



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
PINAL COUNTY LIBRARY DISTRICT
BOARD OF DIRECTORS
AGENDA
Wednesday, January 4, 2023

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

BUSINESS BEFORE THE BOARD
(Consideration/Approval/Disapproval of the following:)

(1) **CONSENT ITEMS:**

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- * A. Discussion/approval/disapproval of Minutes from the July 6, 2022, Board of Directors Library District meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval to submit a grant application to the Arizona State Library, Archives, and Public Records for \$25,000 through the State Grants in Aid program. Pinal County Library District will share the funds equally among the district's member libraries for materials, equipment, programs, and services. (Shawn Flecken/Himanshu Patel)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT <https://pinal.novusagenda.com/AgendaPublic/>)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.



AGENDA ITEM

January 4, 2023 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name:

Director:

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Minutes from the July 6, 2022, Board of Directors Library District meeting.
(Natasha Kennedy)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

Approve as presented.

History	Who	Approval
Time		

ATTACHMENTS:

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PINAL COUNTY

WIDE OPEN OPPORTUNITY

PINAL COUNTY LIBRARY DISTRICT BOARD OF DIRECTORS MINUTES

**Wednesday, July 6, 2022
11:04 AM**

BOARD OF DIRECTORS

Chairman Jeffrey McClure
Director, District 4

Vice-Chairman Jeff Serdy
Director, District 5

Kevin Cavanaugh
Director, District 1

Mike Goodman
Director, District 2

Stephen Q. Miller
Director, District 3

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

All Presentations are attached to the Agenda at:
[Click Here to View the Library District Agenda](#)

and a Video Recording of this meeting can be viewed at:
[Click Here to View Video Recording](#)

The Pinal County Library District Board of Directors convened at 11:04 a.m. this date. The meeting was called to order by Chairman McClure.

Members Present: Chairman Jeffrey McClure; Vice-Chairman Jeff Serdy; Director Stephen Q. Miller

Members Present Telephonically: Director Kevin Cavanaugh

Members Absent: Director Mike Goodman

Staff Present: County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller; Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman McClure asked if there were any requests from a Board Member, staff or the audience to remove Consent Agenda Item A for discussion. There being none.

Item Action: Approved Consent Agenda Item A

Motion Made By: Supervisor Miller

Seconded By: Supervisor Serdy

To approve Consent Agenda Item A.

Motion Passed

Ayes: Cavanaugh McClure, Miller, Serdy (4)

Absent: Goodman (1)

- * A. Discussion/approval/disapproval of Minutes from the March 16, 2022, Board of Directors Library District meeting. (Natasha Kennedy)

- (2) Public Hearing** and discussion/approval/disapproval for the adoption of the FY 2022 - 2023 tax levy for the Pinal County Library District in the amount of \$3,017,519 at the tax rate of \$0.0965 in accordance with A.R.S. 48-254. (Angeline Woods/Alex Conrad)

Angeline Woods, Office of Budget and Finance Director, appeared before the Board and presented.

Chairman McClure opened the Public Hearing, asked if any members of the public are present in the audience who wish to address the Board, to come forward at this time, there being none. Chairman closed the Public Hearing.

Discussion held regarding funding for the county library(s) by the following Board Member and Staff; Vice-Chairman Serdy, Leo Lew, County Manager, and Angeline Woods.

Item Action: Approved

Motion Made By: Supervisor Miller

Seconded By: Supervisor Serdy

To approve the adoption of the FY 2022 - 2023 tax levy for the Pinal County Library District in the amount of \$3,017,519 at the tax rate of \$0.0965 in accordance with A.R.S. 48-254.

Motion Passed by Roll Call

Ayes: Cavanaugh, Miller, McClure (3)

Nays: Serdy (1)

Absent: Goodman (1)

11:08 a.m. – Chairman McClure adjourned the July 6, 2022, Pinal County Library District Board of Directors Meeting and reconvened the Pinal County Board of Supervisors Meeting.

**PINAL COUNTY
LIBRARY DISTRICT
BOARD OF DIRECTORS**

Jeffrey McClure, Chairman

ATTEST:

Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: January 4, 2023



AGENDA ITEM

January 4, 2023 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #: 76

Dept. #: 3570232

Dept. Name: Library District

Director: Shawn Flecken (interim)

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval to submit a grant application to the Arizona State Library, Archives, and Public Records for \$25,000 through the State Grants in Aid program. Pinal County Library District will share the funds equally among the district's member libraries for materials, equipment, programs, and services. (Shawn Flecken/Himanshu Patel)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

Approve as Presented

History		
Time	Who	Approval
12/22/2022 3:33 PM	County Attorney	Yes
12/22/2022 3:36 PM	Grants/Hearings	Yes
12/23/2022 7:25 AM	Budget Office	Yes
12/27/2022 10:27 AM	County Manager	Yes
12/28/2022 8:37 AM	Clerk of the Board	Yes

ATTACHMENTS:

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☐ [Grant Request Form](#)

☐ [SGIA Application](#)



PINAL COUNTY

WIDE OPEN OPPORTUNITY

Board of Supervisors Grant Request

Board of Supervisors meeting date: _____

Department seeking grant: _____

Name of Granting Agency: _____

Name of Grant Program: _____

Project Name: _____

Amount requested: _____

Match amount, if applicable: _____

Application due date: _____

Anticipated award date/fiscal year: _____

What strategic priority/goal does this project address?: _____

Applicable Supervisor District: _____

Brief description of project: _____

Approval received per Policy 8.20: _____ OnBase Grant #: _____

Please select one:

Discussion/Approve/Disapproval consent item _____

New item requiring discussion/action _____

Public Hearing required _____

Please select all that apply:

Request to submit the application _____

Retroactive approval to submit _____

Resolution required _____

Request to accept the award _____

Request to approve/sign an agreement _____

Budget Amendment required _____

Program/Project update and information _____

Contact Information

Library Information

Library Name
Pinal County Library District

Address
PO Box 2974

City State
Florence AZ

Postal Code
85132

Library Director/Manager Information

First Name
Alexander

Last Name
Conrad

Office Phone
5208666457

Office Fax

E-mail
alexander.conrad@pinal.gov

Project Contact

No Same as Library Director

First Name
Shawn

Last Name
Flecken

Office Phone
5208666485

Office Fax

E-mail

Legal Administrator Contact (if different from Project Contact)

First Name

Last Name

Office Phone

Office Fax

E-mail

Project Information

Enter SGIA 2023 Amount Awarded
25000

Project Narrative. Describe how you plan to use the SGIA allotment. **Note: These funds may not be used for construction-related expenses.**

The Pinal County Library District serves a diverse population. Each community is unique and the challenge is to continue to offer services that fill the needs of all. Recognizing that each Library knows their community needs the best, the Library District divides the funds equally among the twelve affiliate libraries and two Library District branches. This year each library will receive \$1923.

The libraries are planning to use their funds in a variety of ways, including for collection development, technology, makerspace items, and summer reading program supplies.

The Oracle Public Library, and San Manuel Public Library will use their funds for utility bills. The volunteer libraries have trouble raising funds to cover their electric bills and this will allow them to remain open.

The State Grants in Aid funds help cover the costs of vital programs and services. The libraries would have to reduce or eliminate these services if not for the State Grants in Aid program.

Salaries and Benefits	Salaries and Benefits local match
0	925416

Total Salary and Benefits
925416.00

Consultant Fees	Consultant Fees local match
0	0

Total Consultant
0.00

Travel	Travel local match
0	0

Total Travel
0.00

Equipment	Equipment local match
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8700 23850

Total Equipment
32550.00

Supplies and Materials	Supplies and Materials local
16300	625000

Total Supplies and Materials
641300.00

Services	Services local match
0	0

Total Services
0.00

Total Grant Budget	Total Local Budget
25000.00	1574266.00

Total Budget
1599266.00

Certification

As Authorizing Official for the applicant's organization, I certify this application to be true and accurate to the best of my knowledge.
On behalf of all organizations participating in this application, I hereby assure and certify that I will comply with all regulations, policies, guidelines and requirements pertinent to the application and to the use of award funds. I agree that a final report, which will include a narrative, budget and certification will be submitted by the final report deadline. If this application is approved, I certify that the project will begin promptly, and will be completed as described.

Authorizing Official Last Name
First Name

Title



AGENDA ITEM

January 4, 2023 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Meeting Notice of Posting

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

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PINAL COUNTY
WIDE OPEN OPPORTUNITY

MEETING NOTICE OF POSTING

STATE OF ARIZONA

COUNTY OF PINAL

I, Natasha Kennedy, being duly sworn upon her oath, says as follows:

I am the appointed Clerk of the Pinal County Board of Supervisors.

In my position as Clerk of the Board of Supervisors and Board of Directors, I am responsible for posting all Agendas.

Pursuant to A.R.S. 38-431.02 notice is hereby given that the Pinal County Board of Supervisors and Pinal County Board of Directors will hold a Regular meeting on **Wednesday, January 4, 2023 at 9:30 a.m.** in the Board Hearing Room, 1891 Historic Courthouse, Administrative Complex, located at 135 N. Pinal Street, Florence, Arizona 85132.

Board Meetings are broadcasted live and the public may access the meeting at <https://www.pinalcountyaz.gov/bos/Pages/LiveStreaming.aspx>

Board Agendas are available at <https://pinal.novusagenda.com/AgendaPublic/>

At any time during business hours, citizens may reach the Clerk of the Board Office at (520) 866-6068 or via email at ClerkoftheBoard@pinal.gov for information about Board meeting participation.

Note: One or more members of the Board may participate in this meeting by telephonic conference call.

I hereby further certify that I caused to be posted this Friday, December 30, 2022, around 11:00 AM the Regular Agenda, Flood Control District Agenda, Library District Agenda, and Public Health Services District Agenda, and Executive Session as follows:

1. A kiosk located outside the front entrance to The Old Historical Courthouse, Administrative Complex Building, 135 North Pinal Street, Florence, Arizona 85132
2. County website under Meetings located at www.pinal.gov
3. Emailed the NOVUS Agenda Distribution List and Clerk of the Board Notification Distribution List

WITNESS my official signature and corporate seal of Pinal County, Arizona this 30th day of December, 2022.



Natasha Kennedy
Clerk of the Board
Board of Supervisors of Pinal County, Arizona

CLERK OF THE BOARD OF SUPERVISORS

1891 Historic Courthouse | 135 North Pinal Street | P.O. Box 827 | Florence, AZ 85132 | T: 520-866-6068
www.pinal.gov