

Project Extension Request Form

Arizona Department of Homeland Security

Subrecipient Information

Subrecipient Agreement Number:	230307-01
Date of Request:	2/14/2025
Agency:	Pinal County
Point of Contact:	Kore Redden
Email:	kore.redden@pinal.gov
Phone:	520-251-2850
Original Period of Performance:	10/01/2023 - 09/30/2024
Funding Source (i.e. SHSGP/UASI/OPSG/NSGP):	SHSGP
Award Amount:	\$75,000.00
Amount Reimbursed to Date:	0

Extension Justification

1. Provide a detailed justification and explanation

for extending the period of performance.

Due to workforce changes, Pinal County is requesting an extension to complete the elections-related exercise by June 30, 2025. The grant's previous point of contact is on an extended leave; and exercise procurement and planning were not started. Nonetheless, the county is back on track to have the exercise completed. A contractor experienced in Arizona-based elections security exercises has sent a proposal that includes a projected completion date by June 30, 2025.

2. What is the new timeline for completion, including all major objectives? Please include specific date(s) and a deliverable for each project objective.

Objective 1:

After the contract agreement and procurement process is completed, establish both the exercise date and objectives with the exercise contractor and County Recorder. The exercise will address all six SHSP National Priority Areas with the overarching priority focused on #6: enhancing election security. The exercise objectives will align with one or more of the remaining applicable priority areas: 1. enhancing the protection of soft targets/crowded places, 2. enhancing information and intelligence sharing and analysis, 3. combating domestic violent extremism, 4. enhancing cybersecurity, and 5. enhancing community preparedness and resilience.

Date:

March 31, 2025.

Objective 2:

An exercise planning schedule will be established with the exercise contractor and the County Recorder. Prior to the final exercise planning meeting, the invitee/participant list, exercise agenda, and the exercise situation manual will be completed in draft form. Send out a 'save the date' to all invitees.

Date:

April 30, 2025.

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Objective 3:

Finalize the master scenario events list, exercise plan/situation manual, technology requirements, facilitator/speaker and room arrangement.

Date:

May 31, 2025.

Objective 4:

Complete the final draft of the exercise After Action Report and Improvement Plan by June 30, 2025. Derived from identified gaps and lessons learned, the Improvement Plan will establish clear corrective actions to complete by the beginning of the 2026 election season. The improvement plan will detail the improvement item aligned with the applicable national priority(ies), the responsible agency/point of contact assigned to complete the improvement item, list of tasks to complete, and the deadline/date for the item/task(s) to be completed.

Date:

June 30, 2025.

For AZDOHS Official Use Only**Planning Section:****Quarterly Report Received:****Q1: Oct 1 - Dec 31**☒ Yes☐ No**Q2: Jan 1 - Mar 31**☒ Yes☐ No**Q3: Apr 1 - Jun 30**☒ Yes☐ No**Q4: Jul 1 - Sep 30**☒ Yes☐ No**Planner Signature:**

Belinda Torres

Date: 2/21/25

Assistant Director Signature:

Date: 2/24/2025

AZDOHS Recommendation and/or Comments:

This project falls under the NP-Election Security- BT

Linked to a Modification:☐ Yes☒ No**Extension Request:**☒ Approved☐ Denied**Amendment Emailed To:**

Kore Redden

Date: 2/27/25

Finance Section:**RM Update:**

Initials: _____

Date: _____

GIMS Update:

Initials: _____

Date: _____

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Reimbursement Request Form Sent To:

Date:

Finance Signature:

Date: