



OFFICE OF LOCAL DEFENSE COMMUNITY COOPERATION

2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202-3711



June 30, 2021

FAIN: HQ00052110039

OLDCC Grant Number: EN1612-21-02

Pinal County - JLUS

Mr. Lester Chow
Director, Community Development
Pinal, County of
31 N. Pinal Street
Florence, AZ 85132-0068

Dear Mr. Chow:

I am pleased to inform you of the approval of Federal grant funds from the Office of Local Defense Community Cooperation (OLDCC), a U.S. Department of Defense Component. The OLDCC award package contains specific guidance about the various requirements that will apply during the life cycle of this grant and consists of the following documents:

1. Notice of Award (enclosed);
2. National Policy Terms and Conditions;
3. OLDCC General Terms and Conditions; and,
4. OLDCC Program-Specific Terms and Conditions

Items #2-4 can be found at <http://www.oea.gov/grants/grant-terms-and-conditions>.

Carefully review all of these documents. If the provisions are acceptable, please sign the Notice of Award using our online system. You may direct questions regarding the OLDCC award to the contacts provided in the Notice of Award. We look forward to working with you.

Sincerely,

Patrick J. O'Brien
Director
Office of Local Defense Community Cooperation

Enclosure: As Stated

Office of Local Defense Community Cooperation

Department of Defense

Notice Of Award

1.FEDERAL AWARDING AGENCY

U.S. DEPARTMENT OF DEFENSE
OFFICE OF LOCAL DEFENSE COMMUNITY COOPERATION
2231 CRYSTAL DRIVE, SUITE 520
ARLINGTON, VA 22202

2.INSTRUMENT TYPE:

Grant Agreement

3.AWARD TYPE

Non-Construction

4.TYPE OF ACTION:

New Award

5.FEDERAL AWARD DATE:

2021-06-30

6.AWARDED TO:

Pinal, County of
31 N. Pinal Street
Florence AZ
85132-0068

7.PRINCIPAL INVESTIGATOR

Gilbert Olgin
Senior Planner
31 N. Pinal Street
gilbert.olgin@pinal.gov

8.UNIQUE ENTITY IDENTIFIER:

074447095

9.OLDCC AWARD NUMBER:

EN1612-21-02

10.FEDERAL AWARD IDENTIFICATION NUMBER:

HQ00052110039

11.PROGRAM TYPE:

Military Installation Sustainability

12.AMENDMENT NUMBER:**13.REGULATORY AUTHORITY:**

2 CFR 200

14.PERIOD OF PERFORMANCE:

07/01/2021 - 06/30/2022

15.STATUTORY AUTHORITY:

10. U.S. Code § 2391

16.CFDA NUMBER AND TITLE:

12.610 Community Economic Adjustment Assistance for Compatible Use
and Joint Land Use Studies

17.TITLE AND DESCRIPTION:

18.BUDGET SUMMARY

	FEDERAL	NON-FEDERAL	TOTAL APPROVED BUDGET
PREVIOUSLY OBLIGATED	\$0	\$0	\$0
OBLIGATED BY THIS ACTION	\$445,550	\$49,505	\$495,055
INDIRECT COST RATE IS: 0	\$0	\$0	\$0
TOTAL OBLIGATED ON AWARD	\$445,550	\$49,505	\$495,055
GRANT TOTAL	\$445,550	\$49,505	\$495,055

19.FEDERAL AGENCY POINTS-OF-CONTACT

GRANTS MANAGEMENT SPECIALIST:	PROJECT MANAGER:
Frank Davis frank.a.davis68.ctr@mail.mil 703-697-2078	Louis Littleton louis.c.littleton.civ@mail.mil (916) 557-7316

20.TERMS AND CONDITIONS

The following terms and conditions are incorporated herein by reference with the same force and effect as if they were given in full text. Upon request the Federal awarding agency will make the full text available, or they can be found as described below.

The following documents may be found at:

<https://oea.gov/grant-management-administration>.

National Policy Requirements
General OLDCC Terms and Conditions
Program-Specific Terms and Conditions

21.AWARD PERFORMANCE GOALS

REPORTING TYPE	FREQUENCY	DUE DATE
Performance Report	Quarterly	2021-10-31
Performance Report	Quarterly	2022-01-31
Performance Report	Quarterly	2022-04-30
Federal Financial Report	Quarterly	2022-09-30
Final Performance Report	Quarterly	2022-09-30

22.AFFIRMATION OF AWARD

By signing this agreement, the Authorized Representative assures that the recipient will carry out the project/program described in its application and will comply with the terms and conditions and other requirements of this award.

FOR THE RECIPIENT

FOR THE UNITED STATES OF AMERICA



Name Lester A Chow
Title Community Development
Director
Date Signed 07/01/2021

Patrick O'Brien
Award Official

Date Signed
2021-06-30



Kelli Munroe <kelli.munroe@pinal.gov>

Grant Agreement and Notice of Award

1 message

Littleton, Louis C III CIV OEA (USA) <louis.c.littleton.civ@mail.mil>

Tue, Aug 17, 2021 at 10:59 AM

To: Kelli Munroe <kelli.munroe@pinal.gov>

Cc: "lester.chow@pinal.gov" <lester.chow@pinal.gov>, Heather Patel <heather.patel@pinal.gov>, Gilbert Olgin <gilbert.olgin@pinal.gov>

Kelli,

Your grant was awarded on of July 8th with a start date of July 1st, so you are good to go to execute you grant and award your contract with Matrix. The attached documents are your notice of award and grant agreement and are available in our grants portal as well. Remember to include a copy of your contract with Matrix as a PDF attachment in your first performance report, which will be due on Nov 30, 2021.

As a reminder, you have travel for two people to attend the ADC events listed below. Registration has opened for the San Antonio event:
<https://defensecommunities.org/events/>

2021 INSTALLATION INNOVATION FORUM**NOVEMBER 1 – 3 | SAN ANTONIO, TEXAS**

Installation Innovation Forum (IIF) is the only professional development forum designed to bring together installation leadership with their community counterparts and top industry experts to share ideas and learn about tangible ways to advance innovation at your base and community.

