

**DEPARTMENT/FUND  
APPROPRIATION ADJUSTMENT FORM**

Fiscal Year	Agenda Item needed (yes/no)	Anticipated Meeting Date if applicable	Memo Attached if Board item
23/24	Yes	3/20/2024	<input type="checkbox"/>

Please use one form per agenda item.

Sources (Fund Balance, Revenues, Transfers In, etc...)							
Fund	Input "yes" if change in Fund Balance (2511)	Cost Center	Sub Ledger	Object Code	Current Budget	Adjustment Add/ (Subtract)	New Revised Budget
213		3311003		457990	\$9,922,744	(\$14,000)	\$9,908,744
10		3111610		430000	\$0	\$14,000	\$14,000
Insert rows above this line and copy New Revised Budget formula down							
Net Source Adjustment						\$0	

Uses (Expenditures, Transfers Out, etc....)							
Fund		Cost Center	Sub Ledger	Object Code	Current Budget	Adjustment Add/ (Subtract)	New Revised Budget
213		3311003		599500	\$9,922,744	(\$14,000)	\$9,908,744
10		3111610		521120	\$0	\$14,000	\$14,000
Insert rows above this line and copy New Revised Budget formula down							
Net Use Adjustment						\$0	

Net Change						\$0	
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Prepared by:	Tanya Martinez/Lupe Williams	Date:	3/4/2024
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Explanation:	Discussion/approval/disapproval of the acceptance of donations for the State Transportation Board Dinner that will be held on March 14, 2024. Acceptance requires an amendment to the FY 23/24 budget to transfer reserve appropriation from Fund 213 (Grants/Project Contingency) to Fund 10 (Public Works-General Fund) to increase revenue and expenditure appropriations. (Tami Ryall/Joe Ortiz)
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**TYPE OF REQUEST:**

- ☐ Transfer within same Cost Center
- ☐ Transfer between Cost Centers within same Fund
- ☐ Transfer between Funds or Transfer In/Out adjustments
- ☒ Transfer from/to of Reserve/Contingency (e.g., new grant, change in special revenue projection, new project)
- ☐ Change in Fund Balance Appropriation

**For Budget Office Use Only**

BUDGET OFFICE APPROVAL
BY: _____
DATE: _____

COUNTY MANAGER APPROVAL
BY: _____
DATE: _____

POSTED
BY: _____
DATE: _____