PINAL COUNTY
WIDE OPEN OPPORTUNITY

NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
PINAL COUNTY LIBRARY DISTRICT
BOARD OF DIRECTORS
AGENDA
Wednesday, October 30, 2024

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

BUSINESS BEFORE THE BOARD
(Consideration/Approval/Disapproval of the following:)

(1) **CONSENT ITEMS:**

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

* A. Discussion/approval/disapproval of Minutes from the June 19, 2024, Board of Directors Library District Meeting. (Natasha Kennedy)

* B. Discussion/approval/disapproval of agreement between Pinal County and Pinal County Library District for Quit Claim Deed transfer of property at 92 W. Butte Avenue in Florence (parcel #200-44-038B) from the Pinal County Library District to Pinal County. (Shawn Flecken/Cathryn Whalen)

* C. Discussion/approval/disapproval of Lease Agreement between Pinal County and Pinal County Library District for property at 92 W. Butte Avenue in Florence (parcel #200-44-038B). (Shawn Flecken/Cathryn Whalen)

* D. Discussion/approval/disapproval of Award SGIA 25-A-12 under the FY24-25 State Grants-in-Aid Program between the Arizona State Library and the Pinal County Library District, through the Pinal County Board of Supervisors, beginning July 1, 2024, ending June 30, 2025, for $25,000. This grant will be used by the Library District to distribute funding to all affiliate libraries for resource sharing, extended services, continuing education, postage, outreach, automation, supplies, library programs, and library materials. Budget capacity currently exists in the Library's budget. (Shawn Flecken/Cathryn Whalen)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT https://pinal.novusagenda.com/AgendaPublic/)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 9:15 AM

Meeting Notice of Posting

PINAL COUNTY
WIDE OPEN OPPORTUNITY

AGENDA ITEM

October 30, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Minutes from the June 19, 2024, Board of Directors Library District Meeting. (Natasha Kennedy)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

Approve as presented.

History

Time	Who	Approval

ATTACHMENTS:

Click to download
Minutes LD

PINAL COUNTY
WIDE OPEN OPPORTUNITY

PINAL COUNTY LIBRARY DISTRICT
BOARD OF DIRECTORS
MINUTES
Wednesday, June 19, 2024
10:26 AM

BOARD OF DIRECTORS

Chairman Mike Goodman
Director, District 2

Vice-Chairman Jeffrey McClure
Director, District 4

Kevin Cavanaugh
Director, District 1

Stephen Q. Miller
Director, District 3

Jeff Serdy
Director, District 5

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

All Presentations are attached to the Agenda at:
Click Here to View the Library District Agenda

and a Video Recording of this meeting can be viewed at:
Click Here to View Video Recording

The Pinal County Library District Board of Directors convened at 10:26 a.m. this date. The meeting was called to order by Chairman Goodman.

Members Present: Chairman Mike Goodman; Vice-Chairman Jeffrey McClure; Director Kevin Cavanaugh; Director Stephen Q. Miller; Director Jeff Serdy

Staff Present: County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

(1) **CONSENT ITEMS:**
All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman Goodman asked if there were any requests from a Board Member, staff or the audience to remove any consent agenda items for discussion. There being none.

Item Action: Approved Consent Agenda Items A and B for the Pinal County Library District

Motion Made By: Supervisor Miller Seconded By: Supervisor McClure

To approve Consent Agenda Items A and B for the Pinal County Library District.

Motion Passed

Ayes: Cavanaugh, Goodman, McClure, Miller, Serdy (5)

* A. Discussion/approval/disapproval of Minutes from the March 6, 2024, and March 20, 2024, Board of Directors Library District Meetings. (Natasha Kennedy)

* B. Discussion/approval/disapproval of amending the contract between Pinal County and Innovative Interfaces Incorporated, to launch cloud-based hosting of the Polaris Integrated Library System (ILS), as described in the amendment and scope of work. (Shawn Flecken/Cathryn Whalen)

10:27 a.m. – Chairman Goodman adjourned the June 19, 2024, Pinal County Library District Board of Directors Meeting and convened the Pinal County Public Health Services District Board of Directors Meeting.

