PINAL COUNTY

WIDE OPEN OPPORTUNITY

Board of Supervisors Grant Request

Board of Supervisors meeting date:	February 07, 2024
Department seeking grant:	Medical Examiner
Name of Granting Agency:	Arizona Department of Health Services
Name of Grant Program:	CDC Overdose Data to Action States
Project Name:	ADHS Toxicology Funding
Amount requested:	$37,676.50
Match amount, if applicable:	Not applicable
Application due date:	Not applicable-awarded
Anticipated award date/fiscal year:	12/28/2023, FY23/24
What strategic priority/goal does this project address?:	Financial stewardship
Applicable Supervisor District:	Not applicable-countywide

Brief description of project:
In 2017, Arizona declared a state of emergency due to the opioid overdose epidemic. The Arizona Department of Health Services (ADHS) was subsequently awarded a federal grant to assist medical examiner offices throughout the state with toxicology and overdose death investigations. ADHS subsequently appropriated $37,676.50 to the Pinal County Medical Examiner's Office.

Approval received per Policy 8.20: ☑ OnBase Grant #: 2024-1135

Please select one:

- ☑ Discussion/Approve/Disapproval consent item
- ☐ New item requiring discussion/action
- ☐ Public Hearing required

Please select all that apply:

- ☐ Request to submit the application
- ☐ Retroactive approval to submit
- ☐ Resolution required
- ☑ Request to accept the award
- ☐ Request to approve/sign an agreement
- ☐ Budget Amendment required
- ☐ Program/Project update and information

SCOPE OF WORK
(Do NOT use bullets – only numbers as shown per Procurement)

1. BACKGROUND

1.1 In 2017, Arizona declared a state of emergency due to the opioid overdose epidemic, authorizing the Arizona Department of Health Services (hereafter ADHS) to coordinate the public health response to complete the requirements of the executive order. Following the state of emergency declaration, in 2018 Governor Ducey signed landmark Senate Bill 1001- Arizona Opioid Epidemic Act into law focusing on reducing overdoses and improving patient safety.

1.2 In 2021, 2,688 overdose deaths occurred in Arizona, which was a 12% increase over 2020 (n=2,405). This recent increase in overdose deaths can be attributed mostly to illicit fentanyl, which has spread throughout Arizona's drug supply. Among Arizona opioid overdose deaths, 64.0% involved prescription or synthetic opioids in 2017; whereas 97.8% involved prescription of synthetic opioids in 2023. A majority of overdoses are preventable and many lives could be saved with prevention education and actions.

1.3 Medical examiners play a critical role in preventing future overdose deaths by conducting death examinations to determine the cause and manner of death and to document and preserve evidence. In Arizona, medical examiners are required to report suspected opioid deaths to ADHS per the Arizona Administrative Code (9 A.A.C.4 Article 6. Opioid Poisoning-Related Reporting).

1.4 ADHS and Pinal County Medical Examiner (hereafter County) hereby enter into this Intergovernmental Agreement (hereafter IGA) to work on a project to support enhanced toxicological testing of opioid and stimulant overdose deaths.

2. OBJECTIVE

2.1 Improve forensic investigation of drug overdose deaths.

2.2 Reimburse medical examiners for forensic toxicology testing of drug overdose deaths (including opioid and stimulants) or for State Unintentional Drug Overdose Reporting System (SUDORS)-related work (i.e., embedded abstractors, forensic epidemiologists, case management systems, modernizing medical examiner case management systems).

2.3 Support general medical examiner staffing needs (i.e., administrative or laboratory staff, medicolegal death investigators, medical examiners).

3. SCOPE OF SERVICE

3.1 Contractor shall:

3.1.1 Utilize a forensic toxicology lab of their choice to conduct forensic investigations of drug overdose deaths, including opioids and stimulants.

4. TASKS

4.1 The Contractor shall:

4.1.1 Provide samples to forensic toxicology labs of their choice for suspected drug overdose deaths, including opioids and stimulants, for investigations

4.1.2 Submit a report to the ADHS via an ADHS-provided format and within five business days after the completion of the death investigation as required in A.R.S. § 11-594 on the human remains of a deceased individual with a suspected overdose.

4.1.3 Attend ad-hoc virtual meetings with ADHS for contract monitoring purposes

4.1.4 Be responsive to ADHS requests for clarification or other requested information

4.1.5 Submit quarterly Contractor Expenditure Reports (CERs) and maintain sufficient documentation in the form of receipts in support of expenses incurred for any purchases that are being claimed for reimbursement

4.1.5.1 Documents supporting expenses being billed shall be provided as requested by ADHS

5. DELIVERABLES

5.1 The Contractor shall:

5.1.1 Submit a log (with no identifying information) of samples sent to forensic toxicology labs for testing due within thirty (30) days of the end of each payment period (Q1: September 1-November 30, due December 30; Q2: December 1 – February 28, due March 30; Q3: March 1 – May 30, Due June 30; Q4: July 1-August 30, due September 30

5.1.2 Submit quarterly Contractor Expenditure Reports (CERs) to ADHS, due within thirty (30) days of the end of each payment period (Q1: September 1-November 30, due

December 30; Q2: December 1 – February 28, due March 30; Q3: March 1 – May 30, Due June 30; Q4: July 1-August 30, due September 30

6. STATE PROVIDED ITEMS

6.1 Review, feedback, and approval of the quarterly CERs and any supporting documentation within thirty (30) days of submission, if needed

6.2 Upon execution of the contract:
6.1.1 CER template

7. NOTICES, CORRESPONDENCE, AND REPORTS

7.1 Notices, correspondence, reports and invoices/CERs from the contractor to ADHS shall be sent to:

Cheryl Peyton
Office Chief of Chemistry
250 N. 17th Avenue
Phoenix, AZ 85007
602-739-6105
Cheryl.Peyton@azdhs.gov

7.2 Invoices shall be submitted to: invoices@azdhs.gov

7.3 Notices, correspondence, and reports (and payments if sent to same address) from ADHS to the contractor shall be sent to:

Administrative Specialist
Sean Harper
PO Box 2728
Florence, AZ 85132
Phone: 520-866-7260
Fax: 520-866-7296

Payments from ADHS to the contractor shall be sent to:

Only use this section if address is different from above.

8. PRICE SHEET

Overdose Data to Action: Medical Examiners
Annual Price Sheet
Cost-Reimbursement

ACCOUNT CLASSIFICATION	LINE ITEM TOTALS
PERSONNEL EXPENSES	$0.00
EMPLOYEE RELATED EXPENSES	$0.00
PROFESSIONAL & OUTSIDE SERVICES EXPENSES	$0.00
TRAVEL EXPENSES	$0.00
OCCUPANCY EXPENSES	$0.00
OTHER OPERATING EXPENSES	$37,676.50
CAPITAL OUTLAY EXPENSES	$0.00

INDIRECT COST EXPENSES (IF AUTHORIZED)	**$0.00**
ANNUAL TOTAL SHALL NOT EXCEED: $37,676.50	
The Contractor is not authorized to transfer funds between budget line items.	