



NOTICE OF PUBLIC MEETING AND EXECUTIVE SESSION
PINAL COUNTY PUBLIC HEALTH SERVICES DISTRICT
BOARD OF DIRECTORS
AGENDA
Wednesday, January 6, 2021

9:30 AM - CALL TO ORDER

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

BUSINESS BEFORE THE BOARD

(Consideration/Approval/Disapproval of the following:)

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

- * A. Discussion/approval/disapproval of Minutes from December 16, 2020, Board of Directors Public Health Services District Meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval of Amendment #3 to the Pinal County AZ Prescription Drug Overdose Prevention Program. The term of this amendment remains as September 1, 2020, through August 31, 2021. The total amount of the amended contract is not to exceed \$351,630. (Jan Vidimos/Tascha Spears)
- * C. Discussion/approval/disapproval rescinding the Board of Supervisors' previous action on March 25, 2020, of the approval of contract agreement between NAU AMP AmeriCorps & Pinal County Public Health for the 2019 Site Mentoring Program. This agreement allows the use of 1 part-time employee to be paid for through the AmeriCorps mentoring program to further our work on the Opioid data to the action grant project. (Jan Vidimos/Tascha Spears)
- * D. Discussion/approval/disapproval of Amendment No. 1 of Contract No. IGA2021-057 for the Public Health Services District to provide case investigations and contact tracing services related to COVID-19. The term of this agreement is retroactive to August 1, 2020, and remains in effect until February 28, 2022. The total amount of the contract is not to exceed \$1,600,000 and no budget amendment is needed. (Tascha Spears)

ADJOURNMENT

(SUPPORTING DOCUMENTS ARE AVAILABLE AT THE CLERK OF THE BOARD OF SUPERVISORS' OFFICE AND AT <https://pinal.novusagenda.com/AgendaPublic/>)

NOTE: One or more members of the Board may participate in this meeting by telephonic conference call.

The Board may go into Executive Session for the purpose of obtaining legal advice from the County's Attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

In accordance with the requirement of Title II of the Americans with Disabilities Act (ADA), the Pinal County Board of Supervisors and Pinal County Board of Directors do not discriminate against qualified individuals with disabilities admission to public meetings. If you need accommodation for a meeting, please contact the Clerk of the Board Office at (520) 866-6068, at least (3) three business days prior to the meeting (not including weekends or holidays) so that your request may be accommodated.



AGENDA ITEM

January 6, 2021 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Clerk of the Board

Director: Natasha Kennedy

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Minutes from December 16, 2020, Board of Directors Public Health Services District Meeting. (Natasha Kennedy)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

MOTION:

Approve as presented.

History	Who	Approval
Time		

ATTACHMENTS:

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**PINAL COUNTY PUBLIC HEALTH SERVICES DISTRICT
BOARD OF DIRECTORS
MINUTES
Wednesday, December 16, 2020
10:23 AM**

BOARD OF DIRECTORS

Chairman Anthony Smith
Director, District 4

Vice-Chairman Pete Rios
Director, District 1

Mike Goodman
Director, District 2

Stephen Q. Miller
Director, District 3

Todd House
Director, District 5

PINAL COUNTY ADMINISTRATIVE COMPLEX
BOARD OF SUPERVISORS HEARING ROOM
135 N. PINAL STREET
FLORENCE, AZ 85132

All Presentations are attached to the Agenda at:

<https://pinal.novusagenda.com/AgendaPublic/MeetingView.aspx?MeetingID=1387&MinutesMeetingID=-1&doctype=Agenda>

and a Video Recording of this meeting can be viewed at:

<https://pinalcountyaz.swagit.com/play/12162020-725>

The Pinal County Public Health Services District Board of Directors convened at 10:23 a.m. this date. The meeting was called to order by Chairman Smith.

Members Present: Chairman Anthony Smith; Vice-Chairman Pete Rios; Director Mike Goodman; Director Stephen Q. Miller; Director Todd House

Staff Present: Interim County Manager, Leo Lew; Chief Civil Deputy County Attorney, Chris Keller, Clerk of the Board, Natasha Kennedy and Deputy Clerk of the Board, Kelsey Pickard

(1) CONSENT ITEMS:

All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager, or member of the public objects at the time the agenda item is called.

Chairman Smith asked if there were any requests from a Board Member, staff or the audience to remove any consent agenda items for discussion. There being none.

Natasha Kennedy, Clerk of the Board, advised no request from the public had been received by the Clerk of the Board's Office to pull any items on the consent agenda.

Item Action: Approved Consent Agenda Items A and B.