PINAL COUNTY
LIBRARY DISTRICT
BOARD OF DIRECTORS

_____
Mike Goodman, Chairman

ATTEST:

_____
Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: October 30, 2024

PINAL COUNTY
WIDE OPEN OPPORTUNITY

AGENDA ITEM

October 30, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #: 75

Dept. #: 3570310

Dept. Name: Library District

Director: Shawn Flecken

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of agreement between Pinal County and Pinal County Library District for Quit Claim Deed transfer of property at 92 W. Butte Avenue in Florence (parcel #200-44-038B) from the Pinal County Library District to Pinal County. (Shawn Flecken/Cathryn Whalen)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

The Library District will surrender ownership of the parcel and will lease the property from Pinal County at $1 per year for three years, per the terms of the Lease Agreement (attached).

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

The agreement should have minimal impact on performance of the Library District. New offices are already planned as part of an anticipated new county building that should be completed within the next three years. Relocation to the new facility is expected, and thereafter the Library District will have no further need for the building at 92 W. Butte.

MOTION:

Approval as Presented.

History

Time	Who	Approval
9/23/2024 9:40 AM	County Attorney	Yes
9/23/2024 9:43 AM	Grants/Hearings	Yes
9/24/2024 8:13 AM	Budget Office	Yes
9/26/2024 10:18 AM	County Manager	Yes
10/21/2024 10:15 AM	Clerk of the Board	Yes

ATTACHMENTS:

Click to download
Cover Memo
Quitclaim Deed
Lease Proposal

Shawn Flecken
Interim Director
Library District

PINAL COUNTY

Leo Lew
County Manager

Cathryn Whalen
Deputy County Manager

October 2, 2024

To: Pinal County Library District Board of Directors
From: Shawn Flecken, Interim Director - Pinal County Library District
Re: Quit Claim deed transfer of Library District property to Pinal County

Distinguished Members of the Board:

Pinal County Free Library District is the designated owner of property at 92 West Butte Avenue in Florence, Arizona (parcel #200-44-038B). For many years, the building at this location has served as the offices of the Pinal County Library District.

Beginning late in calendar year 2023, the Library District began meeting with County Management and the County Facilities Department to plan the relocation of our offices, within the next three years, to a new building that is to be constructed in the county complex, four blocks east of our current location. When this relocation is complete, the Library District will have no further use for the building at 92 West Butte Avenue.

The Library District is seeking approval to transfer ownership of the property to Pinal County using a quit claim deed, and to subsequently enter into an agreement with Pinal County to lease the building at a cost of $1 per year for the next three years, until our new offices are constructed.

Sincerely,

Shawn M. Flecken, Interim Director
Pinal County Library District

Library District

92 W. Butte Avenue, Florence, AZ 85132
T 520-866-6457 F 520-866-6533

www.pinal.gov

When recorded mail to:
Clerk of the Board
P.O. Box 827
Florence, AZ 85132

Quit Claim Deed

EXEMPT: A.R.S. § 11-1134(A)(3)

KNOW ALL MEN BY THESE PRESENTS, PINAL COUNTY FREE LIBRARY DISTRICT, a political subdivision of the State of Arizona, Grantor, hereby conveys and quitclaims to PINAL COUNTY, a political subdivision of the State of Arizona, Grantee, all right, title and interest in the following real property situated in Pinal County, Arizona, as legally described in Exhibit "A" attached hereto and made a part thereof.

Dated this _____ day of _____, 2024.

Signature of **GRANTOR(s):**

PINAL COUNTY FREE LIBRARY DISTRICT,
a political subdivision of the State of Arizona.

By: _____
Mike Goodman

Its: _____
Chairman of the Board

ATTEST:

_____
Natasha Kennedy, Clerk of the Boardd

NOTARY ACKNOWLEDMENT FOLLOWS

STATE OF ARIZONA)
) ss.
County of _____)

The foregoing instrument was duly acknowledged before me this _____ day of _____, 2024, by _____ as the _____ of _____, for and behalf of.