2022 DEFENSE COMMUNITIES NATIONAL SUMMIT**MARCH 7 – 9 | WASHINGTON, D.C.**

ADC's 2022 Defense Communities National Summit is the leading policy-focused event that provides communities, states and partners with the most comprehensive look at the issues that will define our military's readiness.

Very Respectfully,

Louis

Louis Littleton
Project Manager
Department of Defense
Office of Local Defense Community Cooperation
Western Regional Office
1325 J Street, Suite 1500
Sacramento, CA 95814
louis.c.littleton.civ@mail.mil
Office: 916-557-7316
Mobile: 571-447-8554

****Note our new name: The Office of Economic Adjustment (OEA) is now The Office of Local Defense Community Cooperation (OLDCC) ****

This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message.

2 attachments



Pinal County.pdf
136K



Grant_Agreement_-_EN1612-21-02_.pdf
1734K

Application for Federal Assistance SF-424			
1. Type of Submission:		2. Type of Application: * If Revision, select appropriate letter(s):	
<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision * Other (Specify):	
3. Date Received:		2021-05-14 14:15:40	4. Applicant Identifier:
5a. Federal Entity Identifier:		NC2021-1718	5b. Federal Award identifier:
State use Only:			
6. Date Received by State:		7. State Application Identifier:	
8. APPLICANT INFORMATION:			
a. Legal Name:		Pinal County	
b. Employer/Taxpayer Identification Number(EIN/TIN):		86-6000556	c. Organizational DUNS: 074447095
d. Address:			
Street1:		31 N. Pinal Street	
Street2:			
City:		Florence	
County/Parish:			
State:		AZ	
Province:			
Country:		United States	
Zip / Postal Code:		85132-0068	
e. Organizational Unit:			
Department Name:		Division Name:	
f. Name and Contact information of person to be contacted on matters involving this application:			
Prefix:		Mr.	First Name: Gilbert
Middle Name:			
Last name:		Olgin	
Suffix:			
Title:		Senior Planner	
Organization Affiliation:		Pinal, County of	
Telephone Number:		(520) 866-6462	Fax Number:
Email:		gilbert.olgin@pinal.gov	

Application for Federal Assistance SF-424
9. Type of Applicant 1: Select Applicant Type:
B: County Government
Type of Applicant 2: Select Applicant Type:
Type of Applicant 3: Select Applicant Type:
Other (specify):
10. Name of Federal Agency:
Office of Local Defense Community Cooperation
11. Catalog of federal Domestic Assistance Number:
12.610
CFDA Title:
12.610 Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies
12. Funding Opportunity Number:
Title:
13. Competition Identification Number:
Title:
14. Areas Affected by Project (Cities, Counties, States, etc.):
Pinal County, Towns of Florence, Queen Creek, and Marana and the City of Eloy.
15. Descriptive Title of Applicant's Project:
Pinal County Compatible Use Implementation
Attach supporting documents as specified in agency instructions.:

16. Congressional Districts Of:			
a. Applicant	4	b. Program/Project	4, 1
Attach an additional list of Program/Project Congressional Districts if needed.			
17. Proposed Project:			
a. Start Date:	2021-07-01	b. End Date:	2022-06-30
18. estimated Funding (\$):			
a. Federal:	\$445,550		
b. Applicant:	\$49,505		
c. State:	\$0		
d. Local:	\$0		
e. Other:	\$0		
f. Program Income:	\$0		
g. TOTAL	\$495,055		
19. Is Application Subject to Review By State Under Executive Order 1372 Process?:			
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.			
20. Is the Applicant Delinquent on Any Federal Debt? (If "Yes", provide explanation in attachment.)			
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)			
<input checked="" type="checkbox"/> ** I AGREE			
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.			
Authorized Representative:			
Prefix:		First Name:	Lester
Middle Name:			
Last name:		Chow	
Suffix:			
Title:		Director, Community Development	
Organization Affiliation: Pinal, County of			
Telephone Number:		(520) 866-6465	Fax Number:
Email:		lester.chow@pinal.gov	
Signature of the Authorized Representative:		Lester A Chow	Date Signed: 2021-06-21

Application Narrative

Use this section to describe the proposed project and justify the need for financial assistance. The Narrative should include the following sections, in the following order: Application Abstract; Introduction/Background; Need for Assistance; Project Goals and Objectives Related to OLDCC Mission; Results or Benefits Expected; Approach & Timeline; and Deliverables/Products. Each section is limited to 1,000 words, unless otherwise noted. Appendices, charts, maps and other illustrative materials may be attached to further describe the proposal.

Key Personnel

Name	Title	Email	Resume
Gilbert Olgin	Senior Planner	gilbert.olgin@pinal.gov	Download

Contractor Services

Does this grant require use of contractor services?

Yes

Contractor Name	Description	Start Date	End Date	Scope of Work
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Sub Recipient

Do you anticipate awards to any sub recipients?

No

Deliverables Instructions

Identify tangible products and/or other projected work program accomplishments Examples include, but are not limited to, Joint Land Use Study Final Report; Base Redevelopment Plan and Homeless Assistance Submission; Infrastructure Analysis and Recommended Improvements; Defense Industry Supply Chain Map; or Growth Management Plan

Grant Deliverable List

Name	Description	Deliverable Date
Project administration	Executed contract with consultant	07/31/2021
Project management and initiation	Project work plan/schedule	07/31/2021
Project management and public engagement	Meeting minutes	02/28/2022