Motion Made By: Supervisor Goodman

Seconded By: Supervisor Rios

To approve Consent Agenda Items A and B.

Motion Passed

Ayes: Goodman, House, Miller, Rios, Smith (5)

- * A. Discussion/approval/disapproval of Minutes from November 18, 2020, Board of Directors Public Health Services District Meeting. (Natasha Kennedy)
- * B. Discussion/approval/disapproval of an Affiliation Agreement between Be Well Solutions Dietetic Internship Program, LLC (BWS) the Pinal County Public Health Services District (PCPHSD) Women, Infants, and Children (WIC) Program for the Dietetic Internship Program. This agreement will allow BWS interns to complete part of their internship rotations at PCPHSD. (Merissa Mendoza/Tascha Spears)

10:23 a.m. – Chairman Smith adjourned the December 16, 2020, Pinal County Public Health Services District Board of Directors Meeting and reconvened the Pinal County Board of Supervisors Meeting.

**PINAL COUNTY
PUBLIC HEALTH SERVICES DISTRICT
BOARD OF DIRECTORS**

Stephen Q. Miller, Chairman

ATTEST:

Natasha Kennedy, Clerk of the Board

Minutes Prepared By: Kelsey Pickard, Deputy Clerk of the Board

Approval of Minutes: January 6, 2021



AGENDA ITEM

January 6, 2021 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Public Health

Director: Tascha Spears

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Amendment #3 to the Pinal County AZ Prescription Drug Overdose Prevention Program. The term of this amendment remains as September 1, 2020, through August 31, 2021. The total amount of the amended contract is not to exceed \$351,630. (Jan Vidimos/Tascha Spears)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

This contract amendment will provide funds to the Public Health Services District's Prescription Drug Overdose Prevention Program. There is no impact to the General Fund.

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

Abuse and addiction to opioids is a serious and challenging national public health problem. In 2015, Arizona ranked 18th highest in the nation for drug poisoning fatalities. With the resources awarded through the Prescription Drug Overdose Prevention for States grant, Public Health will work with community stakeholders within the County to enhance community situational awareness through outreach and education.

MOTION:

Approve as presented

History	Who	Approval
Time		
12/22/2020 1:49 PM	County Attorney	Yes
12/23/2020 9:17 AM	Budget Office	Yes
12/23/2020 11:46 AM	County Manager	Yes
12/24/2020 11:23 AM	Clerk of the Board	Yes

ATTACHMENTS:

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INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES OFFICE OF PROCUREMENT

150 N 18th Ave Suite 530
Phoenix, Arizona 85007

Contract No.: **ADHS18-180024**

Amendment No.: **3**

Procurement Officer
Anthony Beckum

PINAL COUNTY - ARIZONA PRESCRIPTION DRUG OVERDOSE PREVENTION PROGRAM

Effective upon signature of both parties, it is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Pursuant to the Terms and Conditions, Provision Six (6) Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders,

- 1.1 The Price Sheet shall be replaced with the revised Price Sheet in this Amendment Three (3).

-- All other provisions of this Agreement remain unchanged. --

CONTRACTOR SIGNATURE

PINAL COUNTY HEALTH DEPARTMENT

Contractor Name

971 N. JASON LOPEZ CIRCLE, BLDG. D

Address

FLORENCE

AZ

85132-2945

City

State

Zip

CONTRACTOR ATTORNEY SIGNATURE

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Printed Name

Contract No. **ADHS18-180024**, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Assistant Attorney General

Printed Name:

Contractor Authorized Signature

Printed Name


Title

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signed this _____ day of _____, 2020

Procurement Officer

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES OFFICE OF PROCUREMENT 150 N 18 th Ave Suite 530 Phoenix, Arizona 85007
	Contract No.: ADHS18-180024	Amendment No.: 3	Procurement Officer Anthony Beckum

Pinal County Health Department

CDC Overdose Data to Action (OD2A) Grant

September 01, 2020 – August 31, 2021

Type of Unit	Rate per Unit	Unit of Measure	Number of Units	Total
OD2A Prevention Activities	\$75,407.50	Quarterly	4	\$301,630.00

State Opioid Response (SOR) Grant

September 30, 2020 – September 29, 2021

Type of Unit	Rate per Unit	Unit of Measure	Number of Units	Total
Overdose Fatality Review	\$12,500.00	Quarterly	4	\$50,000.00

With prior written approval from the Program manager, the Contractor is authorized to transfer up to a maximum of ten percent (10%) of the total budget amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding ten percent (10%) or to a non-funded line item shall require an Amendment.