_____
Notary Public

My Commission Expires: _____

EXHIBIT A

The south 97.20 feet of the East 75.00 feet of Block Fifty-eight (58), of G. WHEAT'S ADDITION TO THE TOWN OF FLORENCE, according to the plat of record in the office of the County Recorder of Pinal county, Arizona, recorded in B ok l, Page 120 of Miscellaneous Records and that portion of Granite Street, abandoned by the Town of Florence in Book 17, Page 353 of Miscellaneous Records, described as follows:

The south 97.20 feet of the following described property:

BEGINNING at the Northeast corner of said Block Fifty-eight (58); Thence East 20 feet; Thence South 125 feet; Thence West 20 feet to the southeast corner of said Block Fifty-eight (58); Thence North along the East line of said Block Fifty-eight (58), 125 feet to the TRUE POINT OF BEGINNING.

LEASE AGREEMENT BY AND BETWEEN PINAL COUNTY AND THE PINAL COUNTY LIBRARY DISTRICT

This Commercial Lease Agreement (this "Lease") is made and entered into effective the 1st day of November, 2024, by and between Pinal County, a political subdivision of the State of Arizona ("Landlord"), and Pinal County Library District, a political taxing subdivision of the State of Arizona ("Tenant"). Landlord and Tenant may each be referred individually as a "Party" or "party," and collectively as the "Parties" or "parties."

RECITALS

WHEREAS, Landlord is the owner of land and improvements located at 92 West Butte Avenue, Florence, Arizona (the "Premises"). The Premises square footage is 2968 sq. ft.; and

WHEREAS, pursuant to A.R.S. § 11-256.01, Landlord is authorized to lease without public auction, county property to a political subdivision of the state; and

WHEREAS, pursuant to A.R.S. § 48-3901 *et seq*., Tenant is a special taxing subdivision of the State of Arizona established for the purpose of providing library services to participating town and city libraries and unincorporated areas of Pinal County; and

WHEREAS, A.R.S. § 48-3902 authorizes Tenant to exercise the powers granted generally to municipal corporations by the constitution and laws of the State of Arizona; and

WHEREAS, Landlord desires to lease the Premises to Tenant, and Tenant desires to lease the Premises from Landlord for the term stated herein, at the rental rate and upon the covenants, conditions and provisions herein set forth.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants and conditions stated herein and other good and valuable consideration, it is agreed:

1. Term:

A. Landlord hereby leases the Premises to Tenant, and Tenant hereby leases the same from Landlord, for an "Initial Term" of three years beginning November 1, 2024, and ending October 31, 2027.

B. This Lease shall automatically renew for up to five (5) one-year renewal terms, unless either Party gives written notice of non-renewal to the other Party not less than ninety (90)

days prior to the expiration of the Initial Term or, if applicable, the expiration of the then-current one-year renewal term. The renewal term shall be at the rental rate set forth below and otherwise upon the same covenants, conditions and provisions as provided in this Lease.

2. Rental Rate and Due Date:

A. Tenant shall pay to Landlord during the Initial Term rent ("Base Rent") as follows: $1.00 annually.

B. Rent shall be paid on or before October 1st of each year to Landlord at the address provided under the section titled, "Notice" or at such other place designated by written notice from Landlord to Tenant.

3. Use: Tenant shall use the Premises for administrative offices. Tenant has examined the Premises prior to entering into this Lease and has verified the Premises is acceptable for the Tenant's intended use.

4. **Sublease and Assignment:** Tenant shall not sublease or assign their rights under this Lease to any other person or entity without the express written permission of Landlord, which permission will not be unreasonably withheld.

5. Repairs and Maintenance:

A. Landlord shall maintain and keep the Premises in good condition at Landlord's expense throughout the term of this Lease. Landlord shall maintain the roof of the building or buildings at the Premises, and shall maintain all other improvements including, but not limited to, interior walls; floors; windows; doors; heating and cooling systems, including changing filters at least quarterly; plumbing; gas and electric facilities; fire systems; security systems and access control systems; and the Premises' landscape, grounds, and parking lot.