Public engagement	Public engagement plan and materials	08/31/2021
Communication/Coordination Enhancements	Memoranda of agreement with Arizona Army National Guard	09/30/2021
Education materials	<ul style="list-style-type: none"> • Property owner compatible land use packet • Educational materials on "Dark Sky" standards • Educational materials on FAA B4UFLY app • Educational materials on Unmanned Aerial Systems (UAS) regulations 	05/31/2022
GIS and Mapping	<p>All collected and created GIS data associated with any task. Geospatial data should, for example, encompass the relevant study area and be in either the ESRI File Geodatabase format (*.gdb) or ESRI Shapefile format (*.shp). Regardless of the geospatial data format, all geospatial data should include metadata in either the ISO 19139 Metadata Implementation Specification style or the SDSFIE-M style. Metadata records for each dataset should include the minimum required information per metadata style written within the organization's preferred metadata editor software; e.g., ESRI's ArcCatalog. For reference purposes only, see SDSFIE Online (https://www.sdsfieonline.org) for more information on geospatial data structures and metadata requirements. Each Feature Class must use the ISO 19139 Metadata Implementation Specification within ArcCatalog in order to ensure that the minimum metadata information is provided (per Feature Class). Geospatial data delivered to OLDCC as a File Geodatabase (or even as a Shapefile), will be compressed into one ZIP file in order to ensure all of the files are included.</p>	05/31/2022
Comprehensive Plan Updates	Military element for comprehensive plan	05/31/2022
Zoning Amendments and Regulations	<ul style="list-style-type: none"> • Zoning ordinance templates and overlay maps • unmanned aircraft ordinance • Real estate disclosure template • Plat documentation template • Real property title documentation template • Cell tower permit template 	05/31/2022
Economic Impact	Economic Impact Study	05/31/2022
After Action Report	A report describing the methodology and steps taken to complete the review and Compatible Use (CU) study; lessons learned during the CU processes, challenges overcome, challenges unable to be overcome; recommended MIS program improvements, results/benefits to the community realized and projected, result/benefits to the installation and the DoD realized and projected, and recommended best practices.	06/30/2022
	Assessment as part of each quarterly performance report and a final write-up at the end of the grant reporting on successes, deficiencies, lessons learned, and recommendations for improvement.	
	Grantee must include description/evaluation of:	
Implementation Evaluation	<ul style="list-style-type: none"> - the outcomes arising from engagements with the military installation and the number of interactions that occurred - benefits of deliverables for reducing impairments to the local mission or improvements to the resilience of the installation - actions from the project that will be or have been carried out regardless of whether Federal funds are supporting 	06/30/2022

Compatible Use
Implementation
and
Sustainability
Plan

A Compatible Use Implementation Committee Sustainability Plan that will provide courses of action for Pinal County to continue the Compatible Use Implementation process. The plan will include an assessment and recommendation of opportunities and recommendations for continued and sustained communication and collaboration between the military installations in Pinal County and the surrounding communities. The plan will also include an evaluation and recommendation for federal and state programs and assistance to help execute the recommendations and courses of action in the Compatible Use Implementation and Sustainability Plan.

06/30/2022

Goals related to OLDCC mission instructions

Assist state and local governments to address and prevent the encroachment of civilian communities from impairing the operational utility of military installations, Preserve and protect the public health, safety, and general welfare of those living near an active military installation, Protect and preserve military readiness and defense capabilities while supporting continued community economic development, Enhance civilian and military communication and collaboration, Increase public awareness of the military missions

Goals related to the OLDCC mission

CAGE Code: 3SXM3

Grant Introduction/Background

The Pinal County Joint Land Use Study completed in 2020 focused on four Arizona National Guard military installations within Pinal County. These installations include the Florence Military Reservation, Rittenhouse Training Site, Silverbell Army Heliport, and the Picacho Peak Stagefield. The communities directly affected by these installations include: Towns of Florence, Queen Creek, and Marana and the City of Eloy. Other stakeholders included the Arizona State Land Department and the Bureau of Land Management.

Subject sites are Army National Guard facilities located within Pinal County, Arizona. These sites serve as Special Use Airspace, Military Operating Areas, and Military Training Routes. The installations are used by the National Guard, and the Armed Forces including Army, Air Force, Navy, and Marines.

Site details include:

Florence Military Reservation: The training mission of the reservation focuses on counterinsurgency, urban warfare techniques, and provides various ranges. Ranges include: convoy defense, military operations in urban terrain, forward operating base training, nuclear, biological, and chemical chambers, land navigation course, small arms complex, multi-purpose machine gun range, and light anti-tank weapon. These ranges support squad, platoon, company, and battalion level tactical training. The reservation serves as a training site for a rear area operations center supporting artillery, aviation, cavalry, engineer, military police, maintenance, signal, transportation, and explosive ordinance disposal units. The reservation is the training site for the State of Arizona for individual weapons qualification, weekend training exercises, and two week annual training periods for the Arizona National Guard.

Rittenhouse Training Site: In 1988, the Arizona National Guard leased the Williams Field Auxiliary #2. Used by bomber and jet aircrafts, the main runway is approximately 5000' with two additional runways. In 1999, the site was re-designated as AZ38 and was listed with the federal aviation administration as an active military facility. The site is an active airfield performing over 260 days out of the year used by 2-285th AHB and C Co. 5-159th Medical Detachment based out of the Papago Military Reservation in Phoenix. Trainings include sling load operations and dust landing. Additional tower and emergency services training is provided in collaboration with the nearby Class C Phoenix Mesa Gateway Airport. The 640th Air Traffic Control has set up their mobile ATC Tower and trains with the UH-60 aircraft for traffic and GPS approaches. The site supports joint training with the U.S. and State Forestry Departments using the adjacent water canal for Bambi Bucket Operations for fire season training.

Silverbell Army Heliport and Picacho Peak Stagefield (Airfield Annex) is located at Pinal Airpark, a public use airport. This facility is an Evergreen Aircraft Maintenance Facility and the U.S. Special Operations Command Parachute Training and Testing Facility. The complex supports the Western ARNG Aviation Training, the 1st Battalion, 285th AVN, the Army Aviation Support Facility #2, and a U.S. Army Reserve heavy truck company. The complex provides training opportunities year-round to all Army National Guard rotary wing units west of the Mississippi. Apache pilots practice phases of normal, emergency, and combat operations including map of the Earth, night vision goggle, and air-to-air combat training. The complex conducts aviator, aircraft mechanic, and aviation leadership training. The aviation operational area includes a 2.5 million acre tactical flight training area. Which allows pilots to train for low level flight through various terrains. Tactical training is conducted below 300 feet above ground level with other flights typically occurring between 500 and 1200 feet. Additionally, the Singapore Air Force has a facility located near the complex.