AGENDA ITEM

January 6, 2021 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Public Health

Director: Tascha Spears

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval rescinding the Board of Supervisors' previous action on March 25, 2020, of the approval of contract agreement between NAU AMP AmeriCorps & Pinal County Public Health for the 2019 Site Mentoring Program. This agreement allows the use of 1 part-time employee to be paid for through the AmeriCorps mentoring program to further our work on the Opioid data to the action grant project. (Jan Vidimos/Tascha Spears)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

This is a request to rescind a previous approved agreement. No fiscal impact to consider.

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

Discussion/approval/disapproval rescinding the Board of Supervisors' previous action on March 25, 2020, of the approval of contract agreement between NAU AMP AmeriCorps & Pinal County Public Health for the 2019 Site Mentoring Program. This agreement allows the use of 1 part-time employee to be paid for through the AmeriCorps mentoring program to further our work on the Opioid data to the action grant project. (Jan Vidimos/Tascha Spears)

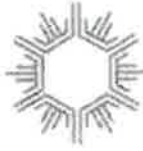
MOTION:

Approve as presented

History	Who	Approval
Time		
12/23/2020 2:35 PM	County Attorney	Yes
12/28/2020 9:02 AM	Budget Office	Yes
12/28/2020 5:02 PM	County Manager	Yes
12/29/2020 9:10 AM	Clerk of the Board	Yes

ATTACHMENTS:

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PINAL COUNTY

WIDE OPEN OPPORTUNITY

AGENDA ITEM
March 25, 2020
ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

Pending

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Public Health

Director: Shauna McIsaac

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of contract agreement between NAU AMP AmeriCorps & Pinal County Public Health for the 2019 Site Mentoring Program. This agreement allows the use of 1 part-time employee to be paid for through the AmeriCorps mentoring program to further our work on the Opioid data to action grant project. (Jan Vidimos/Shana McIsaac)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

Approval has been obtained to utilize funds from the Opioid data to action grant program to meet the match requirement for this agreement. There will be no impact to the general fund or the Public Health Services District budget

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

Further the impact of work done on the Opioid epidemic in Pinal County as it relates to individuals with chronic pain

MOTION:

Approve as presented

History

Time

3/16/2020 4:35 PM

Who

Public Health/ME

Administrative Services

Approval

Yes

ATTACHMENTS:



Dear Pinal County Public Health Services District,

Congratulations! The Alternatives to Managing Pain (AMP) AmeriCorps program has accepted your application to become a mentor site and host **1 Half Time AmeriCorps Members** in the 2019-2020 service year. The AMP program focuses on providing education, resources and direct services on alternatives to managing pain to those affected by pain and/or opioid usage.

As a partner site, you are expected to review applicants within five (5) business days upon receiving applications and communicate with NAU CSI on how you would like to proceed with each applicant. Upon finding an applicant who accepts a position with your organization, NAU CSI will move forward with the mandatory onboarding processes and schedule the AmeriCorps member orientation date.

During service, sites are expected to communicate regularly with NAU CSI, provide guided work plans for service members and submit quarterly reports including: In-kind and member evaluations for each quarter a member(s) is serving with your organization. NAU CSI will work with your team to collect data from service members and the site. Additionally, NAU CSI will conduct midterm site visits with the member(s) and site mentor(s).

Your site is an important one to us and is a great fit for our program. The NAU CSI team is here to support your organization and service member(s) throughout the service year. We look forward to our partnership and expanding services to address the ongoing opioid epidemic.

Upcoming Mandatory Meetings:

AMP Partner Site Orientation

- To Be Scheduled With AMP Program Coordinator

AMP Member Orientation:

- To Be Scheduled With AMP Program Coordinator

Thank you for your commitment to service!

Sincerely,

Rosemary Liversedge

NAU AmeriCorps Project Director

Civic Service Institute at NAU

Andrew Facemire

AMP AmeriCorps Program Coordinator

Civic Service Institute at NAU



AmeriCorps 2019 Site Mentor Agreement

2019 Mentor Site Agreement
Alternatives to Managing Pain AmeriCorps Program
P.O. BOX 6025
FLAGSTAFF, AZ 86011

THIS AGREEMENT, made and entered into this **February 5, 2019** is by and between the Arizona Board of Regents for and on behalf of **Northern Arizona University – Civic Service Institute, Alternatives to Managing Pain AmeriCorps Program** hereinafter referred to as the “PROGRAM,” and **Pinal County Public Health Services District** hereinafter referred to as the “SITE.”

