

**ARIZONA DEPARTMENT OF PUBLIC SAFETY (DPS)**  
 Victims of Crime Act (VOCA) Administration Unit  
**DETERMINATION OF SUITABILITY TO INTERACT WITH PARTICIPATING MINORS IN VOCA-FUNDED PROJECT**

DPS Contract Number: \_\_\_\_\_

Subrecipient Agency Name: \_\_\_\_\_

Pursuant to the VOCA Certification, effective October, 1, 2020, VOCA-funded personnel, match personnel, volunteers, consultants and contractors who interact with minors must have a criminal background check **every five years**. All of the requirements for this Certification can be found at <https://www.ojp.gov/funding/explore/interact-minors>. Please read the entirety of this Certification before completing this form and performing the criminal background checks.

List Criminal Background Website(s) utilized to determine suitability to interact with participating minors in the VOCA-funded Project:

<b>Individual(s) Names</b> <b><u>Suitable to Interact With Minors</u></b>	<b>Identify Relationship to VOCA Project</b> <b><u>Employee/Match/Volunteer/Consultant/Contractor</u></b>	<b>Date of Criminal</b> <b><u>Background Check</u></b>	<b>Date Next Background</b> <b><u>Check Will Be Due</u></b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____



I, \_\_\_\_\_ (Authorizing Official), certify that criminal background checks have been performed on the above named individual(s) and the above named individual(s) associated with the VOCA-funded project are designated as suitable to interact with participating minors within the VOCA-funded project pursuant to the condition found at: <https://www.ojp.gov/funding/explore/interact-minors>. Note: Criminal background checks should be checked for all aliases provided by the individual. In addition, criminal background checks should be done for all states in which the individual lived, worked or went to school the 5 years prior to the background check.

Those receiving background checks should receive written notification in order to give the individual the opportunity to provide the required information for the criminal background check, pursuant to the subrecipient's written policies and procedures.

I understand that criminal background checks are required every five years and individuals will not be found suitable to interact with minors in the course of activities under the VOCA award if an individual:

- a) Withholds consent to a criminal history search required by this certified assurance;
- b) Knowingly makes (or made) a false statement that affects, or is intended to affect, any search required by this condition;
- c) Is listed as a registered sex offender on the National Sex Offender Public Website;
- d) To my knowledge, has been convicted whether as a felony or misdemeanor under federal, state, tribal or local law for any of the following crimes:
  - 1) Sexual or physical abuse, neglect, or endangerment of an individual under 18 at the time of the offense;
  - 2) Rape/sexual assault, including conspiracy to commit rape/sexual assault;
  - 3) Sexual exploitation, such as through child pornography or sex trafficking;
  - 4) Kidnapping;
  - 5) Voyeurism; or
  - 6) Is determined by a federal, state, tribal, or local government agency not to be suitable

Note: The Arizona Department of Public Safety is required to monitor compliance with this grant condition.

Signature: \_\_\_\_\_  
*Authorizing Official*

Date: \_\_\_\_\_