Community details include:

- Pinal County, Arizona: Established in 1875, Pinal County is over 5,374 square miles in central Arizona and is the third most populated county serving over 462,789 residents.
- Florence, Arizona: Founded in 1866, Florence is the county seat serving over 26,420 residents. (Florence Military Reservation)
- Queen Creek, Arizona: Incorporated in 1989, Queen Creek serves over 43,129 residents in both Pinal and Maricopa Counties. (Rittenhouse Training Site)
- Marana, Arizona: Incorporated in 1977, Marana serves over 45,279 residents in both Pinal and Pima Counties. (Silverbell Army Heliport and Picacho Peak Stagefield)
- Eloy, Arizona: Incorporated in 1949, Eloy serves over 18,666 residents. (Silverbell Army Heliport and Picacho Peak Stagefield)

Need for Assistance

Pinal County, with assistance from the Department of Defense Office of Local Defense Community Cooperation under the Community Economic Adjustment Assistance for Compatible Use and Joint Land Use Studies CFDA 12.610 program, completed a Joint Land Use Study (JLUS) in 2020. The subject sites were nominated by the Army in response to residential and economic growth within Pinal County. Future growth patterns including development and transportation infrastructure would likely encroach on and impede the continued operations of the military installations without adequate land use restrictions. The JLUS identified strategies to implement to further address the encroachment concerns. Concerns include:

1. Increase in noise complaints
2. Habitat loss and degradation
3. Increase in access and trespassing onto installations
4. Increase in traffic related safety issues
5. Increase in dust complaints
6. Increase in airspace, light, and radio frequency spectrum encroachment resulting in restrictions on flight paths, times, and frequency
7. Vertical obstructions interfering with flight paths

Pinal County is due to update its Comprehensive Plan in May 2022. The JLUS identified the need for regulatory language to be included in the Comprehensive Plan to change ordinances governing development and the encroachment concerns.

Additionally, to build on the communications established under the JLUS process with stakeholders, a comprehensive public and stakeholder outreach process must be incorporated.

**** Note: After Pinal County started the JLUS process, the term was rebranded to Compatible Use Plan. The terms may be used interchangeably in this application ****

Grant Abstract

The Pinal County Compatible Use Plan (formerly Joint Land Use Study) completed in 2020 identified strategies relating to military installations and encroachment of the surrounding land use. Pinal County, with the help of a consultant, is implementing the strategies identified in the Pinal County plan. These strategies are: incorporating regulatory language in the county's Comprehensive Plan, gaining stakeholder input, providing educational materials, and completing an Economic Impact Study of the military installations and the surrounding areas. The developed regulatory language is leading to changes in the county ordinances regarding areas near military installations.

Results or Benefits Expected

The proposed project will benefit Pinal County, the military installations, area communities, current and future residents, and future economic and residential development throughout Pinal County. The project will meet identified goals by:

- 1) Assist local governments to address and prevent encroachment of civilian communities impairing the operational utility of military installations by developing a Military Element with regulatory language to be included in the Pinal County Comprehensive Plan,
- 2) Preserve and protect public health, safety, and welfare of those living near military installations by creating templates and language for zoning ordinance amendments regarding issues affecting military installations and communities surrounding them,
- 3) Protect and preserve military readiness and defense capabilities while supporting community economic development by incorporating the completion of an Economic Impact Study in the project,
- 4) Enhance civilian and military communication and collaboration by incorporating a stakeholder outreach and participation component to the project, and
- 5) Increase public awareness of military missions by publicly sharing information regarding issues affecting military installations and communities surrounding them through a public information campaign, website, and educational materials.

Approach and Timeline

Execute and agreement with consultant in July 2021 – Pinal County/Consultant

Project kickoff meeting in July 2021 – Pinal County/ Consultant

JLUS Implementation Committee kickoff meeting including an approved work plan in August 2021 – Pinal County/ Consultant /Committee members

Public engagement plan complete by August 2021 – Pinal County/ Consultant

Public workshops in September, January, April – Pinal County/ Consultant/County Board of Supervisors

JLUS Implementation Committee meetings in October 2021, December/January, and April 2022 - Pinal County/Consultant/Committee members

Memorandum of Agreement with AZARNG complete by September 2021 – Pinal County/ Consultant

Educational materials complete by May 2022 - Consultant

GIS mapping complete by May 2022\Military element to be included in the Pinal County Comprehensive Plan complete by May 2022 - Consultant

Zoning Amendment language to be complete by May 2022 - Consultant

Economic Impact Study to be complete by May 2022 – Consultant

POST GRANT AWARD

Comprehensive Plan Update May 2022 – Pinal County

Final adoption date October/November 2022 – Pinal County

Scope of Work/Work Program

The Compatible Use Implementation scope of work outlines the recommended priority strategies addressing the identified compatibility issues to be completed through partner agency and public input with consultant guidance. The Scope of Work is designed to implement development of key JLUS strategies identified within the March 2020 Final Pinal County JLUS. The project will be completed within ten (10) months of project start. Completed implementation products will include memoranda of understanding, enhanced communication and coordination processes, public educational materials, zoning ordinance

amendments, updates to local comprehensive and general plans, and a variety of updated spatial and GIS data that will enable and facilitate a collaborative and informed planning process. Specific project deliverables are identified in the Scope of Work below.

Phase 1: JLUS Implementation Grant Administration and Management (Pinal County) 10%

Pinal County will be responsible for overseeing the overall administration of the implementation grant, and manage the work of the Consultant, procured by Pinal County. Pinal County staff and the Consultant will meet to review the contractual scope of work and project schedule, and to establish the proper procedures to be followed for administering the contract. Phase 1 activities include the following.