It is agreed by the aforesaid parties to be of mutual interest and advantage for selected AmeriCorps Members, hereinafter referred to as “MEMBER(s),” of the PROGRAM to be provided quality experiences in community service at the SITE.

I. MUTUAL RESPONSIBILITIES

- A. PROGRAM and SITE shall at all times during the performance of this Agreement be and remain as independent cooperators and not as employees, agents, or joint ventures. Neither PROGRAM nor SITE personnel shall, by virtue of this Agreement, be entitled or eligible by reason of the contractual relationship hereby created to participate in any benefits or privileges given or extended by either party to its employees. The PROGRAM and SITE do not consider the MEMBER an employee of the SITE, but a MEMBER of the Alternatives to Managing Pain AmeriCorps Program.
- B. PROGRAM shall maintain adequate insurance (through the State’s Risk Management Division, which is a self-insurance program) to cover any liability arising from the acts and omissions of PROGRAM’S agents and employees arising out of the performance of this Agreement. PROGRAM shall not be responsible for maintaining insurance coverage for liability arising from the acts and omissions of SITE’S employee’s or agents.

SITE shall maintain adequate insurance to cover any liability arising from the acts and omissions of SITE’S employees or agents arising out of the performance of this Agreement. SITE shall not be responsible for maintaining insurance to cover liability arising from the acts and omissions of employees of PROGRAM.
- C. To the extent applicable by Federal, State and Local laws, all the parties to this agreement agree to comply with laws prohibiting discrimination.
- D. The rules and regulations of the SITE shall be applicable to the assigned MEMBERS. PROGRAM shall notify MEMBERS that they are responsible for following the policies, rules and regulations of SITE.

- E. Neither the SITE nor PROGRAM will use the name of the other party or its employees in any publicity or advertising material without prior written consent.

II. PROGRAM RESPONSIBILITIES

The PROGRAM shall:

- A. Initiate the application process. This includes:
 - 1) Development of application;
 - 2) Advertisement/recruitment;
 - 3) Distribution and gathering of applications; and
 - 4) Re-distribution of appropriate applications to agencies.
- B. Provide comprehensive Orientation Training for MEMBER(s).
- C. Enroll MEMBER(s) in childcare and health insurance programs when eligible.
- D. Provide MEMBER(s) and agencies with general information on an ongoing basis.
- E. Provide FBI background check in compliance with the National Service Criminal History Check.
- F. Provide mediation and conflict resolution, as needed.
- G. Serve as a liaison between Governor's Office and CNCS.
- H. Provide training and technical assistance to the SITE and the MEMBER(s).
- I. Provide evaluation tools and reporting mechanisms to CNCS and the Governor's Office.
- J. Provide forbearance information and National Service Trust forms to MEMBER(s).
- K. Track MEMBER(s) hours through time sheets. Track number of hours spent in training and fundraising activities. MEMBERS may not exceed 10% of total hours spend in fundraising activities. MEMBERS may not exceed 20% of total hours in training activities.
- L. Provide living allowance distribution and Workers Compensation through Northern Arizona University.
- M. Other additions as deemed necessary at a later date.

III. SITE RESPONSIBILITIES

The SITE shall:

Member Identification –

- A. Participate in recruitment, interviewing and selection of quality MEMBER(s) for site placement.

Fiscal Management –

- B. Provide a cash match of for each ARCC Member placed with your organization as follows:

- **Full-Time (1700 Hour) Member** **1 x \$8,500 = \$8,500.00**
- **Reduced Full-Time (1200 Hour) Member** **1 x \$6,000 = \$6,000.00**
- **Half-Time (900 Hour) Member** **1 x \$4,500 = \$4,500.00**
- **Quarter-Time (450 Hour) Member** **1 x \$2,750 = \$2,750.00**

You have been awarded:

1 Half-Time MEMBER(s) at a cash match of \$4,500.00

Please pay the total of **\$4,500.00** directly upon placement of the member(s). Make checks payable to Northern Arizona University Civic Service Institute. Additional members or slot type changes on boarded at your site will be invoiced in alignment with the corresponding cash match amount(s) listed above.

- C. Provide an in-kind match and report quarterly to the PROGRAM. Maintaining original documentation and forms for a five-year period after the end of MEMBER service.
- D. Other financial requirements may be added as an amendment to this agreement at a later date if contract requirements change with the Governor's Office and/or the Corporation for National Service (CNCS).