B. Tenant shall keep the Premises neat and clean.

6. Utilities: Landlord shall pay all charges for water, sewer, gas, electricity, trash removal, pest control, janitorial, and other services and utilities used by Tenant on the Premises during the term of this Lease unless otherwise expressly agreed in writing by the Parties and signed by both Parties. Tenant shall pay all charges for telecommunications, including telephone and Internet services during the term of this Lease unless otherwise expressly agreed to in writing by the Parties and signed by both Parties.

Parties. Tenant shall pay all charges for telecommunications, including telephone and Internet services during the term of this Lease unless otherwise expressly agreed to in writing by the Parties and signed by both Parties.

6. Alterations and Improvements: With the express written consent of Landlord, Tenant, at Tenant's expense, shall have the right to remodel, redecorate, and make additions, improvements and replacements of and to all or any part of the Premises from time to time as Tenant may deem desirable, provided the same are made in a workmanlike manner and utilizing good quality materials. Tenant shall have the right to place and install personal property, trade fixtures, equipment and other temporary installations in and upon the Premises, and fasten the same to the Premises. All personal property, equipment, machinery, trade fixtures and temporary installations, whether acquired by Tenant at the commencement of the Lease term or placed or installed on the Premises by Tenant thereafter, shall remain Tenant's property free and clear of any claim by Landlord. Tenant shall have the right to remove the same at any time during the term of this Lease or at the end of the Lease provided that all damage to the Premises caused by such removal shall be repaired by Tenant at Tenant's expense.

7. Signs: Upon the express written consent of Landlord, Tenant shall have the right to place on the Premises, at locations selected by Tenant, any signs which may be permitted by applicable zoning ordinances, building codes and/or private restrictions. Landlord shall assist and cooperate with Tenant in obtaining any necessary permission from governmental authorities or adjoining owners and occupants for Tenant to place or construct the foregoing signs.

8. Access to Premises/Entry: Landlord shall have the right to enter upon the Premises during reasonable hours for purposes related to its ownership of the Premises, including to examine and inspect for health-and-safety hazards, compliance with this Lease and conditions requiring maintenance or repair, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Premises.

9. Access to Premises/Entry: Landlord shall have the right to enter upon the Premises during reasonable hours for purposes related to its ownership of the Premises, including to examine and inspect for health-and-safety hazards, to examine and inspect for compliance with this Lease and to assess or address conditions requiring maintenance or repair, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Premises.

11. Quiet Possession: Landlord covenants and warrants that upon performance by Tenant of its obligations hereunder, Landlord will keep and maintain Tenant in exclusive, quiet, peaceable and undisturbed and uninterrupted possession of the Premises during the term of this Lease.

12. Termination: Either Party may terminate this Lease with ninety (90) days written notice. This Lease is also subject to the cancellation provisions of A.R.S. § 38-511. Any termination of this Lease shall not relieve the Parties of responsibility for its costs incurred prior to the effective date of the termination.

11. Termination for Breach: If a Party materially breaches this Lease, the non-breaching Party shall notify the breaching Party in writing and set forth the basis for the alleged breach. If

the breaching Party fails to cure the breach within 15 days of the date of the notice, the non-breaching Party may terminate this Lease without further notice.

12. Surrender of Premises: On the expiration of the term of this Lease, of if applicable, on the expiration of the then-current renewal term, or upon the earlier termination for any reason within this Lease, Tenant shall quit and surrender the Leased Premises in good order, condition and repair, reasonable wear and tear excepted.

13. Landlord's Property Insurance: Landlord shall insure the building for 100% replacement cost.

A) Property insurance shall be written on Causes of Loss-Special Form (formerly "all risk") replacement cost coverage.

B) Landlord and Tenant hereby waive their rights of recovery against the other for damage to their respective property.

14. Tenant's Property Insurance: Coverage on Tenant's contents and Tenant improvements and betterments at 100% Replacement Cost, and in compliance with all laws, regulations or ordinances affecting such property at any time during the Lease, for Tenant's improvements and betterments, including all the items included in Tenant's Work, and all equipment and other property used in connection therewith, including Tenant's business personal property, trade fixtures and signs from time to time in, on, adjacent to or upon the Premises, and all alterations, additions, or changes made by Tenant pursuant to the terms of this Lease, and shall not be subject to coinsurance.