1. Preliminary administrative tasks to establish the fiscal protocols and record-keeping and to coordinate and develop the JLUS implementation application
2. On-going grant administration, such as invoicing, submitting progress reports and supporting documentation, and grant close-out activities. These activities include the following deliverables:
 - Implementation evaluation: an assessment as part of each quarterly performance report and a final write-up at the end of the grant reporting on successes, deficiencies, lessons learned, and recommendations for improvement. The reports will include a description/evaluation of:
 - the outcomes arising from engagements with the military installation and the number of interactions that occurred
 - benefits of deliverables for reducing impairments to the local mission or improvements to the resilience of the installation
 - actions from the project that will be or have been carried out regardless of whether Federal funds are supporting
 - After Action Report: A report describing the methodology and steps taken to complete the review and Compatible Use (CU) study; lessons learned during the CU processes, challenges overcome, challenges unable to be overcome; recommended MIS program improvements, results/benefits to the community realized and projected, result/benefits to the installation and the DoD realized and projected, and recommended best practices.
3. On-going communication with the OLDCC Project Manager, the Compatible Use Implementation Committee, the Arizona Army National Guard (AZARNG), and surrounding communities
4. Development and undertaking of the Request for Proposals (RFP) to hire a consultant. Pinal County completed this task pre-award under the County's annual on-call process. This process is completed to create an on-call list of eligible firms to perform specific duties. This process is completed to ensure an open, fair, and competitive process of procurement. A new contract will be executed and a new purchase order is established for each project/contract.
5. Contract execution and documentation of procurement process

Phase 1 Deliverables and Milestones

1. Administrative reports, invoices, procurement documentation and final contract documents.
2. Implementation evaluation
3. After action report

Phase 2: Project Management / Project Initiation 4%

Pinal County's Project Manager will manage all aspects of the project throughout the grant duration to effectively administer the grant and contract, and will be the point of contact for the County and OLDCC on the JLUS implementation grant and will be the point of contact for the Consultant in coordination with project stakeholders. In this role, the County's Project Manager will perform the tasks as follows:

1. Communicate and coordinate meetings including but not limited to the Compatible Use Implementation Committee meetings, distribute project notifications, and send draft deliverables and other project items for review to stakeholders as needed
2. Schedule meetings, prepare and distribute meeting agendas, with support of the Consultant, for meetings as needed
3. Supervise the Consultant, monitor the work schedule and review all work products for compliance with the contracted scope of work

4. Review and approve Consultant invoices
5. Submit required reports and deliverables to OLDCC

At the beginning of the project, Pinal County will meet with the selected Consultant to review the work plan and timeline for completing the work products and make any necessary changes to the project schedule and/or scope of work. The Consultant will present the goals, objectives, overall approach, and process for completing the work products identified for implementation, emphasizing the schedule and milestones and role of Pinal County and the project stakeholders.

Compatible Use (CU) Implementation Committee Kickoff Meeting

The Pinal County Project Manager will coordinate with the Consultant to schedule and conduct a CU Implementation Committee meeting with members and appropriate staff from all the affected jurisdictions to review the scope of work and discuss expectations. The focus of this meeting will be to provide details on the program approach and answer questions concerning the work effort. The Consultant will facilitate this meeting.

Phase 2 Deliverables and Milestones:

1. Project schedule and calendar of activities
2. Consultant and Pinal County kickoff meeting
3. CU Implementation Committee kickoff meeting

Phase 3: Stakeholder and Public Engagement 15%

The success of implementing the selected compatibility strategies identified in the Pinal County JLUS with the goal of preserving future military missions at AZARNG sites will depend primarily on having broad stakeholder support and community involvement during the implementation process. The Consultant will undertake the following activities.

Subtask 3.1: Public Engagement Plan

Develop a Public Engagement Plan that describes the strategies being proposed for implementation and the methods and medium by which stakeholders and the impacted communities will be engaged in active participation throughout the course of developing and implementing the strategies identified within the completed JLUS. The Public Engagement Plan will have goals for achieving a level of engagement that is inclusive, open, and responsive to the public.

Subtask 3.2: Engagement Materials

Develop engagement materials for use throughout the implementation process, starting early in the initial implementation phase and on-going to maintain awareness and to offer opportunities for input. Materials may include, but are not limited to:

1. Fact sheets
2. Press releases
3. E-newsletter
4. Project website, linked to the County's website*
5. Virtual engagement opportunities

*A project website was created for the initial Compatible Use Plan. This website remains active and is linked to the county's website. The implementation project will use the existing website to continue sharing information with the public throughout the project implementation period and beyond. The language created through this process will result in changes to county ordinances and will be memorialized within the Comprehensive Plan. The county intends to maintain the project website for as long as the Compatible Use Plan is applicable.

Subtask 3.3: Public Workshops

Conduct up to three sets of public workshops to encourage public participation and input from neighborhoods where implementation efforts are being conducted. Each set of workshops will include up to two individual workshops in different

geographic areas where associated recommendations are being developed, or alternatively may be conducted virtually on separate nights for different geographies. These workshops will be advertised in the local newspaper and by announcements at community meetings and by other direct channels in advance of the workshop, to encourage public participation from neighborhoods in proximity to the AZARNG sites. The timing for the public workshops will be at the beginning, middle, and conclusion of the project, as follows:

1. Kickoff (September)— to acquaint the public with the scope, purpose, and schedule for the Compatible Use Implementation process
2. Mid-term (January) – to update the public with the status of work completed to date and to solicit input
3. Final (April) - to inform, educate and request feedback from the public on the Compatible Use Implementation tasks completed.

Subtask 3.4: Compatible Use Implementation Committee Meetings

Conduct up to four CU Implementation Committee meetings during key project milestones to educate Implementation Committee members on the project, obtain input on developing the various tasks, present findings, and draft implementation tools, and refine draft materials for public release.

Subtask 3.5: Compatible Use Implementation and Sustainability Plan: The consultant will provide Pinal County with a Compatible Use Implementation and Sustainability Plan: that will provide courses of action for Pinal County to continue the Compatible Use Implementation process. The plan will include an assessment and recommendation of opportunities and recommendations for continued and sustained communication and collaboration between the military installations in Pinal County and the surrounding communities. The plan will also include an evaluation and recommendation for federal and state programs and assistance to help execute the recommendations and courses of action in the Compatible Use Implementation and Sustainability Plan.

Phase 3 Deliverables and Milestones:

1. Public Engagement Plan
2. Engagement materials to include project fact sheets, press releases, e-Blasts and e-newsletters, and project website
3. Three (3) public workshops
4. Up to four (4) Compatible Use Implementation Committee meetings
5. Compatible Use Implementation and Sustainability Plan:

Phase 4: Communication / Coordination Enhancements 6%

The Consultant will develop a series of template Memoranda of Agreement between the Compatible Use Implementation stakeholders and AZARNG to facilitate enhanced communication and coordination procedures. The template Memoranda of Agreement should include the following components.