Insurance –

- F. Prior to commencing services under this Agreement, the SITE must furnish the State of Arizona, certification from insurer(s) for coverage in the minimum amounts as stated below:

Commercial General Liability: with minimum limits of \$1,000,000 per occurrence, and an unimpaired products and completed operations aggregate limit and general aggregate minimum limit of \$2,000,000. Coverage shall be at least as broad as the Insurance Service Office, Inc. Form CG25031185, used on an Occurrence basis, and endorsed to add the State of Arizona, Arizona Board of Regents/Northern Arizona University as an Additional Insured with reference to this contract. The policy shall include coverage for: Bodily Injury; Broad Form Property Damage (including completed operations); Personal Injury; Blanket Contractual Liability; Products and Completed Operations, and this coverage shall extend for one year past acceptance, cancellation or termination of the services or work defined in this contract; Fire Legal Liability.

Business Automobile Liability: with minimum limits of \$1,000,000 per occurrence combined single limit, with Insurance Service Office, Inc. Declarations to include Symbol One (Any Auto) applicable to claims arising from bodily injury, death or property damage arising out of the ownership, maintenance or use of any auto. The policy shall be endorsed to add the State of Arizona, Arizona Board of Regents/Northern Arizona University as an Additional Insured with reference to this contract.

Member Supervision and Management –

- G. Designate a “Host Site Mentor” utilizing the attached Site Mentor Agreement (Attachment A). This MENTOR will be directly responsible for supervision of the MEMBER(s). Please provide the PROGRAM office with the name of the MENTOR.
- H. Provide a minimum of 12 hours of site-specific training to the MEMBER **within 30 days of their Start Date**.
- I. Provide assignments, tasks and projects for MEMBER(s) site objectives.
- J. Meet at least every two weeks with MEMBER(s) to provide guidance, direction and mentoring opportunities.
- K. Communicate with the PROGRAM office to discuss management issues, as needed.
- L. Develop a “service description” and provide to MEMBER and PROGRAM office. MEMBER(s) must not take the place of SITE employees/staff members. MEMBER(s) must provide “hands-on” direct community service activities.
- M. Provide general PROGRAM information to SITE staff where MEMBER(s) will be placed. This includes: What is AmeriCorps?, What is the role of an AmeriCorps Member?, Who is the AmeriCorps host-site mentor?, and Who is/are the AmeriCorps Member(s)? PROGRAM staff will assist, if requested.
- N. Assure that MEMBER(s) complete the appropriate number of service hours within a twelve-month period. All MEMBERS must complete their term of service within 365 days. When a MEMBER begins service later in the year, service must be completed within 365 days or by **August 31, 2020**, whichever comes first.
- O. Show and preserve evidence of service hours for MEMBER(s) for a period of five-years following agreement termination.
- P. Ensure accompaniment of members who are working with vulnerable populations until they receive the appropriate background clearance for working with vulnerable populations without supervision. (This is in addition to SITE provided background check if needed by SITE).
- Q. Assure that MEMBERS do not exceed 10% of total hours spend in fundraising activities. MEMBERS may not exceed 20% of total hours in training activities.
- R. Enforce the Prohibited Activities Guidance from CNCS which states that “while MEMBERS are accumulating hours, or otherwise performing activities associated with Arizona AmeriCorps programs or the Corporation for National and Community Service (CNCS), Staff,

MEMBERS or any volunteers recruited or managed by MEMBERS may not engage in the following AmeriCorps prohibited activities:

- a. Any effort to influence legislation.
- b. Organizing or engaging in protests, petitions, boycotts or strikes.
- c. Assisting, promoting or deterring union organizing.
- d. Impairing existing contracts for services or collective bargaining agreements.
- e. Engaging in partisan political activities or other activities designed to influence the outcome of an election to any public office.
- f. Participating in, or endorsing, events or activities, which are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials.
- g. Engaging in religious instruction; conducting worship services; providing instruction as part of a program that includes mandatory religious instruction or worship; constructing or operating facilities devoted to religious instruction or worship; maintaining facilities primarily or inherently devoted to religious instruction or worship; or engaging in any form of religious proselytization. Providing a direct benefit to:
 - 1. a business organized for profit;
 - 2. a labor union;
 - 3. a partisan political organization; or
 - 4. an organization engaged in the religious activities described in the preceding sub-clause, unless Grant funds are not used to support the religious activities; and/or
 - 5. a nonprofit organization that fails to comply with the restrictions contained in section 501(c)(3) of the Internal Revenue Code of 1986 related to engaging in political activities or substantial amount of lobbying except that nothing in these provisions shall be construed to prevent participants from engaging in advocacy activities undertaken at their own initiative; and,
 - 6. an organization engaged in the religious activities described in G. above unless CNCS assistance is not used to support those religious activities;
- h. Conducting a voter registration drive or using CNCS funds to conduct a voter registration drive;
- i. Providing abortion services or referrals for receipt of such services; and,
- j. Such other activities as CNCS may prohibit.

