

**DEPARTMENT/FUND
APPROPRIATION ADJUSTMENT FORM**

Fiscal Year	Agenda Item needed (yes/no)	Anticipated Meeting Date if applicable	Memo Attached if Board item
23/24	Yes	3/20/2024	<input type="checkbox"/>

Please use one form per agenda item.

Sources (Fund Balance, Revenues, Transfers In, etc...)							
Fund	Input "yes" if change in Fund Balance (2511)	Cost Center	Sub Ledger	Object Code	Current Budget	Adjustment Add/ (Subtract)	New Revised Budget
Insert rows above this line and copy New Revised Budget formula down							
Net Source Adjustment						\$0	

Uses (Expenditures, Transfers Out, etc....)							
Fund		Cost Center	Sub Ledger	Object Code	Current Budget	Adjustment Add/ (Subtract)	New Revised Budget
10		1146		599500	\$43,831,950	(\$159,000)	\$43,672,950
10		2750209		599500	\$0	\$159,000	\$159,000
Insert rows above this line and copy New Revised Budget formula down							
Net Use Adjustment						\$0	

Net Change	\$0	
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Prepared by:	Tanya Martinez/Lupe Williams	Date:	3/12/2024
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Explanation:	Discussion/approval/disapproval of a fiscal year 2023 - 2024 budget amendment to increase expenditure capacity in the Constables general fund cost center for one (1) Deputy Constable position and associated operational expenses. The increase in budget capacity includes one-time appropriations of up to \$85,000 and ongoing appropriations of up to \$74,000. The approval of this item authorizes an amendment transferring capacity from the general fund financial stability reserve up to \$159,000, which will only be funded for the amount needed to cover the expenses that occur during the fiscal year. Approval of this item also increases the fiscal year 2024-2025 budget.
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TYPE OF REQUEST:

- ☐ Transfer within same Cost Center
- ☐ Transfer between Cost Centers within same Fund
- ☐ Transfer between Funds or Transfer In/Out adjustments
- ☒ Transfer from/to of Reserve/Contingency (e.g., new grant, change in special revenue projection, new project
- ☐ Change in Fund Balance Appropriation

For Budget Office Use Only

BUDGET OFFICE APPROVAL BY: _____ DATE: _____	COUNTY MANAGER APPROVAL BY: _____ DATE: _____	POSTED BY: _____ DATE: _____
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