

Kevin Cavanaugh
Supervisor, District 1

Mike Goodman
Supervisor, District 2

Stephen Q. Miller
Supervisor, District 3

Jeffrey McClure
Supervisor, District 4

Jeff Serdy85303
Supervisor, District 5



PINAL COUNTY

WIDE OPEN OPPORTUNITY

Natasha Kennedy
Clerk of the Board

Kelsey Pickard
Deputy Clerk of the Board
(Agenda Management)

Dana Tucker
Deputy Clerk of the Board
(Records Management)

Julie Clark
Assistant to the Clerk of the Board

November 29, 2022

The Estate of Yvette Cook
Attn. Anita Cook
6726 W. Denton Ln.
Glendale, AZ 85303

Re: Case No. ZO22-0060

Please be advised that a complete record of the above listed case was received by the Clerk of the Pinal County Board of Supervisors on Tuesday, November 29, 2022.

Each party may file a Memoranda on Appeal as allowed under Section 27.6 of the Hearing Officer Rules of Procedures, Ordinance No. 062211-HOROP-01:

Transmission of Record

27.6 **Memoranda on Appeal.** Each party may file a written memorandum no later than fifteen (15) calendar days following the date of transmission of the record to the Board of Supervisors as to why the Board of Supervisors should affirm, reverse, modify or vacate the Hearing Officer's Decision. The memorandum shall not raise new facts or issues that were not brought before the Hearing Officer.

27.6.1 Each party shall file the original plus three copies with the Clerk of the Board of Supervisors.

27.6.2 No memoranda filed shall exceed five (5) typewritten double-spaced pages in length, unless an exception is granted by the Chair of the Board of Supervisors.

Should you wish to file a Memoranda, it is due in the Clerk of the Board's Office by 5:00 P.M. MST, Wednesday, December 14, 2022.

- By hand-delivery to the Clerk of the Board Office: 135 N. Pinal Street, Florence, AZ 85132
- By mail to P.O. Box 827, Florence, AZ 85132

Sincerely,


Natasha Kennedy, Clerk of the Board

CLERK OF THE BOARD OF SUPERVISORS

1891 Historic Courthouse | 135 North Pinal Street | P.O. Box 827 | Florence, AZ 85132 | T: 520-866-6068
www.pinal.gov

Copies sent via email to the following this 29th day November, 2022:

Cynthia Valencia
(Pinal County Hearing Office)

Andrew McGuire
Gust Rosenfeld P.L.C.
One East Washington Street, Suite 1600
Phoenix, Arizona 85004-2553
(Special Counsel representing the Board of Supervisors)

Thaddeus Garlick / Kelly Pile
Deputy County Attorney
Pinal County Attorney's Office
Florence, AZ 85132
(Attorney for Pinal County Hearing Office)