As of September 28, 2017, AmeriCorps State and National issued further guidance on the prohibited activities of providing abortion services and referrals.

Providing abortion services is limited to:

- a) Performing abortions.
- b) Being present in the room during an abortion in support of the woman or the procedure.
- c) Obtaining or providing medications to induce a medical abortion.

Referrals for abortion services are limited to:

- a) Scheduling or arranging for an abortion related appointment, including any pre-procedure appointment required by law to obtain an abortion.
- b) Providing or organizing transportation for patients to obtain an abortion when the AmeriCorps member or assigning staff member has actual prior knowledge that the purpose of the visit is to obtain an abortion.
- c) Accompanying or providing translation services for patients obtaining an abortion.
- d) Providing counseling or support before or during the procedure, including explaining what the procedure will be like, explaining what's required to obtain an abortion in a given state, explaining or obtaining signed abortion consent forms from clients interested in abortions, negotiating fees or insurance coverage for a particular abortion, or other activity that promotes or encourages an abortion.
- e) Providing information such as the name, address, website, telephone number, or other relevant factual information (such as whether the provider accepts Medicaid, etc.) about an abortion provider.
- f) Promoting or encouraging use of abortion as a method of family planning.

AmeriCorps members may not engage in the above activities directly or indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities listed above. Individuals may exercise their rights as private citizens and may participate in the activities listed above on their initiative, on non-AmeriCorps time, and using non-CNCS funds. Individuals should not wear the AmeriCorps logo while doing so."

Training –

- S. Attend mandatory mentor orientation training to be provided by the PROGRAM. Encourage other site staff who will be working with the member to attend the training as well. All PROGRAM procedures will be discussed in detail at this training session.
- T. Include MEMBER(s) in any SITE in-service training. Provide documentation for all training activities attended by MEMBER(s).

- U. Ensure that MEMBER includes site-specific training activities on their time sheet and designates them as training hours so that those hours can be tracked. MEMBERS may not spend more than 20% of their hours in training activities.

Grants Management -

- V. Complete surveys and/or other requests for feedback and data from the PROGRAM. These instruments are designed to provide feedback regarding agency satisfaction with the PROGRAM and MEMBER as well as data for grant reporting to CNCS.
- W. MENTORS must review and sign time sheets every two weeks. Mentors should review monthly data collections, which document MEMBERS direct services and training activities.
- X. Submit all quarterly reports on time.
- Y. Complete quarterly evaluations of MEMBER. The PROGRAM office will provide the forms.
- Z. Host site-visits by PROGRAM, CNCS, Governor's Office staff, Commissioners of the Arizona State Commission, and external evaluator. Every attempt will be made to give SITES a minimum of forty-eight-hour notice for a site-visit.
- AA. Other Grants Management requirements may be added as an amendment to this Agreement at a later date if contract requirements change with CNCS or the Governor's Office.

IV. GENERAL AGREEMENT

- A. The term of this agreement shall commence on **February 5, 2019** and will continue until **August 31, 2020**, unless either party shall notify the other in writing of its intention to terminate.
- B. The PROGRAM, upon determination made in its sole discretion, shall give written notice to the director of the SITE of the specific area of non-compliance whereupon the SITE shall come into compliance within fifteen (15) days of notice. The PROGRAM, at its sole discretion, may extend the number of days within which the SITE shall come into compliance. Such an extension would be made upon evidence of good faith efforts by the SITE to come into compliance, including development and implementation of a written plan of action.
- C. This agreement may be terminated under the following conditions:

Termination for Non-Compliance: If the SITE is unwilling to come into complete compliance within fifteen (15) days from notice or within an agreed upon period of time, the PROGRAM may terminate this Agreement and the SITE shall have no further right hereunder. The PROGRAM may terminate the contract with less notice in the case of an emergency, as determined by the PROGRAM. In the event of termination for non-compliance, the SITE agrees that the PROGRAM, or its representative, may contract with other persons to perform the SITE's duties and responsibilities described in this Agreement.

Termination for Lack of Funds: The PROGRAM may, in its sole discretion, terminate the contract within twenty-four (24) hours written notice to the SITE because of lack of available funds, as determined by the PROGRAM.