15. Condemnation: If any legally constituted authority condemns or otherwise takes the Premises or such part thereof which shall make the Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and Landlord and Tenant shall prorate the rent as of that date.

16. Mechanics' Liens: Tenant shall keep the Premises at all times free of mechanics' liens or any other lien and at all times shall fully protect and indemnify Landlord against all such liens or claims and against all attorneys' fees and other costs and expenses in connection with such a claim. Should Tenant fail to discharge a lien or claim, Landlord, at its option may pay the same or any part thereof. Tenant shall reimburse Landlord the amount of the lien or claim, any costs, and interest accruing at the rate of 12% per annum from the time of payment by Landlord until repaid.

17. Notice: All notices under this Agreement must be in writing and sent to the appropriate person. Notices under this Agreement shall be deemed sufficiently given if sent by personal service or if sent by United States certified mail, return receipt requested, postage prepaid and addressed as follows:

If to Landlord to:	If to Tenant to:
Pinal County Attn: Real Property Manager PO Box 749 Florence, Arizona, 85132	Pinal County Library District Attn: Director Shawn Flecken 92 West Butte Avenue Florence, Arizona, 85132

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other Party.

18. Waiver: No waiver of any default of Landlord or Tenant hereunder shall be implied from any omission or refusal to take any action on account of such default if such default persists or is repeated, and no express waiver shall affect any default other than the default specified in such express waiver and that only for the time and to the extent therein stated. One or more waivers by Landlord or Tenant of any term of this Lease shall not be construed as a waiver of a subsequent breach of the same covenant, term or condition.

19. Headings and Construction of Agreement In construing this Lease, all headings and titles are for the convenience of the parties and for organizational purposes only and shall not be considered in interpreting the meaning of any provision in this Lease or considered a part of this Lease Agreement. This Lease shall not be construed as if prepared by one of the parties, but rather according to its fair meaning as a whole, as if both parties had prepared it.

20. Gender / Plurality: As used in this Lease and whenever required by context, each number shall include the plural, each gender shall include all genders, and unless the context otherwise requires, the word "person" shall include corporation, firm or association.

21. Consent: Landlord shall not unreasonably withhold or delay its consent with respect to any matter for which Landlord's consent is required or desirable under this Lease.

22. Alternative Dispute Resolution: Pursuant to A.R.S. § 12-1518, disputes under this Lease may be resolved through the use of arbitration.

23. Waiver of Jury Trial: The Parties hereby waive their respective rights to trial by jury in any action or proceeding arising out of this Lease.

24. Third Parties: Nothing contained in this Lease shall create a contractual relationship with or a cause of action in favor of a third Party against Landlord or Tenant. This Lease is not intended to benefit any third Party.

25. Compliance with Law: The Parties shall comply with all applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities in performing this Lease, including but not limited to environmental laws.

26. Immigration Law Compliance: The Parties hereby warrant that they will at all times during the term of this Lease comply with all federal immigration laws applicable to their

employment of their employees, and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the "State and Federal Immigration Laws"). A breach of the foregoing warranty shall be deemed a material breach of the Lease, and the Parties shall have the right to terminate this Lease for such a breach, in addition to any other applicable remedies. The Parties retain the legal right to inspect the papers of each contractor, subcontractor or employee of either who performs work pursuant to this Lease to verify performance of the foregoing warranty of compliance with the State and Federal Immigration Laws.

27. Fingerprint and E-verify: If required, and only to the extent required, the Parties shall comply with the fingerprinting provisions in A.R.S. § 15-512(H).

28. Nondiscrimination: The Parties shall comply with Arizona State Executive Order 2009-09, and 2023-01, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, color, sex, pregnancy, childbirth or medical conditions related to pregnancy or childbirth, political or religious affiliation or ideas, culture, creed, social origin or condition, genetic information, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, military service or veteran status, or marital status by the persons performing the contract or subcontract.