1. Prepare and execute a formal Memorandum of Agreement for development proposal review coordination with AZARNG. (JLUS Strategy COM-1F)
2. Develop a Memorandum of Agreement to communicate policy and / or operational updates between Pinal Airpark and Silverbell Army Heliport. (JLUS Strategy COM-5A)
3. Include AZARNG in tower siting and review processes. (JLUS Strategy VO-2C)

Phase 4 Deliverables and Milestones:

1. Template Memoranda of Agreement

Phase 5: Educational Materials 10%

The Consultant will create educational / informational brochures and materials in coordination with Pinal County that highlight the importance and missions of the AZARNG sites, community and military compatibility guidance, and economic incentives for

development and redevelopment including programs and grants. Brochures can be used to educate property owners, the real estate industry and the development community on compatibility issues and opportunities to promote compatible economic development while supporting the military mission. The following JLUS recommendations should be included in this task.

1. Develop a property owner compatible land use packet. (JLUS Strategy LU-1D)
2. Develop educational materials on "Dark Sky" standards. (JLUS strategy LG-2C)

The Consultant will develop a public awareness campaign, in coordination with Pinal County, to educate members of the community about the FAA regulations and tools for the use of drones and the potential consequences of operating drones in unauthorized areas. The airspace Minimum Crossing Altitudes (MCAs) recommend drone restricted airspace surrounding the AZARNG sites. It is important to keep these areas clear of unauthorized drones to ensure a safe operating environment for military pilots. The following JLUS recommendations should be included in this task.

1. Advertise the FAA B4UFLY app. (JLUS Strategy LAS-1E)
2. Develop information on UAS regulations to post on municipal websites. (JLUS Strategy LAS-1H)

Phase 5 Deliverables and Milestones:

1. Property owner compatible land use packet
2. Educational materials on "Dark Sky" standards
3. Educational materials on FAA regulations for UAS operations
4. Products are in electronic format – ready for production printing and online distribution via websites, social media, etc.

Phase 6: GIS and Mapping 2%

The Consultant will create new or modify existing maps to support other tasks including Phase 7 and Phase 8. Any new or revised maps and associated shapefiles will be incorporated into the web-based GIS storymap where appropriate.

All collected and created GIS data associated with any task. Geospatial data should, for example, encompass the relevant study area and be in either the ESRI File Geodatabase format (*.gdb) or ESRI Shapefile format (*.shp). Regardless of the geospatial data format, all geospatial data should include metadata in either the ISO 19139 Metadata Implementation Specification style or the SDSFIE-M style. Metadata records for each dataset should include the minimum required information per metadata style written within the organization's preferred metadata editor software; e.g., ESRI's ArcCatalog. For reference purposes only, see SDSFIE Online (<https://www.sdsfieonline.org>) for more information on geospatial data structures and metadata requirements. Each Feature Class must use the ISO 19139 Metadata Implementation Specification within ArcCatalog in order to ensure that the minimum metadata information is provided (per Feature Class). Geospatial data delivered to OLDCC as a File Geodatabase (or even as a Shapefile), will be compressed into one ZIP file in order to ensure all of the files are included.

Phase 6 Deliverables and Milestones:

1. New and revised maps and associated shapefiles

Phase 7: Comprehensive / General Plan Updates 15%

The Consultant will develop a Military Element to include as an update to the Pinal County Comprehensive Plan. This element will include mapped MCAs to show on the future land use map, guidance on compatible land uses within each MCA, policies to guide compatible growth within each MCA, and policies to guide alternative energy development that is compatible with military operations, particularly near AZARNG helicopter operational areas. The consultant will take into consideration methodologies, policies, and procedures to incorporate the Arizona Military & Energy Land Use Plan (AME-UP) (<https://ameup.asu.edu/>).

Additional information will be developed to convey the importance of the AZARNG missions and economic benefit to support the addition of MCAs and associated policies to the plans.

The Consultant will not develop individual Military Elements for every partner community, but components of the Pinal County

Military Element can be used as a template for other partner communities to update their comprehensive or general plan policies associated with each identified MCA. If the consultant is unable to incorporate AME-UP into the products for this phase, Pinal County will include a detailed explanation in the in the After Action Report.

The Military Element and comprehensive plan update will include the following recommendations from the JLUS.

1. Develop local policies that facilitate military compatibility with alternative energy development. (JLUS Strategy ED-1A)
2. Add policies to the comprehensive and general plans to support protection of the restricted airspace. (JLUS Strategy LAS-4D)
3. Develop a "Military Element" for comprehensive and general plans to include policies promoting compatible development around the AZARNG sites. (JLUS Strategy LU-1G)
4. Reevaluate the Mixed-Use Activity Centers identified in Pinal County's Comprehensive Plan to address military compatibility. (JLUS Strategy LU-1H)

Phase 7 Deliverables and Milestones:

1. Military Element for adoption to the Pinal County Comprehensive Plan

Phase 8: Zoning Amendments and Regulations 22%

The Consultant will draft a zoning ordinance amendment template, MCA overlay language, and MCA overlay maps that each partner community can use as needed to amend their zoning ordinance to manage future compatible development. Zoning ordinance amendments will include the following recommendations from the JLUS.