Termination for Convenience: Upon giving thirty (30) calendar days written notice, either party may terminate this Agreement, in whole, for convenience and without penalty of further obligation.

In the event of termination and/or MEMBER attrition, the required SITE cash match is non-refundable.

D.

Any notice required or permitted hereunder shall be in writing and shall be deemed given if delivered in person or three days after mailing by United States registered or certified mail, postage prepaid, and addressed as follows:

To:
Pinal County Public Health Services District
PO Box 2945
Florence, AZ 85132

To: PROGRAM:
Northern Arizona University
Civic Service Institute
Alternatives to Managing Pain AmeriCorps Program
P. O. Box 6025
Flagstaff, AZ 86011
Phone: 928/523-6395
Fax: 928/523-9189

- E. This document constitutes the entire Agreement between the parties with respect to the subject matter hereto and shall supersede all previous oral and written proposals, negotiations, representations, commitments, writings, agreements and other communications between the parties. It may not be changed or modified except by an instrument in writing signed by a duly authorized representative of each party and attached and made a part hereof.

PROGRAM SIGNATURES

ARIZONA BOARD OF REGENTS for
and on behalf of Northern Arizona University,
Civic Service Institute


X

Karen Pugliesi, Ph.D. _____ Date
Dean
College of Social and Behavioral Sciences
Northern Arizona University

X

Carole Mandino, Ed.D. _____ Date
Director
Civic Service Institute
Arizona Ready for College and Career AmeriCorps

SITE SIGNATURE

-
-
-
X  03/25/2020
Date
Anthony Smith, Chairman

Print Name/Title

1 MEMBER(S)



ATTACHMENT A

ALTERNATIVES TO MANGING PAIN AMERICORPS

Site Mentor Agreement


Purpose: To ensure active, consistent and supportive supervision of each AmeriCorps Member based upon the Member's skill level.

The Site Mentor will:

- 1) Provide orientation and training to Member(s) regarding agency mission, goals, procedures, internal functions, services, and community demographics.
- 2) Provide site staff orientation regarding AmeriCorps mission, purpose and goals and the role(s) of the AmeriCorps Member(s) within the Site.
- 3) Assure that Member(s) receive appropriate number of service hours within a twelve-month period: All Members must complete their term of service within 365 days. When a member begins service later in the year, service must be completed within 365 days or by **August 31, 2020**, whichever comes first.
- 4) Attend Mentor Orientation meetings to ensure awareness of programmatic goals, objectives, and updated materials.
- 5) Prepare and complete reporting requirements and evaluation information in a timely manner.
- 6) Be available for site-visits a minimum of two-times per year.
- 7) Display AmeriCorps affiliation signage at Mentor site.
- 8) Support Member development by:
 - a) providing and documenting site-specific training;
 - b) providing and documenting periodic and specialized training;
 - c) supporting mandatory Esprit de Corps (EDC) community service projects on National Days of Service by releasing Member(s) to participate in events like: Martin Luther King (January), AmeriCorps Week (March), National Service Recognition Day (April), September 11th National Day of Service & Remembrance, Make a Difference Day (October), and the Arizona Summit on Service and Volunteerism or equivalent (November). *Members are required to attend a minimum of three National Day of Service events.*
- 9) Assist Member(s) in development of education goals, as necessary.
- 10) Contact AmeriCorps staff with concerns, questions, and progress of Member(s) throughout service term.
- 11) ***Review and sign all time sheets affirming hours of service.***

The above requirements will ensure quality supervision of each AmeriCorps Member.

I, _____ on _____ (date) agree to comply with each requirement listed above to ensure quality supervision of the AmeriCorps Member(s) who are placed under my mentoring guidance.

	<u>03/25/2020</u>	Carole Mandino, Ed.D.	_____ (Date)
SITE Representative	(Date)	Director	
<u>Anthony Smith, Chairman</u>		Civic Service Institute	
Print Name		Northern Arizona University	



AGENDA ITEM

January 6, 2021 ADMINISTRATION BUILDING A
FLORENCE, ARIZONA

REQUESTED BY:

Funds #:

Dept. #:

Dept. Name: Public Health

Director: Tascha Spears

BRIEF DESCRIPTION OF AGENDA ITEM AND REQUESTED BOARD ACTION:

Discussion/approval/disapproval of Amendment No. 1 of Contract No. IGA2021-057 for the Public Health Services District to provide case investigations and contact tracing services related to COVID-19. The term of this agreement is retroactive to August 1, 2020, and remains in effect until February 28, 2022. The total amount of the contract is not to exceed \$1,600,000 and no budget amendment is needed. (Tascha Spears)

BRIEF DESCRIPTION OF THE FISCAL CONSIDERATIONS AND/OR EXPECTED FISCAL IMPACT OF THIS AGENDA ITEM:

Original contract budget updated to reflect current needs of COVID19 response. No additional fiscal impact to consider.