29. Non-appropriation of funds: Landlord and Tenant recognize and acknowledge that they both are governmental entities and this Lease's validity is based upon the availability of public funding. In the event public funds are not appropriated for the performance of any Party's obligations under this Lease, then that Party shall notify the other Party in writing of any such non-allocation of funds at the earliest possible date, and this Lease shall automatically expire without penalty to any Party. If a Party's allocation of funds is reduced, then the scope of this Lease may be reduced, if appropriate and agreed to in writing by the Parties, or this Lease may be cancelled without further duty or obligation.

30. Governing Law: This Lease shall in all respects be interpreted and construed in accordance with and governed by the laws of the State of Arizona. Any changes in the governing laws, rules, or regulations that do not materially affect the parties' obligations under this Lease will apply but do not require an amendment.

31. Material Change in Law or Regulation: In the event of adoption of legislation, regulations, or instructions or the initiation of an enforcement action by a governmental agency, any of which materially affects the legality of this Lease or the relationship among the parties hereto, either party may propose amendments to the Lease to bring the Lease into conformity with such laws. If Landlord and Tenant are unable to reach agreement on the renegotiation of the Lease within thirty (30) days of the initiation of negotiations, then either party may terminate this Lease upon written notice to the other party.

32. Severability/Unenforceable Provisions: In the event that any of the provisions of this Lease are held to be unenforceable or invalid by any court of competent jurisdiction, the validity and enforceability of the remaining provisions shall not be affected and effect shall be given to the intent manifested by the provisions held enforceable and valid. If any of the provisions of this Lease are inapplicable to a person or circumstance, the same provisions shall remain applicable to all other persons and circumstances.

33. Parol Evidence: This Lease is intended by the Parties as a final and complete expression of their Lease. No course of prior dealings between the Parties and no usage of the trade shall supplement or explain any terms used in this Lease.

34. Entire Agreement: This Lease contains the entire, integrated agreement of the Parties and there are no oral agreements, understandings, or representations relied upon by the Parties. This Lease supersedes all prior negotiations, representations, or agreements, whether written or oral. Any modifications or amendments to this Lease must be in writing and signed by all Parties.

35. Execution in Counterparts: This Lease may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same document.

36. Legal Agreement: This Lease is an important, binding legal document, and each Party warrants it has had an opportunity to consult with an attorney about the terms set forth herein. By signing this Lease, each Party acknowledges and warrants that each understands the meaning of all terms contained herein and agrees to their application and enforceability.

37. Representation: The Parties have been advised and are aware that the Pinal County Attorney's Office represents the Pinal County Library District and Pinal County. The Parties expressly and mutually waive any adverse interest that may exist and also waive any allegations of conflict of interest by the Pinal County Attorney's Office and expressly consent to the Pinal County Attorney's Office multiple representation;

APPROVALS

The person signing this Commercial Lease Agreement represents and warrants that he or she is duly authorized and has the legal capacity to execute this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this " Lease Agreement by and Between Pinal County and the Pinal County Library District" to be executed by their duly authorized officials in their official capacities with legal authority to do so, and have affixed their signatures to this Agreement on the date(s) written below, with the Effective Date of this Lease Agreement commencing October 1, 2024, as stated above herein.

Landlord:	Tenant:
Pinal County, a political subdivision of the State of Arizona	Pinal County Library District, a political taxing subdivision of the State of Arizona
Mike Goodman, Chairman of the Pinal County Board of Supervisors	Mike Goodman, Chairman of the Pinal County Library District Board of Directors
_____	_____
Date:	Date:
ATTEST:	ATTEST:
_____	_____
Clerk of the Board	Clerk of the Board
_____	_____

PINAL COUNTY
WIDE OPEN OPPORTUNITY

AGENDA ITEM

October 30, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #: 75

Dept. #: 357

Dept. Name: Library

Director: Shawn Flecken, Interim

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Lease Agreement between Pinal County and Pinal County Library District for property at 92 W. Butte Avenue in Florence (parcel #200-44-038B). (Shawn Flecken/Cathryn Whalen)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

The Library District will surrender ownership of the parcel and will lease the property from Pinal County at $1 per year for three years, per the terms of the Lease Agreement (attached).

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

The agreement should have minimal impact on performance of the Library District. New offices are already planned as part of an anticipated new county building that should be completed within the next three years. Relocation to the new facility is expected, and thereafter the Library District will have no further need for the building at 92 W. Butte.

