85,235.41
Graham	\$50,000	37220	0.58%	\$ 24,468.94	\$74,468.94
Greenlee	\$50,000	8437	0.13%	\$ 5,546.60	\$55,546.60
La Paz	\$50,000	20489	0.32%	\$ 13,469.75	\$63,469.75
Maricopa	\$50,000	3817117	59.72%	\$ 2,509,425.28	\$2,559,425.28
Mohave	\$50,000	200186	3.13%	\$ 131,605.03	\$181,605.03
Navajo	\$50,000	107449	1.68%	\$ 70,638.45	\$120,638.45
Pima	\$50,000	980263	15.34%	\$ 644,438.40	\$694,438.40
Pinal	\$50,000	375770	5.88%	\$ 247,036.37	\$297,036.37
Santa Cruz	\$50,000	47420	0.74%	\$ 31,174.56	\$81,174.56
Yavapai	\$50,000	211033	3.30%	\$ 138,736.00	\$188,736.00
Yuma	\$50,000	195751	3.06%	\$ 128,689.40	\$178,689.40
		6392017		\$ 4,202,200.00	\$4,952,200.00