BRIEF DESCRIPTION OF THE EXPECTED PERFORMANCE IMPACT OF THIS AGENDA ITEM:

This agreement will ensure a timely response to newly identified cases of COVID-19 in Pinal County. This will allow for prompt measures such as contact tracing, isolation quarantine and to minimize the spread of COVID-19 in Pinal County.

MOTION:

Approve as presented.

History		
Time	Who	Approval
12/23/2020 2:53 PM	County Attorney	Yes
12/28/2020 8:47 AM	Budget Office	Yes
12/28/2020 4:55 PM	County Manager	Yes
12/29/2020 9:10 AM	Clerk of the Board	Yes

ATTACHMENTS:

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☐ [Contract](#)

	INTERGOVERNMENTAL AGREEMENT (IGA) Amendment		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 18 th Ave Suite 530 Phoenix, Arizona 85007
	Contract No.: IGA2021-057	IGA Amendment No: 1	Procurement Officer Christine Ruth

COVID-19 Controlling SARS-CoV-2 Transmission

It is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Pursuant to Terms and Conditions, Provision Six (6) Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders, the following change is made under this Amendment One (1):

1.1 The Price Sheet is revised and replaced by the Price Sheet of this Amendment One (1). The budget is reduced by \$123.00 to reduce Contractual Costs and add salaries, fringe benefits, equipment, supplies, and indirect cost.

(CONTINUED ON NEXT PAGE)

All other provisions of this agreement remain unchanged.

Contractor Name: PINAL COUNTY PUBLIC HEALTH SERVICES DISTRICT			Authorized Signature	
			Stephen Miller	
Address: 971 North Jason Lopez Circle, Bldg. D			Print Name	
FLORENCE	ARIZONA	85132	Chairman, Board of Supervisors	
City	State	Zip	Title	
Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona			This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory. State of Arizona	
Signature		Date	Signed this _____ day of _____ 202_.	
Print Name			Procurement Officer	
Contract No.: IGA2021-037 , which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.				
Signature		Date		
Assistant Attorney General				
Print Name				

	<p style="text-align: center;">INTERGOVERNMENTAL AGREEMENT (IGA)</p> <p style="text-align: center;">Amendment</p>		<p>ARIZONA DEPARTMENT OF HEALTH SERVICES 150 18th Ave Suite 530 Phoenix, Arizona 85007</p>
	<p>Contract No.: IGA2021-057</p>	<p>IGA Amendment No: 1</p>	<p>Procurement Officer Christine Ruth</p>

1.2 The Special Terms and Conditions are revised to add Provision 27.22: As described in 2 CFR 200.216, for all new, non-competing continuation, renewal or supplemental awards issued on or after August 13, 2020, recipients and subrecipients are prohibited from obligating or expending grant funds (to include direct and indirect expenditures as well as cost share and program funds) to:

1. Procure or obtain,
2. Extend or renew a contract to procure or obtain; or
3. Enter into contract (or extend or renew contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Pub. L. 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

	INTERGOVERNMENTAL AGREEMENT (IGA) Amendment		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 18 th Ave Suite 530 Phoenix, Arizona 85007
	Contract No.: IGA2021-057	IGA Amendment No: 1	Procurement Officer Christine Ruth

REVISED PRICE SHEET

Cost-Reimbursement Price Sheet FY21	
ACCOUNT CLASSIFICATION	LINE ITEM TOTALS
PERSONNEL EXPENSES as actual costs are expended monthly	\$513,771.00
EMPLOYEE RELATED EXPENSES as actual costs are expended monthly	\$179,820.00
EQUIPMENT as actual costs are expended monthly	\$32,998.00
SUPPLIES as actual costs are expended monthly	\$169,129.00
CONTRACTUAL COSTS as actual costs are expended monthly	\$584,800.00
CONSTRUCTION as actual costs are expended monthly	\$50,000.00
INDIRECT COSTS as actual costs are expended monthly	\$69,359.00
TOTAL \$1,599,877.00	
<i>The Contractor is authorized to transfer up to a maximum of ten percent (10%) of the total budget amount between line items.</i>	
<i>Transfers <u>exceeding ten percent (10%)</u> <u>or to a non-funded line item</u> shall require an amendment.</i>	