MOTION:

Approval as Presented.

History

Time	Who	Approval
10/9/2024 2:56 PM	County Attorney	Yes
10/9/2024 4:30 PM	Budget Office	Yes
10/23/2024 8:30 AM	County Manager	Yes
10/23/2024 9:26 AM	Clerk of the Board	Yes

ATTACHMENTS:

Click to download
Cover Memo

Shawn Flecken
Interim Director
Library District

PINAL COUNTY

Leo Lew
County Manager

Cathryn Whalen
Deputy County Manager

October 30, 2024

To: Pinal County Library District Board of Directors
From: Shawn Flecken, Interim Director - Pinal County Library District
Re: Lease Agreement Between Library District and Pinal County

Distinguished Members of the Board:

Pinal County Free Library District is the designated owner of property at 92 West Butte Avenue in Florence, Arizona (parcel #200-44-038B). For many years, the building at this location has served as the offices of the Pinal County Library District.

Beginning late in calendar year 2023, the Library District began meeting with County Management to plan the relocation of Library District offices, and the consolidation of adjacent parcels under Pinal County ownership. This project involves transferring ownership of the property to Pinal County using a quit claim – a separate item on the same agenda as this one.

The Pinal County Library District seeks Board approval to subsequently enter into an agreement with Pinal County to lease the existing building at 92 W. Butte Avenue, at a rate of $1 per year for the next three years, until our new offices are constructed.

Sincerely,

Shawn M. Flecken, Interim Director
Pinal County Library District

Library District

92 W. Butte Avenue, Florence, AZ 85132
T 520-866-6457 F 520-866-6533

www.pinal.gov

PINAL COUNTY
WIDE OPEN OPPORTUNITY

AGENDA ITEM

October 30, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #: 76

Dept. #: 357

Dept. Name: Library

Director: Shawn Flecken, Interim

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Award SGIA 25-A-12 under the FY24-25 State Grants-in-Aid Program between the Arizona State Library and the Pinal County Library District, through the Pinal County Board of Supervisors, beginning July 1, 2024, ending June 30, 2025, for $25,000. This grant will be used by the Library District to distribute funding to all affiliate libraries for resource sharing, extended services, continuing education, postage, outreach, automation, supplies, library programs, and library materials. Budget capacity currently exists in the Library's budget. (Shawn Flecken/Cathryn Whalen)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

There is no impact for the General Fund, since the Library District is a Special Revenue Fund. Capacity for these funds was included in the Library District budget for FY 2024-25.

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

N/A

MOTION:

Approve as presented.

History

Time	Who	Approval
10/14/2024 8:50 AM	County Attorney	Yes
10/15/2024 8:18 PM	Grants/Hearings	No
10/16/2024 8:14 AM	Library District	Yes
10/16/2024 8:49 AM	County Attorney	Yes
10/16/2024 9:28 PM	Grants/Hearings	No
10/17/2024 8:38 AM	Library District	Yes

10/17/2024 8:45 AM	County Attorney	Yes
10/21/2024 7:35 AM	Grants/Hearings	Yes
10/21/2024 10:25 AM	Budget Office	Yes
10/22/2024 5:07 PM	County Manager	Yes
10/23/2024 9:27 AM	Clerk of the Board	Yes

ATTACHMENTS:

Click to download
Cover Memo
Grant Award Notification

Shawn Flecken
Interim Director
Library District

PINAL COUNTY

Leo Lew
County Manager

Cathryn Whalen
Deputy County Manager

October 30, 2024

Pinal County Library District Board of Directors

Re: State Grants in Aid

Pinal County Library District has been designated to receive $25,000 in annual State Grants in Aid from Arizona State Library, Archives and Public Records, to help support the operation of libraries in FY2024/25. If accepted, the funds will be divided evenly between the member libraries to be used for resource sharing, reading programs, training, outreach, and other library services. The Library District will issue separate checks of $1,786 to each library and retain $1782. The funds will be used to purchase supplies such as barcodes, library cards, labels, book covers, and printer cartridges which are used by all the libraries.