1. Coordinate with the DoD Siting Clearinghouse (now the Military Aviation and Installation Assurance Siting Clearinghouse). (JLUS Strategy ED-1B)
2. Develop or update solar energy ordinances and solar siting guidelines. (JLUS Strategy ED-1C)
3. Requirements to use Solar Glare Hazard Analysis Tool. (JLUS Strategy ED-1E)
4. Develop or update wind energy ordinances. (JLUS Strategy ED-3A)
5. Develop a zoning overlay for restricted airspace. (JLUS Strategy LAS-4A)
6. Leverage Phoenix-Mesa Gateway Airport Overflight Area Zones. (JLUS Strategy LU-2C)
7. Develop LED billboard ordinances. (JLUS Strategy LG-1A)
8. Update outdoor lighting regulations to address military compatibility. (JLUS strategy LG-2A)
9. Incorporate FAR Part 77 review documentation as a condition for project approval. (JLUS Strategy VO-2A)
10. The Consultant will develop the following additional template materials for JLUS partner government entities to consider for adoption.
11. Develop ordinances regulating unmanned aircraft and no fly zones around AZARNG sites. (JLUS Strategy LAS-1A)
12. Develop real estate disclosures. (JLUS Strategy LU-1E)
13. Require note on plat documentation. (JLUS Strategy LU-1I)
14. Require information about military proximity be recorded on titles to real property as part of any discretionary development permit or approval. (JLUS Strategy NOI-3B)
15. Develop an official form for cell tower permits. (JLUS Strategy VO-2B)

The consultant will analyze and include where appropriate, methodologies, policies, and procedures to incorporate the use of Arizona Military & Energy Land Use Plan (AME-UP) in alternative energy and vertical obstruction siting. If the consultant is unable to incorporate AME-UP into the products for this phase, Pinal County will include a detailed explanation in the in the After Action Report.

Phase 8 Deliverables and Milestones:

1. Draft zoning ordinance amendment templates and MCA overlay maps
2. Draft unmanned aircraft ordinance

3. Real estate disclosure template
4. Plat documentation template
5. Real property title documentation template
6. Cell tower permit template

Phase 9: AZARNG Economic Impact Study 15%

The Consultant will conduct an economic impact assessment of AZARNG sites in Pinal County. This assessment will evaluate the impacts of personnel spending, operational contracts tied to the installations that are performed in-state, and, if desired, the impacts of veterans and military retirees residing within proximity to the installations. All data needed to complete this assessment must be provided by the AZARNG. This task addresses the following recommendation from the JLUS.

1. Conduct an AZARNG economic impact study. (JLUS Strategy COM-2H)

Phase 9 Deliverables and Milestones:

1. AZARNG economic impact study

Please attach any additional supporting documents (PDF Only)

Pinal_County_JLUS_Grant_OEA_Support_Letter_v2.pdf

196.6 KB - 05/13/2021 21:49

Resolution_050521-CD.pdf

61.6 KB - 05/13/2021 21:49

Total Files: 2

Budget

Budget Justification Files

Please upload the budget justification for this grant application. ***PDF Files Only***

Budget_Justification.pdf

993.5 KB - 05/14/2021 15:45

Salary and Fringe

Position	OEA Salary	Non-Federal Salary	OEA Fringe	Non-Federal Fringe	Total Salary	Total Fringe	Total
Community Development Director	\$0	\$1,615	\$0	\$321	\$1,615	\$321	\$1,936
Planning Manager	\$0	\$12,394	\$0	\$2,463	\$12,394	\$2,463	\$14,857
Senior Planner	\$0	\$16,159	\$0	\$3,211	\$16,159	\$3,211	\$19,370
Budget Analyst	\$0	\$1,040	\$0	\$207	\$1,040	\$207	\$1,247
GIS Technician	\$0	\$3,424	\$0	\$680	\$3,424	\$680	\$4,104
Public Information Officer	\$0	\$1,667	\$0	\$331	\$1,667	\$331	\$1,998
	\$0	\$36,299	\$0	\$7,213	\$36,299	\$7,213	\$43,512

Total Personnel

	OEA Funds	Non-Federal Funds	Total
Total Salaries + Fringe Benefits	\$0	\$43,512	\$43,512

Travel

Description	Local/Out-of-Area	OEA Funds	Non-Federal Funds	Total
Defense related conferences	Out-of-Area	\$5,550	\$0	\$5,550
		\$5,550	\$0	\$5,550

Equipment

Description	OEA Funds	Non-Federal Funds	Total
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Supplies

Description	OEA Funds	Non-Federal Funds	Total
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Other Costs

Description	OEA Funds	Non-Federal Funds	Total
Volunteers	\$0	\$5,993	\$5,993
	\$0	\$5,993	\$5,993

Subtotal Operations

	OEA Funds	Non-Federal Funds	Total
SUBTOTAL OPERATIONS	\$5,550	\$49,505	\$55,055

Contractual

Description	OEA Funds	Non-Federal Funds	Total
Contract	\$440,000	\$0	\$440,000
	\$440,000	\$0	\$440,000

Total Direct Costs

	OEA Funds	Non-Federal Funds	Total
Total Direct Costs	\$445,550	\$49,505	\$495,055

Indirect

Description	OEA Funds	Non-Federal Funds	Total
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Grand Total

	OEA Funds	Non-Federal Funds	Total
Grand Total	\$445,550	\$49,505	\$495,055

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 01/31/2019

Section A - Budget Summary

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Military Installation Sustainability - Pinal County Compatible Use Implementation	12.610	\$445,550.00	\$49,505.00	\$0.00	\$0.00	\$495,055.00
2.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Totals		\$445,550.00	\$49,505.00	\$0.00	\$0.00	\$495,055.00

Section B - Budget Categories

GRANT PROGRAM, FUNCTION OR ACTIVITY

6. Object Class Categories	Federal Grant Program, Function or Activity (1)	Non Federal Grant Program, Function or Activity (2)	(3)	(4)	Total (5)
a. Personnel	\$0.00	\$36,299.00			\$36,299.00
b. Fringe Benefits	\$0.00	\$7,213.00			\$7,213.00
c. Travel	\$5,550.00	\$0.00			\$5,550.00
d. Equipment	\$0.00	\$0.00			\$0.00
e. Supplies	\$0.00	\$0.00			\$0.00
f. Contractual	\$440,000.00	\$0.00			\$440,000.00
g. Construction	\$0.00	\$0.00			\$0.00
h. Other	\$0.00	\$5,993.00			\$5,993.00
i. Total Direct Charges (sum of 6a-6h)	\$445,550.00 ✓	\$49,505.00			\$495,055.00
j. Indirect Charges	\$0.00	\$0.00			\$0.00
k. TOTALS (sum of 6i and 6j)	\$445,550.00	\$49,505.00			\$495,055.00
7. Program Income	\$0.00	\$0.00			\$0.00

