



Katie Hobbs
GOVERNOR

**STATE OF ARIZONA
DEPARTMENT OF EMERGENCY AND
MILITARY AFFAIRS**

5636 East McDowell Road
Phoenix, Arizona 85008-3495
(602) 267-2700 DSN: 853-2700



Major General Kerry L. Muehlenbeck
THE ADJUTANT GENERAL

September 28, 2023

Ms. Kore Redden,
Emergency Manager
Pinal County
P.O. Box 727
Florence, AZ 85132

SUBJECT: FFY 2023 Emergency Management Performance Grant (EMPG)
Assistance Listings # 97.042
Grant Award # EMF-2023-APP-00008-S01
Unique Identifier: GX4FM9VQD7W3
Final Total Federal and Non-Federal Award: \$744,392.76

Dear Ms. Kore Redden,

The Arizona Department of Emergency & Military Affairs, Division of Emergency Management is pleased to provide you with this Final Grant Award letter for the above referenced grant. The amount of Federal funds awarded to **Pinal County** is **\$372,196.38**.

As a condition of the award, you are required to contribute a cost match in the amount of **\$372,196.38** of non-federal funds, or 50 percent of the total approved project costs of **\$744,392.76**. EMPG funds may be obligated and expended within the period of performance from **July 1, 2023 - June 30, 2024**, and in accordance with the EMPG grant guidelines.

All expenditures made with grant funding must adhere to all federal regulations and requirements as outlined in the Agreement, EMPG Notice of Funding Opportunity, and DEMA EMPG Local Programmatic Guidance. Also, each grant award will be monitored for both programmatic and fiscal compliance through desk monitoring and scheduled site monitoring visits.

Single Audit Reporting: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F>

Recipients that expend \$750,000 or more from all federal funding sources during the fiscal year are required to submit an organization-wide financial and compliance audit report per Subpart F of 2 C.F.R. Part 200. Failure to comply with the audit requirements will suspend the release of federal funds until complete.

Reference C.F.R. 200.512 Single Audit report ending 06/30/2022: FY22.

The FY2022 audit report is verified and received at the Federal Audit Clearinghouse as of July 12, 2023.

Federal Funding Accountability and Transparency Act <https://www.fsrs.gov/>

2 CFR 170.320: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-170/subpart-C/section-170.320>

If applicable, the Contractor/Grantee shall submit to AZDEMA via email the Grant Reporting Certification Form. This form and the instructions can be downloaded below and must be returned to the AZDEMA by the 15th of the month following that in which the award was received. The form shall be completed electronically and submitted using the steps outlined in the Grant Reporting Certification Form Instructions and emailed to us. All required fields must be filled including Top Employee Compensation, if applicable. Completing the Grant Reporting Certification Form is required for compliance with the 2 CFR Chapter 1, Part 170 REPORTING SUB-AWARD AND EXECUTIVE COMPENSATION INFORMATION. Failure to timely submit the Grant Reporting Certification Form could result in the loss of funds. This requirement applies to all subcontractors/sub-awardees utilized by the Contractor/Grantee for amounts exceeding \$30,000.00 during the term of the Award.

As a reminder, the (GAO) Grant Activities Outline quarterly report is due to the EMPG Program Coordinator within 30 days of the end of each calendar quarter, this report can be emailed to GRANTS.EMPG@AZDEMA.GOV. The Expenditure Reports along with all financial supporting documents are due to EMPG Finance Coordinator within 30 days of the end of each calendar quarter to receive reimbursement. Expenditure Reports must be signed and dated and should be emailed to GRANTS.EMPG@AZDEMA.GOV attention to the Finance Coordinator. You may also mail your financial packet to the Finance Coordinator at the address below:

Arizona Department of Emergency & Military Affairs, Division of Emergency Management

Grant Administration Section
Diane Fernandez
EMPG Program Coordinator
5636 E McDowell Rd., Bldg 5101, E7
Phoenix, AZ 85008

DEMA Resource Accounting/Finance
Wendy Bidon
EMPG Finance Coordinator
5645 E McDowell Rd, Bldg 5800
Phoenix, AZ 85008

Please refer questions to Diane Fernandez at 602-464-6268 or diane.fernandez@azdema.gov. We look forward to working with you and your staff in the coming year.

Sincerely,



Gabriel Lavine
Director, Division of Emergency Management

Attachments:
Grant Agreement and supporting documents

Pinal County

Page 3 of 3

FFY 2023 Emergency Management Performance Grant (EMPG)

Application Attachment List

Application Action Item:

Equipment:

Purchase of vehicle - Equinox. Submit vehicle quote and specs in advance of purchase.

Supplies:

CERT Supplies. Submit a list of CERT supplies with AEL if applicable. Identify trailer that these supplies will be placed in. Where is the trailer, who is managing the trailer, was the trailer purchased with EMPG funds?

Contractual Services:

The scope of work and quote for each project are due to DEMA/EM no later than November 30, 2023. If you will not complete any of these projects you must notify DEMA/EM by January 1, 2024.

Emergency Notification System: Submit scope of work and quote.

BOLD: Submit scope of work and quote.

Tabletop Exercise: Submit a detailed scope of work and quote.