The Library District is requesting permission to receive these funds in the amount of $25,000, as well as authority to sign the application's certification, which assures compliance with all regulations, policies, guidelines and requirements pertinent to the application and to the use of award funds.

Sincerely,

Shawn M. Flecken, County Librarian
Pinal County Library District

Library District

92 W. Butte Avenue, Florence, AZ 85132
T 520-866-6457 F 520-866-6533

www.pinal.gov

ARIZONA STATE
LIBRARY, ARCHIVES AND
PUBLIC RECORDS
A DIVISION OF THE ARIZONA SECRETARY OF
STATE

Arizona State Library,
Archives and Public Records

Award Notification for State Grants-in-Aid

Library Name & Address: Pinal County Library District	**State Project Number:** SGIA 25-A-12	
Project Name: SGIA 2025	**Project Manager:** Shawn Flecken	
Program Information: https://azlibrary.gov/libdev/funding/sgia	**Amount Awarded:** $25000	
Period of Performance: July 1, 2024, to June 30, 2025	**Final Report Due:** July 31, 2025	
Contact for LSTA grant questions: Chris Guerra, Grants Administrator	**Phone:** 602-542-6267	**Email:** cguerra@azlibrary.gov

Please acknowledge State Grants-in-Aid as follows:

This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with funds appropriated by the Arizona State Legislature.

Holly Henley

Holly Henley, State Librarian & Director

July 29, 2024

Date

PINAL COUNTY
WIDE OPEN OPPORTUNITY

AGENDA ITEM

October 30, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN, that the public will have physical access to the meeting room at 9:15 AM

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

History

Time	Who	Approval

ATTACHMENTS:

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No Attachments Available

PINAL COUNTY
WIDE OPEN OPPORTUNITY

AGENDA ITEM

October 30, 2024 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Meeting Notice of Posting

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

History

Time	Who	Approval

ATTACHMENTS:

Click to download
Notice of Posting

PINAL COUNTY
WIDE OPEN OPPORTUNITY

MEETING NOTICE OF POSTING

STATE OF ARIZONA

COUNTY OF PINAL

I, Natasha Kennedy, being duly sworn upon her oath, says as follows:

I am the appointed Clerk of the Pinal County Board of Supervisors.

In my position as Clerk of the Board of Supervisors and Board of Directors, I am responsible for posting all Agendas.

Pursuant to A.R.S. 38-431.02 notice is hereby given that the Pinal County Board of Supervisors and Pinal County Board of Directors will hold a Regular meeting on **Wednesday, October 30, 2024 at 9:30 AM** in the Board Hearing Room, 1891 Historic Courthouse, Administrative Complex, located at 135 N. Pinal Street, Florence, Arizona 85132. The public will have physical access to the meeting room at 9:15 AM.

Notice of Possible Recess: The Board may take a Recess around 12:30 PM and the meeting will reconvene around 1:00 PM.

Board Meetings are broadcasted live and the public may access the meeting on the County Website at Pinal.gov under "Meeting Videos."

Board Agendas are available on the County Website at Pinal.gov under "Agendas & Minutes."

At any time during business hours, citizens may reach the Clerk of the Board Office at (520) 866-6068 or via email at **ClerkoftheBoard@pinal.gov** for information about Board meeting participation.

Note: One or more members of the Board may participate in this meeting by telephonic conference call.

I hereby further certify that I caused to be posted this Friday, October 25, 2024, around 11:00 AM the Regular Agenda, Flood Control District Agenda, Library District Agenda, and Public Health Service District Agenda, and Executive Session as follows:

1. A kiosk located outside the front entrance to The Old Historical Courthouse, Administrative Complex Building, 135 North Pinal Street, Florence, Arizona 85132
2. County Website under Agendas & Meetings located at Pinal.gov
3. Emailed the NOVUS Agenda Distribution List and Clerk of the Board Notification Distribution List

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Official Pinal County, Arizona Seal this 25th day of October, 2024.

THE SEAL OF PINAL COUNTY ARIZONA

Natasha Kennedy
Clerk of the Board of Supervisors
Pinal County, Arizona