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Section C - Non-Federal Resources

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Not applicable	\$0.00	\$0.00	\$0.00	\$0.00
9.	\$0.00	\$0.00	\$0.00	\$0.00
10.	\$0.00	\$0.00	\$0.00	\$0.00
11.	\$0.00	\$0.00	\$0.00	\$0.00
12. TOTAL (sum of lines 8-11)	\$0.00	\$0.00	\$0.00	\$0.00

Section D - Forecasted Cash Needs

Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$445,550.00	\$70,050.00	\$123,000.00	\$125,000.00
14. Non-Federal	\$49,505.00	\$12,377.00	\$12,376.00	\$12,376.00
15. TOTAL (sum of lines 13 and 14)	\$495,055.00	\$82,427.00	\$135,376.00	\$137,376.00

Section E - Budget Estimates of Federal Funds Needed for Balance of The Project

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS) SECTION			
	(b) First	(c) Second	(d) Third	(e) Fourth \$
16. Military Installation Sustainability - Pinal County Compatible Use Implementation	\$495,055.00	\$0.00	\$0.00	\$0.00
17.	\$0.00	\$0.00	\$0.00	\$0.00
18.	\$0.00	\$0.00	\$0.00	\$0.00
19.	\$0.00	\$0.00	\$0.00	\$0.00
20. TOTAL (sum of lines 16 - 19)	\$495,055.00	\$0.00	\$0.00	\$0.00

Section F - Other Budget Information

21. Direct Charges: Not applicable	22. Indirect Charges: Not applicable
23. Remarks: Not applicable	

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DEPARTMENTS OF THE ARMY AND THE AIR FORCE

**ARIZONA ARMY NATIONAL GUARD
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE
5636 E. MCDOWELL RD., BLDG M5330
PHOENIX, ARIZONA 85008**

May 4, 2021

SUBJECT: Pinal County JLUS Grant Application

Pinal County Community Development
Attn: Gilbert Olgin
31 N. Pinal Street Bldg. F
Florence, AZ 85132

Dear Gilbert Olgin

The Arizona Army National Guard (AZARNG) would like to offer our support for the Office of Local Defense Community Cooperation (OLDCC) grant that Pinal County is applying for in support of the joint Pinal County and AZARNG Joint Land Use Study (JLUS).

We understand this grant application is in support of the completed and approved JLUS and will address some of the implementation measures. The AZARNG looks forward to working with Pinal County and OLDCC.

The POC is Ms. Dorenda Coleman, telephone (602) 629-4261, or dorenda.j.coleman.nfg@mail.mil.

Sincerely,

OLLINGER.ZOE.M Digitally signed by
OLLINGER ZOE MARIE 102893779
ARIE.1028937799 9
Date: 2021 05 05 18:00:34 -07'00'

Zoe M. Ollinger
Colonel, AZ ARNG
Construction and Facilities
Management Officer



OFFICIAL RECORDS OF
PINAL COUNTY RECORDER
Virginia Ross

DATE/TIME: 05/08/2021 0947

FEE: \$0.00

PAGES: 2

FEE NUMBER: 2021-056640

When recorded return to:
Clerk of the Board
Pinal County Board of Supervisors
PO Box 827
Florence, AZ 85132

RESOLUTION NO. 050521-CD

**A RESOLUTION TO AUTHORIZE THE SUBMITTAL OF GRANT APPLICATION FOR
THE JOINT LAND USE STUDY IMPLEMENTATION PROJECT AND DESIGNATE
THE COUNTY COMMUNITY DEVELOPMENT DIRECTOR AS AUTHORIZED
OFFICIAL FOR THE PROJECT**

WHEREAS, Pinal County (the "County") through its Board of Supervisors, is authorized to submit a grant application to the U.S. Department of Defense under the Office of Local Defense Community Cooperation (the "Department"), and

WHEREAS, the Community Development Department seeks to submit an application for a Military Installation Sustainability Program grant to implement strategies identified in the March 2020 Joint Land Use Study, and

WHEREAS, the grant application requires the identification of an Authorized Official in the event of an award who can sign and submit specific documents.

NOW, THEREFORE, BE IT RESOLVED the Board of Supervisors of Pinal County (the "Board") approves the submittal of an application to the U.S. Department of Defense under the Office of Local Defense Community Cooperation for a Military Installation Sustainability Grant in an amount not to exceed \$500,000;

BE IT FURTHER RESOLVED the Community Services Director is appointed as the Authorized Official for the purposes of the grant application, and is authorized and directed to submit an application to the U.S. Department of Defense under the Office of Local Defense Community Cooperation for a Military Installation Sustainability Grant;

BE IT FURTHER RESOLVED the Authorized Official is authorized and directed to sign and submit the following documentation to the Department during the project period: performance reports, financial reports, amendments to extend contract period, and other non-legally binding documents as needed;


BE IT FURTHER RESOLVED the Authorized Official will seek Board approval and signature to accept and execute a grant award agreement;

RESOLUTION NO. 050521-CD

PASSED AND ADOPTED this 5th day of May, 2021, by the PINAL COUNTY BOARD
OF SUPERVISORS


Chairman of the Board

ATTEST:


Clerk of the Board



APPROVED AS TO FORM;


Deputy County Attorney

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input checked="checked" type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		2. Status of Federal Action: <input checked="checked" type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		3. Report Type: <input checked="checked" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
4. Name and Address of Reporting Entity: <input checked="checked" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: _____ Congressional District, if known: 4			5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known: _____		
6. Federal Department/Agency: Department of Defense			7. Federal Program Name/Description: Military Installation Stability CFDA Number, if applicable: 12.610		
8. Federal Action Number, if known:			9. Award Amount, if known: \$		
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI): Capital Strategies 1702 East Highland Avenue, Suite 204 Phoenix, Arizona 85016			b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): Bloch, Steve		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.			Signature: <u>Lester A. Chow</u> Print Name: <u>Lester Chow</u> Title: <u>Community Development Director</u> Telephone No.: <u>520-866-6422</u> Date: <u>5/13/2021</u>		
Federal Use Only:					Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.