



Douglas A. Ducey  
Governor

# ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY



Misael Cabrera  
Director

October 1, 2021

Charles Kmet, Emergency Manager  
Pinal County Department of Emergency Management  
Email: [charles.kmet@pinal.gov](mailto:charles.kmet@pinal.gov)

Re: FY 2021-2022 Hazardous Materials Preparedness Grant Program (HMEP) Award

Dear Mr. Kmet,

Thank you for participating in the HMEP grant program. We are happy to announce the grant award for Fiscal Year 2021-2022 of the Hazardous Materials Preparedness Grant Program (HMEP).

This letter is to notify you of the projects approved for your district as follows:

### **Commodity Flow Study \$10,000.00**

Please email [azserc@adeq.gov](mailto:azserc@adeq.gov) to provide the confirmed date of the commodity flow study project by February 1, 2022.

The project narrative submitted and approved by the Pipeline and Hazardous Materials Safety Administration (PHMSA) is attached.

This award supports your LEPC's request for grant funds for FY 2021-2022. **The grant performance period begins October 1, 2021 ends September 30, 2022.** This award meets all of your requests. This award serves to enhance hazardous materials response capacity within your planning district.

### **Important Compliance Notes:**

1. This award is for reimbursement of approved funding requests. If your needs change during the grant performance period, please notify us at [azserc@adeq.gov](mailto:azserc@adeq.gov). A request will be submitted to PHMSA for approval. Your LEPC should continue to work on a composite list of needs and potential work projects and keep open communication with us. We cannot approve any requests that have not had prior approval from PHMSA.
2. Please submit your request(s) for reimbursement to us at [azserc@azdeq.gov](mailto:azserc@azdeq.gov). Request(s) must include a) ADEQ reimbursement form; b) narrative of the training or planning exercise; c) copies of invoices/receipts and; d) the organization who is requesting reimbursement.

#### **Main Office**

1110 W. Washington Street • Phoenix, AZ 85007  
(602) 771-2300

#### **Southern Regional Office**

400 W. Congress Street • Suite 433 • Tucson, AZ 85701  
(520) 628-6733

[www.azdeq.gov](http://www.azdeq.gov)

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# HMEP FUNDS REQUEST FORM FFY2022

2/8/2022

<b>Grantee, County, Subgrantee (Dept.)</b>	Pinal County OEM	<b>AR# (internal use only)</b>	
<b>Customer Phone</b>	520-251-2392	<b>Customer E-mail</b>	wade.brannon@pinal.gov
<b>Requested Amount</b>	\$10,000	<b>Grant Number</b>	693JK31940003HMEP
<b>Estimated Start Date</b>	4/1/2022	<b>Estimated End Date</b>	8/15/2022
<b>Number of Participants</b>	25		

## ACTIVITY DESCRIPTION

Hazardous Materials Training programs for first responders in rural and underserved communities to attend training for hazardous materials technician, operations and awareness courses throughout the State of Arizona, Hazardous Waste Operations Training, LEPC conferences, table top and hazmat functional exercises for Pinal county Hazardous Materials Response Plan.

## HOW DOES THIS FURTHER YOUR ORGANIZATION'S MISSION?

Training provided to first responders will provide them the training they need to safely mitigate a hazardous materials incident in their respective areas and for Pinal County. These trainings and exercises are not just assisting with Pinal County's mission but will train first responders in other areas in nearby counties that may require hazmat responder assistance.

## **DOES THIS ACTIVITY REPLACE AN ALREADY APPROVED ACTIVITY?**

Yes  XX

No

IF YES, WHAT ACTIVITY IS BEING REPLACED AND WHY?

Commodity Flow Study (\$10,000). The Pinal County Office of Emergency Management (OEM) in cooperation with the Pinal County Local Emergency Planning committee (LEPC) has determined that the project approved for our district cannot be completed within the grant performance period.

Please attach the appropriate documents based on the activity:

Conference (registration confirmation, confirmation of travel arrangements)

Training (Confirmation of training dates/times – flyer, agenda, etc.)

Training Equipment (specific dates equipment will be ordered and when it is expected to arrive)

Planning (Contract for work to be performed and/or dates of planning meetings to include agenda)

Travel only

<b>Pricing Tier</b>	<b>Estimated Cost</b>	<b>Qty.</b>
Registration fee		
Air Fare		
Hotel		
*Transportation (taxi, Uber, Lyft)		
Per Diem		
<b>Total</b>		

\* Rental car approved on case by case basis

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Arizona Department of Environmental  
Quality 1110 W. Washington Street  
Phoenix, AZ 85007 azserc@azdeq.gov

Reimbursement Req. #:  
Internal use only

## HMEP Request for Reimbursement FY2020-FY2022

Requestor's Name:

APP No. (If known):

Phone:

Requested Amount:

Name of person submitting form:

Grant Award No: 693JK31940003HMEP

*Please include copies of receipts and other accounting documents if applicable.*

**Training Narrative:**

<p><b>Sub-grantee's Certification</b> I certify that this report and supporting documentation has been examined by me, and to the best of my knowledge and belief, the reported expenditures are valid, based upon our official accounting records (book of account) and are consistent with the terms of the Grant Agreement.</p>	<p><b>ADEQ Approval:</b> <input type="checkbox"/> Performance satisfactory for payment</p> <p>Comments:</p>
<p>_____</p> <p>Signature/Date</p>	<p>_____</p> <p>ADEQ Program Signature /Date</p>

- FY 2020
  - FY 2021
  - FY 2022
- Internal Use Only**

